

**MINUTES OF THE MEETING OF BURY ST EDMUNDS TOWN COUNCIL
HELD ON WEDNESDAY 27 JANUARY 2010
AT 7:00 PM AT THE TOWN COUNCIL OFFICES,
7 ANGEL HILL, BURY ST EDMUNDS**

PRESENT: Cllrs Nettleton (Chairman), Waterson (Vice Chairman), Bebbington, Bird, Chung, Cockle, Farmer, Jones, Lockwood, Rout, Simner, Springett and Mrs Warby.

ALSO PRESENT: Jen Larner (Town Clerk), Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), Molly Brown and Tina Ross of Bury St Edmunds Youth Council.

1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS THEREFORE

Apologies were received and reasons accepted from Cllrs Mrs Lockwood (illness) and Oliver (illness). Cllrs Dinsdale and Lloyd were absent.

2. TO RECEIVE DECLARATIONS OF INTEREST + ADDITIONS TO REGISTERS

All Borough Councillors when sitting at Town Council level (and vice versa) are advised to declare as follows: "that I may vote differently at Borough Council (*substitute Town Council as and when required*) level from that recorded at this meeting because of the possibility of further information being made available to me at that other tier of local government". Cllrs Cockle, Farmer, Jones, Nettleton, Rout and Warby made general declarations as Members of St Edmundsbury Borough Council. Cllr Farmer made a general declaration as a Member of Suffolk County Council.

3. TO CONFIRM, ADOPT AND SIGN THE MINUTES: 16 DECEMBER 2009

Proposed: Cllr Cockle; seconded: Cllr Bebbington; vote: carried

Resolution Record No. BSETC/404/27/Jan/10:

That the Minutes of the Precept Ratification Meeting of Bury St Edmunds Full Town Council of 16 December 2009 be agreed and signed as a true record.

4. PUBLIC FORUM

Standing Orders were suspended to allow the public to address the Meeting and were re-instated at the conclusion of the presentation.

5. PRESENTATION BY MOLLY BROWN AND TINA ROSS OF BURY ST EDMUNDS YOUTH COUNCIL

Molly and Tina reported that the Youth Council had been set up in 2005 by and for young people, to try to improve the provision for youth in the town and to enable them to have a voice. This is a different group to the Youth Forum run by Suffolk County Council. They outlined projects undertaken and requested increased communication with the Town Council, and support for Project Notice which is looking at ways to increase dissemination of information to young people.

6. TO RECEIVE AND ADOPT THE RECOMMENDATIONS IN THE FINANCE, POLICY AND RESOURCES COMMITTEE REPORT OF 13 JANUARY 2010

It was noted that the Mount Road/Eastgate Street junction grit bin is actually in Eastgate Ward.

Resolution Record No: BSETC/405/27/Jan/10

That the Minutes of the Finance, Policy & Resources Committee Meeting of 09 December 2009 be signed as a true record.

Resolution Record No: BSETC/406/27/Jan/10:

That the End of Month 9: December 2009: Bank Reconciliations, Budget Line Item Expenditure, Final Payments List and Cash Book Reports be adopted and signed at Full Council.

Resolution Record No: BSETC/407/27/Jan/10:

That the report of the budget line items indicating significant under/over spend was reviewed and accepted.

Resolution Record No: BSETC/408/27/Jan/10:

That the Month 10: January 2010 payments list be approved.

Resolution Record No: BSETC/409/27/Jan/10:

That the petty cash record book to date be approved and initialled.

Resolution Record No: BSETC/410/27/Jan/10

That the report reviewing the effectiveness of the independent internal audit be approved and adopted by Full Council.

Resolution Record No: BSETC/411/27/Jan/10

That the terms of engagement for the internal auditor for the year ending 31 March 2010 be approved and adopted by Full Council.

Resolution Record No: BSETC/412/27/Jan/10

That the Internal Audit plan for the year ending 31 March 2010 be approved and adopted by Full Council.

Resolution Record No: BSETC/413/27/Jan/10

That the Council Risk Assessment for 2010 be approved and adopted by Full Council.

Resolution Record No: BSETC/414/27/Jan/10

That (1) items 3 (fax machine) and 10 (Mayor's desk) be disposed of and (2) the updated asset register be approved and adopted by Full Council.

Resolution Record No: BSETC/415/27/Jan/10

That the Councillor Internal Auditor's report for the third quarter be approved and adopted by Full Council.

Resolution Record No: BSETC/416/27/Jan/10

That the locations identified in requests received for grit bins be assessed for suitability, consultation be carried out with residents and a recommended list of locations be drawn up.

Resolution Record No: BSETC/417/27/Jan/10

That in respect of the lease of the additional 2.3 acres of land at Cotton Lane, St Edmundsbury Borough Council be offered, provided the plot is tenanted for the whole of the period, the fixed sum of £23 per 126m² plot per financial year payable in arrears, subject to confirmation of the total number of plots available for rent and agreement being reached regarding all other aspects of the terms of this lease.

Resolution Record No: BSETC/418/27/Jan/10

That a working group be set up to implement the new allotment site at Cotton Lane, comprising the Chairman and Vice Chairman of the Council, Council Allotments Champion, plus two representatives from the Cotton Lane Allotment Holders Association and one representative from Eastgate Residents Association.

Resolution Record No: BSETC/419/27/Jan/10

That the report of the Finance Committee of 13 January 2010 be received and adopted.

7. TO APPROVE THE MONTH 10: JANUARY 2010 FINAL PAYMENTS LIST

It was noted that items above the line had already been approved; new items are below the line.

Proposed: Cllr Chung, seconded Cllr Bird, vote carried.

Resolution Record BSETC/420/27/Jan/10

That the Month 10: January 2010 final payment list be signed and approved (appended as 'A').

8. TO RECEIVE AND ADOPT THE RECOMMENDATIONS IN THE REPORTS OF THE PLANNING AND LICENSING COMMITTEE [DELEGATED POWERS]

8.1 16 December 2009

No recommendations were made.

8.2 13 January 2010

No recommendations were made.

Resolution Record No. BSETC/421/27/Jan/10

That the reports of the Planning and Licensing Committee of 16 December 2009 and 13 January 2010 [DELEGATED POWERS] be received and adopted.

9. TO CONSIDER THE SUMMARY OF THE REASONS FOR ABSENCE FOR CLLR ALLEN LLOYD (per Standing Order 5.3)

Proposed Cllr Chung, seconded Cllr Simner, vote carried

Resolution Record No: BSETC/422/27/Jan/10

That the Chairman contact Cllr Lloyd to discuss his failure to attend any meetings in the past three months due to business commitments.

10. TOWN CLERK'S REPORT

The Town Clerk updated members regarding Community Centres, re-accreditation for Quality Town Status, the snag list for the new offices and 'Dispatch' magazine; she advised that Suffolk Association of Local Councils' (SALC) St Edmundsbury Area Meeting on 25 February 2010 will be held in the offices, thanked Cllr Bebbington for assisting with picture hanging and congratulated Paula Gladwell on passing the Certificate in Local Council Administration with distinction.

11. TO APPROVE THE JANUARY 2010 EDITION OF TOWNTALK AND DISTRIBUTION OF THE SAME

Proposed: Cllr Nettleton, seconded Cllr Rout, vote carried

Resolution Record No: BSETC/423/27/Jan/10

That the paragraphs regarding St Edmunds Day 2010 in the January 2010 edition of TownTalk be deleted until a decision is made on whether this is going ahead and what form it will take.

Proposed: Cllr Springett, seconded Cllr Rout, vote carried

Resolution Record No: BSETC/424/27/Jan/10

That the January 2010 edition of TownTalk as amended be approved and distributed.

Proposed: Cllr Farmer, seconded Cllr Jones, vote carried

Resolution Record No: BSETC/425/27/Jan/10

That the tabled distribution list for TownTalk be approved.

12. TO CONSIDER THE DRAFT MANAGEMENT PLAN FOR THE ABBEY GARDENS

Proposed: Cllr Farmer, seconded Cllr Simner, vote carried

Resolution Record No: BSETC/426/27/Jan/10

That the draft management plan for the Abbey Gardens plan be endorsed.

13. DATE OF NEXT MEETING

Date of the next meeting: Wednesday 24 February 2010 at 7.00pm.

The meeting closed at 8:10 pm.

Minutes of the Meeting of Bury St Edmunds Town Council
Wednesday 27 January 2010

Signed: _____

Dated: _____