

**MINUTES OF THE MEETING OF BURY ST EDMUNDS TOWN  
COUNCIL HELD ON WEDNESDAY 27 APRIL 2016 AT 7:03 PM AT THE  
TOWN COUNCIL OFFICES, 7 ANGEL HILL, BURY ST EDMUNDS**

**PRESENT:** Cllrs Speed (Chairman), F Warby (Vice Chairman), Augustine, Barrett, Everitt (7.43 pm), Hailstone, D Hind, K Hind, Murray, Rayner, Rout and Williamson.

**ALSO PRESENT:** Julia Dyball (Town Clerk), Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), Warren Smyth (Abbeycroft Leisure), 1 member of the Public, 1 reporter from the East Anglian Daily Times.

**1. CHAIRMAN'S INTRODUCTION**

An overview was given.

**2. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS THEREFORE**

Apologies were received and accepted from Cllrs Chung (prior mayoral engagement), Everitt (Borough Council Training session), Springett (away on business), Thompson (away on business) and P Warby (unwell).

**3. TO RECEIVE DECLARATIONS OF INTEREST + ADDITIONS TO REGISTERS**

All Borough Councillors when sitting at Town Council level (and vice versa) are advised to declare as follows: "that I may vote differently at Borough Council (*substitute Town Council as and when required*) level from that recorded at this meeting because of the possibility of further information being made available to me at that other tier of local government". Cllrs Hailstone, D Hind, Rayner, Rout and Speed declared a local non-pecuniary interest as a Borough Councillor.

**4. TO CONSIDER ANY WRITTEN APPLICATION BY A MEMBER FOR A DISPENSATION RELIEVING THE MEMBER FROM EITHER OR BOTH OF THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 IN CASES DESCRIBED IN THE DISPENSATION AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION SO GRANTED HAS EFFECT**

None.

**5. TO CONFIRM, ADOPT AND SIGN THE MINUTES: MEETING 23 MARCH 2016**

Resolution Record No. **BSETC/174/27/Apr/16:**

That the minutes of the Full Council meeting of 23 March 2016 be agreed and signed as a true record.

**6. TO RECEIVE PRESENTATIONS REGARDING THE FETE AND VELODROME AGENDA ITEMS**

A presentation was received regarding the proposal to locate a velodrome in Charter Square. No one was available to speak about the fete.

**7. PUBLIC FORUM**

There were no questions from the member of the Public.

**8. CLERK'S REPORT FOR NOTING**

Noted.

**9. TO APPROVE THE APRIL 2016 FINAL PAYMENTS LIST**

Resolution Record No. **BSETC/175/27/Apr/16:**

That the April 2016 final payments list as circulated be approved.

**10. TO RECEIVE THE REPORT AND ADOPT THE RECOMMENDATIONS THEREIN (IF ANY) OF THE PLANNING, LICENSING & FINANCE COMMITTEE MEETING OF:**

10.1 23 March 2016

The Chairman moved the adoption of this report (there were no recommendations).

Resolution Record No. **BSETC/176/27/Apr/16:**

That the minutes of the Planning, Licensing & Finance committee meeting of 23 March 2016 be received.

**11. TO CONSIDER THE ANNUAL RETURN DOCUMENTATION AND ASSOCIATED PAPERS FOR THE YEAR ENDED 31 MARCH 2016 FOR SUBMISSION TO THE EXTERNAL AUDITOR BY 04 JULY 2016 [ATTACHED]:**

11.1 To consider 'Section 1 - Annual governance statement 2015/16' responses for the year ended 31 March 2016

Resolution Record No. **BSETC/177/27/Apr/16:**

That the Annual Return 'Section 1 - Annual Governance Statement 2015/16' Boxes 1-8 except 3 "Yes" responses be approved.

Resolution Record No. **BSETC/178/27/Apr/16:**

That the Annual Return 'Section 1 - Annual Governance Statement 2015/16' Box 3 "No" response be approved and the explanation and description of how this weakness will be addressed, as circulated, be submitted with the Annual Return.

Resolution Record No. **BSETC/179/27/Apr/16:**

That the Annual Return 'Section 1 - Annual Governance Statement 2015/16' Box 9 "N/A" response be approved.

**12. TO REVIEW THE GRANT FUNDING POLICY**

Resolution Record No. **BSETC/180/27/Apr/16:**

That the grant funding policy be further amended as follows:

- Para 2.2.1 – replace "£250" with "£500";
- Para 2.2.2 – replace "£250" with "£500";
- Para 3.2 – delete.

Resolution Record No. **BSETC/181/27/Apr/16:**

That the Grant Funding Policy, as amended, be adopted.

**13. TO RECEIVE AND CONSIDER THE REPORT AND RECOMMENDATIONS OF THE PCSO WORKING PARTY REGARDING THE FUNDING OF 2 PCSOS, THE TERMS OF THE SERVICE AGREEMENT AND ASSOCIATED MATTERS**

A verbal update was given regarding the ongoing discussions. Recommendations will be considered at the next Full Council meeting.

**14. TO CONSIDER CONTRIBUTING UP TO £5,000 TOWARDS ENTERTAINMENT AND ACTIVITIES FOR CHILDREN/OR OTHER ELEMENT AT THE QUEEN'S 90<sup>TH</sup> BIRTHDAY CELEBRATORY FETE TO BE HELD IN THE ABBEY GARDENS ON 11<sup>TH</sup> AND 12<sup>TH</sup> JUNE 2016 TO BE ORGANISED BY ST EDMUNDSBURY BOROUGH COUNCIL AND TO BE DELIVERED BY THE NEARLY FESTIVAL ORGANISATION TO COMPRISE TWO DAYS OF FAMILY ENTERTAINMENT**

Resolution Record No. **BSETC/182/27/Apr/16:**

That Bury St Edmunds Town Council does not contribute up to £5,000 towards entertainment and activities for children/or other element at the Queen's 90<sup>th</sup> birthday celebratory fete to be held in the Abbey Gardens on 11<sup>th</sup> and 12<sup>th</sup> June 2016 to be organised by St Edmundsbury Borough Council and to be delivered by the Nearly Festival organisation to comprise two days of family entertainment.

**15. TO JOIN THE BURY ST EDMUNDS TOURISM GROUP AT A COST OF £200 AS A PRELIMINARY AHEAD OF THE DESTINATION MANAGEMENT ORGANISATION BEING BROUGHT INTO EXISTENCE.**

Resolution Record No. **BSETC/183/27/Apr/16:**

That Bury St Edmunds Town Council joins the Bury St Edmunds Tourism Group at a cost of £200 as a preliminary ahead of the Destination Management Organisation being brought into existence.

**16. TO CONSIDER CONTRIBUTING TOWARDS THE COST OF SUFFOLK COUNTY COUNCIL AND ST EDMUNDSBURY BOROUGH COUNCIL BRINGING A VELODROME TO BURY ST EDMUNDS FOR PUBLIC AND PROFESSIONAL USE IN CHARTER SQUARE**

Resolution Record No. **BSETC/184/27/Apr/16:**

That Bury St Edmunds Town Council contributes £2,000 towards the cost of Suffolk County Council and St Edmundsbury Borough Council bringing a velodrome to Bury St Edmunds for public and professional use in Charter Square.

**17. TO CONSIDER JOINING WITH OTHER ORGANISATIONS IN THE TOWN TO MAKE IMPROVEMENTS TO THE APPEARANCE AND STREET SCENE OF ST ANDREW'S STREET NORTH AND TO MAKE A CONTRIBUTION OF £10,000 TOWARDS STAGE ONE OF THE PROJECT (ESTIMATED COSTS EXPECTED TO BE £22,000) INCLUDING THE PROVISION OF TWO ARCHES WITH ILLUMINATION FOR MARKET THOROUGHFARE, 3 MATURE TREES AND 3 STAINLESS STEEL PLANTERS. (STAGE TWO OF THE PROJECT, WHICH IS ESTIMATED TO COST £22,000 WILL BE TO PROVIDE "LIVING WALL" PLANTING INSTALLATIONS AND MURALS INVOLVING SCHOOLS PARTICIPATION TO DEPICT TOWN AND ITS HISTORY)**

Resolution Record No. **BSETC/185/27/Apr/16:**

That Bury St Edmunds Town Council contributes £10,000 towards stage one of the project to make improvements to the appearance and street scene of St Andrew's Street North.

**18. TO RESPOND TO SUFFOLK COUNTY COUNCIL HIGHWAYS DEPARTMENT CONSULTATION ON ABBEYGATE STREET**

Resolution Record No. **BSETC/186/27/Apr/16:**

That the Clerk, in consultation with the Chairman, be delegated authority to respond to Suffolk County Council Highways department consultation on Abbeygate Street.

**19. TO CONSIDER THE INCREASING LITTER PROBLEMS AND THE BAD STATE OF PAVEMENTS IN THE TOWN**

Resolution Record No. **BSETC/187/27/Apr/16:**

That a letter be sent to (1) St Edmundsbury Borough Council regarding the increasing litter problems in the Town and (2) Suffolk County Council regarding the poor condition of the pavements in the Town.

**20. TO DISCUSS THE ABBEY GARDENS OPERATIONAL CHANGES**

Councillor Barrett expressed his concerns about the operational changes affecting the Abbey Gardens.

**21. DATE OF NEXT MEETING**

Date of next meeting: **Annual Meeting Wednesday 25 May 2016 at 7pm.**

The meeting ended at 8.31 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_