

**MINUTES OF THE MEETING OF BURY ST EDMUNDS TOWN  
COUNCIL HELD ON WEDNESDAY 28 OCTOBER 2015 AT 7:25 PM AT THE  
TOWN COUNCIL OFFICES, 7 ANGEL HILL, BURY ST EDMUNDS**

**PRESENT:** Cllrs Speed (Chairman), F Warby (Vice Chairman), Augustine, Barrett, Chung, Everitt, Hailstone, D Hind, K Hind, Murray, Rayner, Springett, P Warby and Williamson.

**ALSO PRESENT:** Julia Dyball (Town Clerk), Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), Hen Abbott (Area Engineer, Suffolk County Council), two representatives from the Bury Rugby Club, 1 reporter from the Bury Free Press.

**1. CHAIRMAN'S INTRODUCTION**

None.

**2. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS THEREFORE**

Apologies were received and accepted from Cllr Cockle (unwell) and Rout (holiday). Cllr Thompson ~~was absent~~ (holiday).

**3. TO RECEIVE DECLARATIONS OF INTEREST + ADDITIONS TO REGISTERS**

All Borough Councillors when sitting at Town Council level (and vice versa) are advised to declare as follows: "that I may vote differently at Borough Council (*substitute Town Council as and when required*) level from that recorded at this meeting because of the possibility of further information being made available to me at that other tier of local government". Cllrs Chung, Everitt, Hailstone, D Hind, Rayner, Springett, Speed, F Warby and P Warby declared a local non-pecuniary interest as a Borough Councillor.

**4. TO CONSIDER ANY WRITTEN APPLICATION BY A MEMBER FOR A DISPENSATION RELIEVING THE MEMBER FROM EITHER OR BOTH OF THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 IN CASES DESCRIBED IN THE DISPENSATION AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION SO GRANTED HAS EFFECT**

None.

**5. TO CONFIRM, ADOPT AND SIGN THE MINUTES: MEETING 23 SEPTEMBER 2015**

Resolution Record No. **BSETC/096/28/Oct/15:**

That the minutes of the Full Council meeting of 23 September 2015 be agreed and signed as a true record.

**6. CLERK'S REPORT FOR NOTING**

Noted.

**7. TO RECEIVE A PRESENTATION FROM THE CHAIRMAN OF BURY ST EDMUNDS RUGBY CLUB IN RESPECT OF THEIR GRANT APPLICATION ITEM 18**

Standing Orders were suspended to allow representatives of the Bury Rugby Club to address the meeting and were re-instated at the conclusion of the presentation.

**8. PUBLIC FORUM**

There were no members of the public present.

**9. TO CONSIDER THE 2016/17 BUDGET AND PRECEPT PROJECTIONS**

The draft budget was discussed. It was noted that the tax base is not yet known and it is unlikely that the precept referendum provision will apply to Town & Parish Councils this year.

The budget will be further considered on 18 November 2015 with final approval and determination of the Precept demand at the meeting on 16 December 2015.

**10. TO APPROVE THE OCTOBER 2015 FINAL PAYMENTS LIST**

Resolution Record No. **BSETC/097/28/Oct/15:**

That the October 2015 Final payments list as tabled be approved

**11. TO RECEIVE THE REPORT AND ADOPT THE RECOMMENDATIONS THEREIN (IF ANY) OF THE PLANNING, LICENSING & FINANCE COMMITTEE MEETING OF:**

11.1 23 September 2015

11.2 14 October 2015

Resolution Record No. **BSETC/098/28/Oct/15:**

That the Month 6: September 2015 Final payments list as tabled be approved

Resolution Record No. **BSETC/099/28/Oct/15:**

That the end of September 2015 Bank Reconciliations, Budget Line Item Expenditure, Final Payments List and Cash Book Reports be adopted and signed.

Resolution Record No. **BSETC/100/28/Oct/15:**

That the Minutes of the Planning, Licensing & Finance committee meetings of 23 September 2015 and 14 October 2015 be received and the recommendations therein be adopted.

**12. TO RECEIVE THE RECOMMENDATIONS OF THE ST EDMUNDSBURY COMMUNITY GOVERNANCE REVIEW WORKING PARTY AND TO FORMULATE A RESPONSE TO THE REVIEW FOR SUBMISSION TO ST EDMUNDSBURY BOROUGH COUNCIL BY THEIR DEADLINE OF 9<sup>TH</sup> NOVEMBER 2015**

Thanks were extended to the members of the working party for their hard work in drawing up recommendations which had been formulated into a report by the Clerk.

Resolution Record No. **BSETC/101/28/Oct/15:**

That the recommendations of the Community Governance Review Working Party as circulated and amended to reflect inclusion of the North East and all of the South East development areas be adopted and submitted to St Edmundsbury Borough Council by their deadline of 9<sup>th</sup> November 2015.

**13. TO CONSIDER AND RESPOND TO ST EDMUNDSBURY BOROUGH COUNCIL'S CONSULTATION ON PLANNING AND LICENSING COMMITTEE ENFORCEMENT**

Resolution Record No. **BSETC/102/28/Oct/15:**

That St Edmundsbury Borough Council be advised that with regard to its consultation on Planning and Licensing committee enforcement Members would respond as individuals.

**14. TO AUTHORISE THE USE OF THE COUNCIL'S DEBIT CARD BY THE RESPONSIBLE FINANCIAL OFFICER FOR INCIDENTAL APPROVED EXPENDITURE UP TO £100 PER TRANSACTION IN CIRCUMSTANCES WHERE IMMEDIATE PAYMENT IS REQUIRED**

Resolution Record No. **BSETC/103/28/Oct/15:**

That use of the Council's debit card by the Responsible Financial Officer for incidental approved expenditure up to £100 per transaction in circumstances where immediate payment is required be approved.

**15. TO CONSIDER WHETHER OR NOT TO PRODUCE AN INFORMATION FLYER TO ACCOMPANY THE 2016/17 COUNCIL TAX BILLS AS DONE FOR THE PREVIOUS TWO YEARS AT A COST OF AROUND £800**

Resolution Record No. **BSETC/104/28/Oct/15:**

That an information flyer to accompany the 2016/17 Council Tax bills as done for the previous two years at a cost of around £800 be produced.

**16. TO APPOINT A MEMBER TO THE VACANCY ON THE PLANNING, LICENSING & FINANCE COMMITTEE**

No-one put themselves forward.

**17. TO CONSIDER PARTICIPATING IN A VEHICLE ACTIVATED SPEED SIGN INITIATIVE, ENTERING INTO A MEMORANDUM OF UNDERSTANDING IN RESPECT THEREOF WITH SUFFOLK COUNTY COUNCIL AND FUNDING OR FUNDING ANY SHORTFALL IN RESPECT OF THE SAME INCLUDING ANY PERSONAL PROTECTIVE ATTIRE OR EQUIPMENT - CLLRS EVERITT AND SPRINGETT**

Resolution Record No. **BSETC/105/28/Oct/15:**

That a working party be set up to further investigate the 'Vehicle Activated Speed Sign' initiative; the members of the working party to comprise Cllrs Augustine, Barrett, Everitt, Springett and Williamson.

Cllr Hailstone left the meeting at 8.29pm.

**18. TO CONSIDER THE GRANT APPLICATION FROM BURY ST EDMUNDS RUGBY CLUB FOR £3,490 PLUS VAT TOWARDS THE COSTS OF SAFETY BARRIERS AND PERIMETER FENCING**

Resolution Record No. **BSETC/106/28/Oct/15:**

That the grant application from Bury St Edmunds Rugby Club for £4,188 towards the costs of safety barriers and perimeter fencing be approved.

**19. MOTION/RESOLUTION TO EXCLUDE TEMPORARILY THE PUBLIC AND PRESS:**

It was resolved to exclude temporarily the public and press for the remaining items due to the confidential nature of the business to be discussed concerning: *Award nominations*

**20. TO CONSIDER THE NOMINATIONS RECEIVED FOR THE CITIZEN AND YOUNG CITIZEN OF THE YEAR AND TO DECIDE THE WINNERS AND MAKE ANY FURTHER NECESSARY DECISIONS REGARDING THE ST EDMUNDS DAY AWARDS**

Resolution Record No. **BSETC/107/28/Oct/15:**

That XXXXXXXX be awarded 'Citizen of the Year'.

Resolution Record No. **BSETC/108/28/Oct/15:**

That XXXXXXXX be awarded 'Young Citizen of the Year'.

**21. DATE OF NEXT MEETING**

Date of next meeting: **Wednesday 18 November 2015 at 7pm.**

The meeting ended at 9.10 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_