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**MINUTES OF THE MEETING OF BURY ST EDMUNDS**

**TOWN COUNCIL HELD ON WEDNESDAY 25 MARCH 2015**

**AT 7.15 PM AT THE TOWN COUNCIL OFFICES,**

**7 ANGEL HILL, BURY ST EDMUNDS**

**PRESENT**: Cllrs Oliver (Chairman), Cockle, Cornish, J Hartley, C Hind, K Hind, O’Driscoll, Ridgeway and Thompson.

**ALSO PRESENT**: Julia Dyball (Clerk to the Council) and 2 representatives from the Bury St Edmunds branch of the Samaritans.

**1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS THEREFORE**

Apologies were received and reasons accepted from Cllrs Chung (another meeting), Everitt (another meeting), Farmer (family commitment), Simner (work commitments), Springett (another meeting), Cllr Turner (unwell), F Warby (another meeting) and Mrs Warby (another meeting).

**2. TO RECEIVE DECLARATIONS OF INTEREST + ADDITIONS TO REGISTERS**

All Borough Councillors when sitting at Town Council level (and vice versa) are advised to declare as follows: “that I may vote differently at Borough Council *(substitute Town Council as and when required)* level from that recorded at this meeting because of the possibility of further information being made available to me at that other tier of local government”. Cllrs Cockle and Oliver declared a local non-pecuniary interest as Borough Councillors.

**3. TO CONSIDER ANY WRITTEN APPLICATION BY A MEMBER FOR A DISPENSATION RELIEVING THE MEMBER FROM EITHER OR BOTH OF THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 IN CASES DESCRIBED IN THE DISPENSATION AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION SO GRANTED HAS EFFECT**

None.

**4. TO CONFIRM, ADOPT AND SIGN THE MINUTES: 25 FEBRUARY 2015 MEETING OF THE TOWN COUNCIL**

Resolution Record No. **BSETC/233/25/Mar/15:**

That the minutes of the 25 February 2015 meeting be agreed and signed as a true record.

**5. PUBLIC FORUM**

The presentation of a cheque for £7,500 was made to representatives from the Bury St Edmunds branch of the Samaritans towards the cost of installation of a disability lift at their new premises in Northgate Street.

**6. TO RECEIVE THE REPORT OF THE FINANCE, POLICY AND RESOURCES COMMITTEE MEETING OF 11 MARCH 2015 AND ADOPT THE RECOMMENDATIONS THEREIN**

The Chairman moved the adoption of this report and the recommendations therein.

Resolution Record No. **BSETC/234/25/Mar/15:**

That the minutes of the Finance, Policy & Resources Committee Meeting of 11 March 2015 be approved and signed as a true record.

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**Resolution Record No. BSETC/235/25/Mar/15:**

That the month 11: February 2015 bank reconciliations, budget line item expenditure, final payments list and cash book reports be adopted and signed.

**Resolution Record No. BSETC/236/25/Mar/15:**

That the review of the budget line items indicating significant under/over spend be approved.

**Resolution Record No. BSETC/237/25/Mar/15:**

That the month 11: February 2015 payments list as tabled be approved.

**Resolution Record No. BSETC/238/25/Mar/15:**

That the Petty Cash record book to date be approved and initialled.

**Resolution Record No. BSETC/239/25/Mar/15:**

That the Fidelity Guarantee sum insured is predicted to be lower than the total funds held following receipt of the precept for 2015-2016 but the level of risk is considered to be acceptable given the control measures in place.

**Resolution Record No. BSETC/240/25/Mar/15:**

That the grant application from Phoenix Rising 2031 for £250 towards the purchase of two laptops be approved.

**Resolution Record No. BSETC/241/25/Mar/15:**

That the grant application from the Multicultural Women’s Group for £638 towards a projector, portable screen and amplifier be approved.

**Resolution Record No. BSETC/242/25/Mar/15:**

That Standing Order 30.2 (a) be amended to read as follows “**Sign and serve on councillors by delivery or post at their residences or by electronic means** (provided that Councillors have elected to receive items in this way and thatany such email contains the electronic signature and title of the Proper Officer**) a summons confirming the time, date, venue and the agenda of a meeting of the Council and a** **meeting of a committee** and sub-committee **at least 3 clear days before the meeting;”**

**Resolution Record No. BSETC/243/25/Mar/15:**

That Standing Orders have been reviewed and no changes were felt necessary other than that shown above.

**Resolution Record No. BSETC/244/25/Mar/15:**

That Financial Standing Orders have been reviewed and no changes were felt necessary.

**Resolution Record No. BSETC/245/25/Mar/15:**

That the Co-option policy/procedure has been reviewed and no changes were felt necessary.

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**Resolution Record No. BSETC/246/25/Mar/15:**

That the policy for Dealing with dispensations has been reviewed and no changes were felt necessary.

**Resolution Record No. BSETC/247/25/Mar/15:**

That Bury St Edmunds Town Council will work in partnership with Bury in Bloom and St Edmundsbury Borough Council to provide and install a sculpture of a B17 Flying Fortress plane or representation thereof on the roundabout at Mount Road junction with Lady Miriam Way as an historic commemoration for the Town.

**Resolution Record No. BSETC/248/25/Mar/15:**

That Bury St Edmunds Town Council contributes £10,000 from general reserves towards the B17 Flying Fortress plane or representation thereof sculpture on the roundabout at Mount Road junction with Lady Miriam Way.

**Resolution Record No. BSETC/249/25/Mar/15:**

That the quote from St Edmundsbury Borough Council for essential maintenance on dip tanks at the Cotton Lane, Nowton Road, Sicklesmere Road and the Vinefields allotment sites in the sum of £211.29 plus VAT be accepted.

**Resolution Record No. BSETC/250/25/Mar/15:**

That the quote from Suffolk Pest Control to carry out rodent control measures at Cotton Lane Allotment site in the sum of £220 plus VAT be accepted.

**Resolution Record No. BSETC/251/25/Mar/15:**

That the minutes of the Finance Policy and Resources committee of 11 March 2015 and the recommendations therein be adopted.

**7. TO RECEIVE THE REPORT OF THE PLANNING AND LICENSING COMMITTEE MEETING OF:**

7.1 25 February 2015

7.2 11 March 2015

The Committee Chairman moved the adoption of these reports (there were no recommendations).

Resolution Record No. **BSETC/252/25/Mar/15:**

That the minutes of the Planning & Licensing committee of 25 February 2015 and

11 March 2015 be received.

**8. TO APPROVE THE MONTH 12: MARCH 2015 FINAL PAYMENTS LIST**

**Resolution Record No. BSETC/253/25/Mar/15:**

That the Month 12: March 2015 final payments list, as tabled, be approved.

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**9. TO CONSIDER WHETHER TO CONTINUE MEMBERSHIP OF OUR BURY ST EDMUNDS AS A VOLUNTARY MEMBER AT THE REDUCED RATE OF £175 PER ANNUM**

**Resolution Record No. BSETC/254/25/Mar/15:**

That Bury St Edmunds Town Council continues as a voluntary member of Our Bury St Edmunds at the reduced rate of £175 per annum.

**10. TO CONSIDER AND IF DEEMED COMMENT UPON THE CONSULTATION PRODUCED BY WEST SUFFOLK NHS FOUNDATION TRUST IN RESPECT OF A DRAFT MASTERPLAN TO GUIDE DEVELOPMENT IN THE SHORT TO MEDIUM TERM ON THE SITE OF THE HOSPITAL AT HARDWICK LANE, BURY ST. EDMUNDS**

**Resolution Record No. BSETC/255/25/Mar/15:**

The Clerk be requested to respond the consultation produced by West Suffolk NHS Foundation Trust in respect of a draft master plan to guide development in the short to medium term on the site of the hospital at Hardwick Lane, Bury St. Edmunds:- that there are wider issues that need addressing rather than just accommodating more parking spaces; certain internal processes and activities could be carried out nearer where people live and hours could be staggered as part of an integrated solution; the provision of better bus services – e.g. residents from Moreton Hall at present do not have a direct bus service to the Hospital and could not do so for the earliest appointments.

**11. CLERK’S REPORT**

Noted.

**12. DATE OF NEXT MEETING**

The date of the next meeting: Wednesday 29 April 2015 at 7pm.

The meeting closed at 7.45pm.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_