

**MINUTES OF THE MEETING OF BURY ST EDMUNDS
TOWN COUNCIL HELD ON WEDNESDAY 26 MARCH 2014
AT 7:07 PM AT THE TOWN COUNCIL OFFICES,
7 ANGEL HILL, BURY ST EDMUNDS**

PRESENT: Cllrs Oliver (Chairman), F Warby (Vice Chairman), Chung, Cornish, Everitt, K Hind, Simner, Springett, Thompson, Turner and Mrs Warby.

ALSO PRESENT: Julia Dyball (Clerk to the Council), Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), Tom Ogden (Events Officer, St Edmundsbury Borough Council).

1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS THEREFORE

Apologies were received from Cllrs Cockle (hospital treatment), Farmer (University course), Hartley (family bereavement), C Hind (meeting in London), O'Driscoll (family commitment) and Ridgeway (family commitments).

2. TO RECEIVE DECLARATIONS OF INTEREST + ADDITIONS TO REGISTERS

All Borough Councillors when sitting at Town Council level (and vice versa) are advised to declare as follows: "that I may vote differently at Borough Council (*substitute Town Council as and when required*) level from that recorded at this meeting because of the possibility of further information being made available to me at that other tier of local government". Cllrs Chung, Everitt, Oliver, Simner, Springett, F Warby and Mrs Warby declared a local non-pecuniary interest as Borough Councillors.

3. TO CONSIDER ANY WRITTEN APPLICATION BY A MEMBER FOR A DISPENSATION RELIEVING THE MEMBER FROM EITHER OR BOTH OF THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 IN CASES DESCRIBED IN THE DISPENSATION AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION SO GRANTED HAS EFFECT

None.

4. TO CONFIRM, ADOPT AND SIGN THE MINUTES: 26 FEBRUARY 2014 MEETING OF THE TOWN COUNCIL

Resolution Record No. **BSETC/206/26/Mar/14:**

That the Minutes of the Bury St Edmunds Full Town Council Meeting of Wednesday 26 February 2014 be agreed and signed as a true record.

5. TO RECEIVE A PRESENTATION BY A PCSO FROM THE BURY CENTRAL SAFER NEIGHBOURHOOD TEAM REGARDING THEIR TOWN PUB WATCH SCHEME

Deferred.

Standing Orders were suspended and were re-instated at the conclusion of Public Forum.

6. TO RECEIVE A PRESENTATION REGARDING PROPOSALS FOR THE FETE TO BE HELD IN THE ABBEY GARDENS TO BE HELD IN AUGUST RELATING TO AGENDA ITEM 11

Standing Orders were suspended and were re-instated at the conclusion of this item.

Tom Ogden (Events Officer, St Edmundsbury Borough Council) gave a presentation regarding proposals for the community fete including the First World War theme and evening entertainment prior/subsequent to the event.

7. PUBLIC FORUM

No members of the public were present.

8. TO RECEIVE AND ADOPT THE RECOMMENDATIONS OF THE FINANCE POLICY AND RESOURCES COMMITTEE MEETING OF 12 MARCH 2014

The Committee Chairman moved the adoption of this report and the recommendations therein.

Resolution Record No. BSETC/207/26/Mar/14:

That the minutes of the Finance, Policy & Resources Committee Meeting of 12 February 2014 be approved and signed as a true record.

Resolution Record No. BSETC/208/26/Mar/14:

That the month 11: February 2014 bank reconciliations, budget line item expenditure, final payments list and cash book reports be adopted and signed.

Resolution Record No. BSETC/209/26/Mar/14:

That the month 12: March 2014 payments list be approved.

Resolution Record No. BSETC/210/26/Mar/14:

That the Petty Cash record book to date be approved and initialled.

Resolution Record No. BSETC/211/26/Mar/14:

That (1) the Allotments Competition be held in 2014 and annually thereafter, with the same three awards as was used in the Allotments Competition 2013 viz. 'Best Allotment Plot', 'Most Environmentally Friendly Plot', 'Best Newcomer'; (2) a certificate be awarded to the 'Best Allotment Plot' on each site (i.e. one for Cotton Lane, one for Nowton Road, one for Sicklesmere Road and a combined one for Barn Lane/Vinefields); (3) the same judges as last year be approached to see if they are available (with necessary substitutes); (4) a budget of £50 be approved [Local Government Act 1972 s111] and (5) the organisation of the competition be delegated to Officers.

Resolution Record No. BSETC/212/26/Mar/14:

That the draft Standing Orders as amended to reflect the latest version produced by the National Association of Local Councils with typographical errors and with the following additional amendments be adopted:

- a. 1.28 deleted
- b. 3.4 add "in writing or by email" after "requested to do so"
- c. 10.5 add "unlawful" after "is considered"
- d. 11.1.12 delete "not hear further from" and replace with "silence"
- e. 12.4 delete "early"
- f. 18.2 delete "no longer heard" and replace with "silenced"
- g. 26.4.5 replace brackets with "7"
- h. 26.4.9 delete
- i. 35 replace brackets with "two".

Resolution Record No. BSETC/213/26/Mar/14:

That the draft Financial Standing Orders as amended to reflect the latest version produced by the National Association of Local Councils be adopted.

Resolution Record No. BSETC/214/26/Mar/14:

That payment of reasonable costs applicable to the setting up of the new Local Government Pension Scheme 2014 rules within Council's payroll be approved.

Resolution Record No. **BSETC/215/26/Mar/14:**

That the quote for Allotments ground maintenance for the 2014 season from St Edmundsbury Borough Council be accepted [Local Government Act 1972 s.111].

Resolution Record No. **BSETC/216/26/Mar/14:**

That the minutes of the Finance Policy and Resources committee of 12 March 2014 and the recommendations therein be adopted.

9. TO RECEIVE AND ADOPT THE RECOMMENDATIONS (IF ANY) OF THE PLANNING AND LICENSING COMMITTEE MEETINGS OF 12 MARCH 2014

The Committee Chairman moved the adoption of this report (there were no recommendations).

Resolution Record No. **BSETC/217/26/Mar/14:**

That the minutes of the Planning & Licensing committee of 12 March 2014 be received.

10. TO APPROVE THE MONTH 12: MARCH 2014 FINAL PAYMENTS LIST

Resolution Record No. **BSETC/218/26/Mar/14:**

That the Month 12: March 2014 final payments list, as tabled, be approved.

11. TO APPROVE THE FUNDING AND THEME OF A COMMUNITY FETE TO BE HELD JOINTLY WITH ST EDMUNDSBURY BOROUGH COUNCIL IN THE ABBEY GARDENS ON 10TH (OR POSSIBLY 3RD) AUGUST 2014

Resolution Record No. **BSETC/219/26/Mar/14:**

That Bury St Edmunds Town Council jointly funds with St Edmundsbury Borough Council a First World War themed community fete in the Abbey Gardens on 10 August 2014 to provide general entertainment for children and adults alike.

Resolution Record No. **BSETC/220/26/Mar/14:**

That a maximum budget of £4,500 be allocated from general reserves for the community fete with responsibility for individual items delegated to the Clerk [Local Government Act 1972 ss 144,145].

12. TO CONSIDER TAKING THE OPPORTUNITY TO CONNECT WITH ELECTORS AND PROMOTE/RAISE AWARENESS OF BURY ST EDMUNDS TOWN COUNCIL BY USING A FREE GAZEBO AT THE INDEPENDENTS DAY FAYRE ORGANISED AND PROVIDED BY OURBURYSTEDMUNDS IN THE BUTTERMARKE 2.30 – 9PM ON FRIDAY 4TH JULY 2014 AND TO AGREE A ROTA OF MEMBERS TO TAKE PART

Resolution Record No. **BSETC/221/26/Mar/14:**

That Bury St Edmunds Town Council takes the opportunity to connect with electors and promote/raise awareness of by using a free gazebo at the Independents Day Fayre organised and provided by OurBuryStEdmunds in the Buttermarket from 2.30pm to 9pm on Friday 4 July 2014 and that a rota of members to take part be drawn up.

13. TO APPOINT AN APPROPRIATE REPLACEMENT REPRESENTATIVE TO THE TOWN TEAM

Resolution Record No. **BSETC/222/26/Mar/14:**

That Cllr F Warby be appointed as Council's representative to the Town Team.

14. CLERK'S REPORT

The Clerk gave an update regarding the provision of a sculpture of a Flying Fortress plane for the Lady Miriam Way roundabout at Moreton Hall and advised members of changes to Tourist Information Services and the receipt of a claim for damages at the Sicklesmere Road allotment site.

15. MOTION/RESOLUTION TO EXCLUDE TEMPORARILY THE PUBLIC AND PRESS:

It was resolved to exclude temporarily the public and press for the remaining items due to the confidential nature of the business to be discussed concerning: *commercially sensitive matters*.

16. TO RECEIVE A REPORT ON FUTURE PREMISES MATTERS AND TO DETERMINE ANY NEXT STEPS

The Clerk gave a verbal update on progress.

17. DATE OF NEXT MEETING

The date of the next meeting: Wednesday 23 April 2014 at 7pm. Cllr Cornish gave his apologies for this meeting.

The meeting closed at 8.03 pm.

Signed: _____ Dated: _____