

**MINUTES OF THE MEETING OF BURY ST EDMUNDS
TOWN COUNCIL HELD ON WEDNESDAY 23 JULY 2014
AT 7:02PM AT THE TOWN COUNCIL OFFICES,
7 ANGEL HILL, BURY ST EDMUNDS**

PRESENT: Cllrs Oliver (Chairman), Chung, Cornish, Hartley, C Hind, K Hind, Ridgeway and Thompson.

ALSO PRESENT: Julia Dyball (Clerk to the Council) and Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), St Edmundsbury Borough Councillor P Hopfensperger, Margaret Charlesworth and Alan Baxter (Magna Carta 800 committee).

1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS THEREFORE

Apologies were received and reasons accepted from Cllrs Cockle (hospital treatment), Everitt (mayoral duties), Farmer (personal reasons), O'Driscoll (attending son's graduation ceremony) Simner (work commitments), Springett (work commitments) F Warby (family commitments) and Mrs Warby (family commitments). Cllr Turner was absent.

2. TO RECEIVE DECLARATIONS OF INTEREST + ADDITIONS TO REGISTERS

All Borough Councillors when sitting at Town Council level (and vice versa) are advised to declare as follows: "that I may vote differently at Borough Council (*substitute Town Council as and when required*) level from that recorded at this meeting because of the possibility of further information being made available to me at that other tier of local government".

3. TO CONSIDER ANY WRITTEN APPLICATION BY A MEMBER FOR A DISPENSATION RELIEVING THE MEMBER FROM EITHER OR BOTH OF THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 IN CASES DESCRIBED IN THE DISPENSATION AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION SO GRANTED HAS EFFECT

None.

4. TO CONFIRM, ADOPT AND SIGN THE MINUTES: 25 JUNE MEETING OF THE TOWN COUNCIL

Resolution Record No. **BSETC/086/23/Jul/14:**

That the minutes of the Full Council meeting of Wednesday 25 June 2014 be agreed and signed as a true record.

5. PUBLIC FORUM

Standing Orders were suspended and were re-instated at the conclusion of this item. Clarification was sought regarding the reasons for the Planning & Licensing committee's objection to planning application DC/14/0600/FUL in respect of 31 Beard Road.

Members of the Magna Carta 800 committee gave information about its request for further funding.

The Chairman moved agenda item 11 to this point on the agenda as two members of the Magna Carta 800 committee were present.

11. TO CONSIDER A REQUEST FROM THE BURY ST EDMUNDS MAGNA CARTA 800 COMMITTEE FOR BURY ST EDMUNDS TOWN COUNCIL TO PAY FOR THE MAGNA CARTA CENTENARY COMMEMORATION STONE (£2,000) WHICH IS TO BE SCULPTED BY LOCAL SCULPTOR WHO IS DOING SO FREE OF CHARGE OR TO MAKE A CONTRIBUTION TO IMPROVE THE SON ET LUMIERE WHICH IS TO TAKE PLACE IN THE TOWN IN OCTOBER 2014

It was noted that this request contravened Council's adopted grant funding policy but the Clerk advised that it was an exception and could be dealt with separately.

Resolution Record No. **BSETC/087/23/Jul/14:**

That grant funding in the sum of £2,000 be awarded to the Bury St Edmunds Magna Carta 800 Committee in respect of the Magna Carta centenary commemoration stone.

6. TO RECEIVE THE REPORT OF THE FINANCE, POLICY AND RESOURCES COMMITTEE MEETING OF 9 JULY 2014 AND ADOPT THE RECOMMENDATIONS THEREIN

The Committee Chairman moved the adoption of this report and the recommendations therein with the exception of recommendation 04 relating to the grant to the Howard Estate Youth Group & Kids Club as this application had been withdrawn.

Resolution Record No. **BSETC/088/23/Jul/14:**

That the minutes of the Finance, Policy & Resources Committee Meeting of 11 June 2014 be approved and signed as a true record.

Resolution Record No. **BSETC/089/23/Jul/14:**

That the quote for insurance cover for 2014/15 provided by Zurich via Community First be accepted [Local Government Act 1972 s111].

Resolution Record No. **BSETC/090/23/Jul/14:**

It is confirmed that the conditions of the grant to Magna Carta 800 Committee have been met.

Resolution Record No. **BSETC/091/23/Jul/14:**

That the minutes of the Finance Policy and Resources committee of 9 July 2014 and the recommendations therein be adopted.

7. TO RECEIVE THE REPORT OF THE PLANNING AND LICENSING COMMITTEE MEETING OF 25 JUNE AND 9 JULY 2014

The Committee Chairman moved the adoption of these reports (there were no recommendations).

Resolution Record No. **BSETC/092/23/Jul/14:**

That the minutes of the Planning & Licensing committee of 25 June 2014 and 9 July 2014 be received.

8. TO RECEIVE THE REPORT OF THE STAFFING AND EMPLOYMENT COMMITTEE MEETING OF 25 JUNE 2014 AND ADOPT THE RECOMMENDATIONS THEREIN

The Committee Chairman moved the adoption of this report (there were no recommendations).

Resolution Record No. **BSETC/093/23/Jul/14:**

That the minutes of the Staffing & Employment committee of 25 June be received.

9. TO APPROVE, ADOPT AND SIGN THE END OF MONTH 3: JUNE 2014 BANK RECONCILIATIONS, BUDGET LINE ITEM EXPENDITURE, FINAL PAYMENTS LIST AND CASH BOOK REPORTS

Resolution Record No. **BSETC/094/23/Jul/14:**

That the month 3: June 2014 bank reconciliations, budget line item expenditure, final payments list and cash book reports be adopted and signed.

10. TO APPROVE THE MONTH 4: JULY 2014 PAYMENTS LIST

Resolution Record No. **BSETC/095/23/Jul/14:**

That the Month 4: July 2014 final payments list, as tabled, be approved.

Agenda item 11 was moved to earlier on in this agenda.

12. TO CONSIDER ST EDMUNDSBURY BOROUGH COUNCIL'S REQUEST TO ASSIST WITH ITS CHRISTMAS FAYRE BY PROVIDING A ROOM OR ROOMS FOR OPERATIONS USE FROM 27TH – 30TH NOVEMBER 2014 INCLUSIVE, SUBJECT TO OBTAINING REQUISITE LANDLORD'S CONSENT AND TO AUTHORISE BURY ST EDMUNDS TOWN COUNCIL STAFF TO ASSIST AND TAKE PART IN SUCH OPERATIONS

Resolution Record No. **BSETC/096/23/Jul/14:**

That (1) permission be given for Council's offices to be used as a control room during the Christmas Fayre, within the terms as detailed in the circulated report, subject to suitable consideration and Landlord's consent and (2) staff be approved to assist and take part in such operations if wished.

13. MOTION/RESOLUTION TO EXCLUDE TEMPORARILY THE PUBLIC AND PRESS:

It was resolved to exclude temporarily the public and press for the remaining items due to the confidential nature of the business to be discussed concerning: *commercially sensitive matters*

14. TO RECEIVE A PROGRESS REPORT ON PREMISES RELATED MATTERS AND TO DETERMINE ANY NEXT STEPS INCLUDING AUTHORISATION FOR THE CLERK TO INCUR REASONABLE EXPENDITURE FOR EMPLOYING ASSISTANCE TO MOVE FURNITURE AND EQUIPMENT

Resolution Record No. **BSETC/097/23/Jul/14:**

That the Clerk be authorised to incur reasonable expenditure for employing assistance to move furniture and equipment.

15. DATE OF NEXT MEETING

The date of the next meeting: Wednesday 24 September 2014 at 7pm.

The meeting closed at 8.05 pm.

Signed: _____ Dated: _____