

**MINUTES OF THE MEETING OF BURY ST EDMUNDS TOWN
COUNCIL HELD ON WEDNESDAY 27 JANUARY 2016 AT 7:05 PM AT THE
TOWN COUNCIL OFFICES, 7 ANGEL HILL, BURY ST EDMUNDS**

PRESENT: Cllrs Speed (Chairman), F Warby (Vice Chairman), Augustine, Barrett, Chung, Everitt, Hailstone, D Hind, K Hind, Murray, Rayner, Rout, Thompson, P Warby and Williamson.

ALSO PRESENT: Julia Dyball (Town Clerk), 1 reporter from the East Anglian Daily Times and 1 reporter from the Bury Free Press; County Councillor Trevor Beckwith and County and Borough Councillor David Nettleton.

1. CHAIRMAN'S INTRODUCTION

An overview was given regarding

2. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS THEREFORE

Apologies were received and accepted from Cllrs Cockle (health/medical reasons) and Springett (health/medical reasons).

3. TO RECEIVE DECLARATIONS OF INTEREST + ADDITIONS TO REGISTERS

All Borough Councillors when sitting at Town Council level (and vice versa) are advised to declare as follows: "that I may vote differently at Borough Council (*substitute Town Council as and when required*) level from that recorded at this meeting because of the possibility of further information being made available to me at that other tier of local government". Cllrs Chung, Everitt, Hailstone, D Hind, Rayner, Rout, Speed, Thompson, F Warby and P Warby declared a local non-pecuniary interest as a Borough Councillor.

4. TO CONSIDER ANY WRITTEN APPLICATION BY A MEMBER FOR A DISPENSATION RELIEVING THE MEMBER FROM EITHER OR BOTH OF THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 IN CASES DESCRIBED IN THE DISPENSATION AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION SO GRANTED HAS EFFECT

None.

5. TO CONFIRM, ADOPT AND SIGN THE MINUTES: MEETING 16 DECEMBER 2015

Resolution Record No. **BSETC/127/27/Jan/16:**

That the minutes of the Full Council meeting of 16 December 2015 be agreed and signed as a true record.

6. TO RECEIVE A PRESENTATION FROM TIM PASSMORE, SUFFOLK POLICE AND CRIME COMMISSIONER, TOGETHER WITH THE WESTERN AREA COMMANDER AND COMMUNICATIONS MANAGER.

A presentation was received from Tim Passmore, the Suffolk Police and Crime Commissioner and Superintendent Mason, Western Area Commander regarding the changing nature of crime, and the change in working and systems necessary to tackle cybercrime, people trafficking and terrorism and how this affects policing priorities; the impact of funding cuts, the changes to police working and partnership working with other areas etc., and information regarding parking enforcement in the future with the likelihood of this being transferred to civil enforcement.

7. PUBLIC FORUM

No members of the public were present.

8. CLERK'S REPORT FOR NOTING

Noted.

9. TO CONSIDER THE RECOMMENDATIONS OF THE VEHICLE ACTIVATED SIGN WORKING PARTY AND ADOPT ITS RECOMMENDATIONS BEING (SUBJECT TO THE PRIOR AGREEMENT BY SUFFOLK COUNTY COUNCIL HIGHWAYS AS TO SITING LOCATIONS) THE PURCHASE OF A VEHICLE ACTIVATED SPEED SIGN AT A COST OF APPROXIMATELY £3,000 AND A NUMBER OF SUPPORT POSTS AT A COST OF APPROXIMATELY £150 EACH AND THE PROVISION OF REQUISITE SAFETY ATTIRE AND EQUIPMENT FOR VOLUNTEERS INVOLVED IN MOVING THE SIGN TO DIFFERENT LOCATIONS AND TO ENTER INTO A FACILITATING AGREEMENT WITH SUFFOLK COUNTY COUNCIL IN RESPECT OF THE RULES GOVERNING THE USE OF SUCH EQUIPMENT INCLUDING THE SAFETY PROCEDURES AND PRACTICE TO BE ADOPTED BY COUNCILLORS AND VOLUNTEERS (IF ANY) INVOLVED IN SUCH SCHEME

Resolution Record No. **BSETC/128/27/Jan/16:**

That (1) the Clerk send details of the proposed locations (put forward by ward members) for siting poles to accommodate a Vehicle Activated Speed Sign to the Suffolk County Council Highways Engineer for approval and (2) subject to receiving approval to proceed with the purchase of a Vehicle Activated Sign at a cost of approximately £3,000, the appropriate number of poles and safety attire and equipment for personnel engaged in moving the signs; and (3) Council to enter into a memorandum of agreement with Suffolk County Council in respect of the rules governing the use of the equipment, safety procedures and practices to be adopted by councillors and any volunteers involved in the scheme.

10. TO CONSIDER THE RECOMMENDATIONS OF THE 5 POINT PLAN WORKING PARTY

Considered but not voted upon as in effect deferred for further consideration.

11. TO REMOVE THE EARMARKED RESERVE OF £30,000 IN RESPECT OF THE FUTURE ACQUISITION OF ALLOTMENT LAND AND RETURN THIS AMOUNT TO GENERAL RESERVES.

Resolution Record No. **BSETC/129/27/Jan/16:**

That the earmarked reserve of £30,000 in respect of the future acquisition of allotment land be removed and returned to general reserves.

12. TO CONSIDER REPORT OF 2016/2017 BUDGET PROJECTIONS AND PRECEPT DEMAND PROJECTIONS

Resolution Record No. **BSETC/130/27/Jan/16:**

That the 2016/2017 budget figures incorporating the 5 point plan be accepted.

13. TO CONFIRM 2016/2017 BUDGET FOR BURY ST EDMUNDS TOWN COUNCIL FORMALLY PROPOSED BY CHAIRMAN; TRADITIONALLY SECONDED BY COUNCILLOR INTERNAL AUDITOR: THAT THE 2016/2017 BUDGET FOR BURY ST EDMUNDS TOWN COUNCIL BE ADOPTED AND DULY SIGNED BY THE CHAIRMAN AND TOWN CLERK IN THE PRESENCE OF THE COUNCIL

Resolution Record No. **BSETC/131/27/Jan/16:**

That the 2016/2017 Budget for Bury St Edmunds Town Council in the sum of £350,981 be adopted and duly signed by the Chairman and Town Clerk in the presence of the Council (appended as A).

14. TO CONFIRM 2016/2017 PRECEPT FOR BURY ST EDMUNDS TOWN COUNCIL THAT THE 2016/2017 PRECEPT FOR BURY ST EDMUNDS TOWN COUNCIL BE ADOPTED AS RESOLVED BY COUNCIL @ [TO BE CONFIRMED] PER BAND D PROPERTY EQUIVALENT IN THE SUM OF [TO BE CONFIRMED] AND THE PRECEPT DEMAND FORM DULY SIGNED BY THE CHAIRMAN AND TOWN CLERK IN THE PRESENCE OF THE COUNCIL TO BE SERVED UPON ST EDMUNDSBURY BOROUGH COUNCIL

Resolution Record No. **BSETC/132/27/Jan/16:**

That the 2016/2017 Precept for Bury St Edmunds Town Council be confirmed at £302,466 which equates to £23.40 per Band D equivalent property for 12,925.88 properties and the Precept Demand Form duly signed by the Chairman and Town Clerk in the presence of the Council to be served upon St Edmundsbury Borough Council.

15. TO APPROVE THE JANUARY 2016 FINAL PAYMENTS LIST

Resolution Record No. **BSETC/133/27/Jan/16:**

That the January 2016 final payments list as tabled be approved.

16. TO RECEIVE THE REPORT AND ADOPT THE RECOMMENDATIONS THEREIN (IF ANY) OF THE PLANNING, LICENSING & FINANCE COMMITTEE MEETING OF:

16.1 16 December 2015

16.2 13 January 2016

The Chairman moved the adoption of these reports (there were no recommendations).

Resolution Record No. **BSETC/134/27/Jan/16:**

That the Minutes of the Planning, Licensing & Finance committee meetings of 16 December 2015 and 13 January 2016 be received.

17. TO RECEIVE THE REPORT AND ADOPT THE RECOMMENDATIONS OF THE STAFFING AND EMPLOYMENT COMMITTEE OF 13 JANUARY 2016

Resolution Record No. **BSETC/135/27/Jan/16:**

That the Minutes of the Staffing & Employment Committee Meeting of 23 September 2015 be signed as a true record.

Resolution Record No. **BSETC/136/27/Jan/16:**

That the request for study release and financial assistance from Assistant Town Clerk/Responsible Financial Officer be partially approved by the granting of 14 days study leave to be taken during the two year study period, the actual days to be taken to be agreed with the Town Clerk so as to achieve as little impact on operational requirements as possible and on the same conditions as applied to the Assistant Town Clerk/Responsible Financial Officer's previous grant of study leave.

Note: The clerk and chair of the Staffing and Employment Committee were asked to produce a draft policy re staff study support.

Resolution Record No. **BSETC/137/27/Jan/16:**

That the minutes of the Staffing & Employment committee meeting of 13 January 2016 be received and the recommendations therein be adopted.

18. TO CONSIDER WHETHER TO REMAIN IN OR OPT-OUT OF THE NATIONAL ARRANGEMENTS FOR EXTERNAL AUDIT FROM 2017 ONWARDS

Resolution Record No. **BSETC/138/27/Jan/16:**

That Bury St Edmunds Town Council remains in the national arrangements for external audit from 2017 onwards.

19. TO AUTHORISE EXPENDITURE WITHIN THE CURRENT BURY IN BLOOM BUDGET FOR:

19.1 The provision of 22 additional baskets in the sum of £1,320

Resolution Record No. **BSETC/139/27/Jan/16:**

That expenditure within the current Bury In Bloom budget in the sum of £1,320 be approved in respect of 22 additional floral hanging baskets.

19.2 To provide workshops within the Town's schools to support a new bollard trail throughout the Town on the theme of the Linnet and Lark to be in place for the Easter holidays in the sum of £1,060

Resolution Record No. **BSETC/140/27/Jan/16:**

That expenditure within the current Bury In Bloom budget in the sum of £1,060 be approved in respect of workshops within the Town's schools to support a new bollard trail throughout the Town on the theme of the Linnet and Lark to be in place for the Easter holidays.

20. TO CONSIDER GRANT FUNDING APPLICATIONS:

20.1 St Edmundsbury Cathedral for £2,130 towards the provision of handrails to assist access over the three steps to the Quire which are difficult for the elderly infirm and disabled (project cost £4,261)

Resolution Record No. **BSETC/141/27/Jan/16:**

That grant funding in the sum of £2,130 be awarded to St Edmundsbury Cathedral towards the provision of handrails to assist access over the three steps to the Quire which are difficult for the elderly infirm and disabled.

20.1 Christ Church Moreton Hall for £2,000 towards repairs to the Church building (project cost £6,000)

Resolution Record No. **BSETC/142/27/Jan/16:**

That the grant funding application from Christ Church Moreton Hall for £2,000 towards repairs to the Church building was declined.

21. TO NOMINATE THE CHAIRMAN FOR ENTRY INTO THE DRAW TO BE HELD BY THE SUFFOLK ASSOCIATION OF LOCAL COUNCIL IN RESPECT OF THE ROYAL GARDEN PARTY IN MAY 2016 (OPEN TO PARISH AND TOWN COUNCIL CHAIRMEN ONLY)

Resolution Record No. **BSETC/143/27/Jan/16:**

That the Chairman be nominated for entry into the draw to be held by the Suffolk Association of Local Council in respect of the Royal Garden Party in May 2016.

22. DATE OF NEXT MEETING

Date of next meeting: **Wednesday 24 February 2016 at 7pm.**

The meeting ended at 9.40 pm.

Signed: _____

Dated: _____

APPENDIX A

