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**MINUTES OF THE MEETING OF BURY ST EDMUNDS**

**TOWN COUNCIL HELD ON WEDNESDAY 17 DECEMBER 2014**

**AT 7.02 PM AT THE TOWN COUNCIL OFFICES,**

**7 ANGEL HILL, BURY ST EDMUNDS**

**PRESENT**: Cllrs Oliver (Chairman), Chung, Cockle, Cornish, Farmer, Hartley, C Hind, K Hind, Springett and Thompson.

**ALSO PRESENT**: Julia Dyball (Clerk to the Council) and Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), Borough and County Councillor D Nettleton.

**1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS THEREFORE**

Apologies were received and reasons accepted from Cllr Everitt (Wickhambrook Over 60s party), O’Driscoll (unable to get back from Norwich in time), Ridgeway (unable to get back from London in time) F Warby (other commitment) and Mrs Warby (other commitment). Cllrs Simner, and Turner were absent.

**2. TO RECEIVE DECLARATIONS OF INTEREST + ADDITIONS TO REGISTERS**

All Borough Councillors when sitting at Town Council level (and vice versa) are advised to declare as follows: “that I may vote differently at Borough Council *(substitute Town Council as and when required)* level from that recorded at this meeting because of the possibility of further information being made available to me at that other tier of local government”.

**3. TO CONSIDER ANY WRITTEN APPLICATION BY A MEMBER FOR A DISPENSATION RELIEVING THE MEMBER FROM EITHER OR BOTH OF THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 IN CASES DESCRIBED IN THE DISPENSATION AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION SO GRANTED HAS EFFECT**

None.

**4. TO CONFIRM, ADOPT AND SIGN THE MINUTES: 26 NOVEMBER MEETING OF THE TOWN COUNCIL**

Resolution Record No. **BSETC/159/17/Dec/14:**

That the minutes of the Full Council meeting of Wednesday 26 November 2014 be agreed and signed as a true record.

**5. PUBLIC FORUM**

Standing orders were suspended and reinstated at the conclusion of this item.

Cllr Nettleton congratulated Council on recent provision of funding for new litter and dog bins but expressed concern as to whether or not St Edmundsbury Borough Council would keep to its weekly empyting schedule which the Town Council pays them to do and wished to know how the Town Council would monitor and deal with any such overflowing problems.

**6. TO CONSIDER REPORT OF 2015/2016 BUDGET PROJECTIONS AND PRECEPT DEMAND PROJECTIONS**

A updated budget and precept projection report was tabled. This was necessary as Officers had been notified by St Edmundsbury Borough Council on the day of the meeting of an error in the calcualation of the previously notified tax base figure. Members were advised that the consequential additional income generated by the increased tax base was included in general reserves.

Resolution Record No. **BSETC/160/17/Dec/14:**

That the amended 2015/2016 budget figures be accepted.

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**7. TO CONFIRM 2015/2016 BUDGET FOR BURY ST EDMUNDS TOWN COUNCIL FORMALLY PROPOSED BY CHAIRMAN; TRADITIONALLY SECONDED BY COUNCILLOR INTERNAL AUDITOR: *THAT THE* 2015/2016 *BUDGET FOR BURY ST EDMUNDS TOWN COUNCIL BE ADOPTED AND DULY SIGNED BY THE CHAIRMAN AND TOWN CLERK IN THE PRESENCE OF THE* *COUNCIL***

Resolution Record No. **BSETC/161/17/Dec/14:**

That the 2015/2016 Budget for Bury St Edmunds Town Council in the sum of £190,392 be adopted and duly signed by the Chairman and Town Clerk in the presence of the Council (appended as A).

**8. TO CONFIRM 2015/2016 PRECEPT FOR BURY ST EDMUNDS TOWN COUNCIL**

**THAT THE 2015/2016 PRECEPT FOR BURY ST EDMUNDS TOWN COUNCIL BE ADOPTED AS RESOLVED BY COUNCIL @ [TO BE CONFIRMED] PER BAND D PROPERTY EQUIVALENT IN THE SUM OF [TO BE CONFIRMED] AND THE PRECEPT DEMAND FORM DULY SIGNED BY THE CHAIRMAN AND TOWN CLERK IN THE PRESENCE OF THE COUNCIL TO BE SERVED UPON ST EDMUNDSBURY BOROUGH COUNCIL**

Resolution Record No. **BSETC/162/17/Dec/14:**

That the 2015/2016 Precept for Bury St Edmunds Town Council be confirmed as £172,288 viz. £181,950 minus the Local Council Tax Support Scheme compensatory grant of £9,662 which equates to £13.50 per Band D equivalent property for 12762.10 properties and the Precept Demand Form duly signed by the Chairman and Town Clerk in the presence of the Council to be served upon St Edmundsbury Borough Council.

**9. TO RECEIVE THE REPORT OF THE FINANCE, POLICY AND RESOURCES COMMITTEE MEETING OF 10 DECEMBER 2014 AND ADOPT THE RECOMMENDATIONS THEREIN**

The Committee Chairman moved the adoption of this report and the recommendations therein.

**Resolution Record No. BSETC/163/17/Dec/14:**

That the minutes of the Finance, Policy & Resources Committee Meeting of 12 November 2014 be approved and signed as a true record.

**Resolution Record No. BSETC/164/17/Dec/14:**

That the month 8: November 2014 bank reconciliations, budget line item expenditure, final payments list and cash book reports be adopted and signed.

**Resolution Record No. BSETC/165/17/Dec/14:**

That the review of the budget line items indicating significant under/over spend be approved.

**Resolution Record No. BSETC/166/17/Dec/14:**

That the month 9: December 2014 payments list as tabled be approved.

**Resolution Record No. BSETC/167/17/Dec/14:**

That the Petty Cash record book to date be approved and initialled.

**Resolution Record No. BSETC/168/17/Dec/14:**

That the sum of £5,000 be awarded to St Edmund “Wolf Trail”.

**Resolution Record No. BSETC/169/17/Dec/14:**

That OurBurystedmunds be approached for assistance to explore the possibility of introduction of a ‘Community Toilet scheme’ supported by Bury St Edmunds Town Council at some level whereby members of the public would be allowed to use the toilet facilities of businesses during premises opening hours without the need to necessarily make a purchase.

**Resolution Record No. BSETC/170/17/Dec/14:**

That essential fencing removal and replacement works at Sicklesmere Road allotments be approved.

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**Resolution Record No. BSETC/171/17/Dec/14:**

That essential tree and hedge maintenance works at Nowton Road allotments be approved.

**Resolution Record No. BSETC/172/17/Dec/14:**

That payment of the fee of £195 for obtaining planning permission for the proposed Flying Fortress sculpture be approved.

**Resolution Record No. BSETC/173/17/Dec/14:**

That the quote from St Edmundsbury Borough Council in the sum of £102.82 (plus VAT) for installing a concrete plinth by the Lawson Place underpass and bolting the grit bin to it be accepted.

Resolution Record No. **BSETC/174/17/Dec/14:**

That the minutes of the Finance Policy and Resources committee of 10 December 2014 and the recommendations therein be adopted.

**10. TO RECEIVE THE REPORT OF THE PLANNING AND LICENSING COMMITTEE MEETING OF:**

* 1. 26 November 2014
	2. 10 December 2014

The Committee Chairman moved the adoption of these reports (there were no recommendations).

Resolution Record No. **BSETC/175/17/Dec/14:**

That the minutes of the Planning & Licensing committee of 26 November 2014 and 10 December 2014 be received.

**11. TO APPROVE THE MONTH 9: DECEMBER 2014 PAYMENTS LIST**

Resolution Record No. **BSETC/176/17/Dec/14:**

That the Month 9: December 2014 final payments list, as tabled, be approved.

**12. CLERK’S REPORT**

Noted.

**13. TO CONSIDER AND RESPOND TO THE GOVERNMENT CONSULTATION ON THE HOLDING OF PARISH POLLS**

Resolution Record No. **BSETC/177/17/Dec/14:**

That “agree” responses be given in respect of each of the four questions on page 18 of the consultation document relating to the Department for Communities and Local Government ‘Consultation on the Government’s intentions to modernise parish poll regulations’.

**14. TO APPROVE THE DRAFT AUTUMN EDITION OF THE NEWSLETTER**

The Clerk advised that additional content and photographs had been added to the circulated draft including details of the St Edmund’s Day Awards recipients, Healthwatch Suffolk and the East Anglian Air Ambulance.

Resolution Record No. **BSETC/178/17/Dec/14:**

That the Autumn Newsletter 2014 be approved.

**15. DATE OF NEXT MEETING**

The date of the next meeting: Wednesday 28th January 2015.

The meeting closed at 7.37 pm.

Signed: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_