

**MINUTES OF THE MEETING OF BURY ST EDMUNDS
TOWN COUNCIL HELD ON WEDNESDAY 29 JANUARY 2014
AT 7:01 PM AT THE TOWN COUNCIL OFFICES,
7 ANGEL HILL, BURY ST EDMUNDS**

PRESENT: Cllrs Oliver (Chairman), F Warby (Vice Chairman), Chung, Cornish, Hartley, C Hind, O'Driscoll, Springett, Thompson and Mrs Warby (arrived at 7.08pm).

ALSO PRESENT: Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), Melanie Lesser (Bury in Bloom Co-ordinator), 1 member of the Public, 1 reporter from the Bury Free Press.

1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS THEREFORE

Apologies were received from Cllrs Cockle (ill health), Farmer (course attendance at Cambridge University) and K Hind (work and study commitments). Cllrs Everitt, Ridgeway, Simner, Turner and Mrs Warby were absent.

2. TO RECEIVE DECLARATIONS OF INTEREST + ADDITIONS TO REGISTERS

All Borough Councillors when sitting at Town Council level (and vice versa) are advised to declare as follows: "that I may vote differently at Borough Council (*substitute Town Council as and when required*) level from that recorded at this meeting because of the possibility of further information being made available to me at that other tier of local government". Cllrs Chung, Oliver, F Warby and Springett declared a local non-pecuniary interest as Borough Councillors.

3. TO CONSIDER ANY WRITTEN APPLICATION BY A MEMBER FOR A DISPENSATION RELIEVING THE MEMBER FROM EITHER OR BOTH OF THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 IN CASES DESCRIBED IN THE DISPENSATION AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION SO GRANTED HAS EFFECT

None.

4. TO CONFIRM, ADOPT AND SIGN THE MINUTES: 18 DECEMBER 2013 MEETING OF THE TOWN COUNCIL

Resolution Record No. **BSETC/162/29/Jan/14:**

That the Minutes of the Bury St Edmunds Full Town Council Meeting of Wednesday 18 December 2013 be agreed and signed as a true record.

Standing Orders were suspended and were re-instated at the conclusion of Public Forum.

5. TO RECEIVE A PRESENTATION FROM MELANIE LESSER OF BURY IN BLOOM IN RESPECT AGENDA ITEM 16

Melanie Lesser thanked Council for its contribution to the "Welcome to Bury St Edmunds" signage and advised that 10 were in place. She outlined plans for a "River of Flowers" on the Tollgate Lane 'triangle' (noting that the plans may need to be amended once details of the proposed road reconfiguration were known) – a donation of £1,000 was sought for this project.

Cllr Mrs Warby joined the meeting at 7.08pm.

6. PUBLIC FORUM

A resident asked about Council's opposition to the proposed Waste Transfer site at Rougham Hill and the lack of disabled access to the Cupola House.

7. TO CONSIDER REPORT OF 2013/2014 BUDGET PROJECTIONS AND PRECEPT DEMAND PROJECTIONS

The report circulated was considered but no changes were made.

8. TO CONFIRM 2014/2015 BUDGET FOR BURY ST EDMUNDS TOWN COUNCIL FORMALLY PROPOSED BY CHAIRMAN; TRADITIONALLY SECONDED BY COUNCILLOR INTERNAL AUDITOR: THAT THE 2014/2015 BUDGET FOR BURY ST EDMUNDS TOWN COUNCIL BE ADOPTED AND DULY SIGNED BY THE CHAIRMAN AND TOWN CLERK IN THE PRESENCE OF THE COUNCIL

Resolution Record No. **BSETC/163/29/Jan/14:**

That the 2014/2015 Budget for Bury St Edmunds Town Council in the sum of £190,536 be adopted and duly signed by the Chairman and Town Clerk in the presence of the Council (appended as A).

9. TO CONFIRM 2014/2015 PRECEPT FOR BURY ST EDMUNDS TOWN COUNCIL THAT THE 2014/2015 PRECEPT FOR BURY ST EDMUNDS TOWN COUNCIL BE ADOPTED AS RESOLVED BY COUNCIL @ [TO BE CONFIRMED] PER BAND D PROPERTY EQUIVALENT IN THE SUM OF [TO BE CONFIRMED] AND THE PRECEPT DEMAND FORM DULY SIGNED BY THE CHAIRMAN AND TOWN CLERK IN THE PRESENCE OF THE COUNCIL TO BE SERVED UPON ST EDMUNDSBURY BOROUGH COUNCIL

Resolution Record No. **BSETC/164/29/Jan/14:**

That the 2014/2015 Precept for Bury St Edmunds Town Council be confirmed as £170,744 viz. £185,236 minus the Local Council Tax Support Scheme compensatory grant of £14,492, which equates to £13.50 per Band D equivalent property for 12647.70 properties and the Precept Demand Form duly signed by the Chairman and Town Clerk in the presence of the Council to be served upon St Edmundsbury Borough Council.

10. TO RECEIVE AND ADOPT THE RECOMMENDATIONS OF THE FINANCE POLICY AND RESOURCES COMMITTEE MEETING OF 15 JANUARY 2014

The Committee Chairman moved the adoption of these reports and the recommendations therein.

Resolution Record No. **BSETC/165/29/Jan/14:**

That the minutes of the Finance, Policy & Resources Committee Meeting of 11 December 2013 be approved and signed as a true record.

Resolution Record No. **BSETC/166/29/Jan/14:**

That the month 10: January 2014 bank reconciliations, budget line item expenditure, final payments list and cash book reports be adopted and signed.

Resolution Record No. **BSETC/167/29/Jan/14:**

That the review of the budget line items indicating significant under/over spend be approved.

Resolution Record No. **BSETC/168/29/Jan/14:**

That the month 10: January 2014 payments list be approved.

Resolution Record No. **BSETC/169/29/Jan/14:**

That the Petty Cash record book to date be approved and initialled.

Resolution Record No. **BSETC/170/29/Jan/14:**

That it be communicated to the Suffolk County Council pensions Bury St Edmunds Town Council would like to be consulted in the decision making process and receive fuller reasoning for these proposals and representation on the board of trustees that makes the decision.

Resolution Record No. **BSETC/171/29/Jan/14:**

That the draft be amended in respect of two minor wording corrections "awarded" to be inserted after the word "roundabout" and "has been" inserted before "awarded" re the Glen Morris Pipe Band. The table is to be reworded to avoid possible confusion as regards the projected percentages, following the Full Town Council setting the precept at its meeting on 29th January. In respect of the ideas upon which feedback is requested a caveat is to be inserted to make it clear than some of these if implemented would result in an increase in the precept. The words "provision of" are to be inserted immediately before "toilets".

Resolution Record No. **BSETC/172/29/Jan/14:**

That quotes be obtained for replacement of one dip tank and provision of another at Cotton Lane allotments.

Resolution Record No. **BSETC/173/29/Jan/14:**

That the minutes of the Finance Policy and Resources committee of 15 January 2014 and the recommendations therein be adopted.

11. TO RECEIVE AND ADOPT THE RECOMMENDATIONS (IF ANY) OF THE PLANNING AND LICENSING COMMITTEE MEETINGS OF 13 NOVEMBER 2013

11.1 18 December 2013

11.2 15 January 2014

The Committee Chairman moved the adoption of these reports (there were no recommendations).

Resolution Record No. **BSETC/174/29/Jan/14:**

That the minutes of the Planning & Licensing committee of 18 December 2013 and 15 January 2014 be received.

12. TO APPROVE THE MONTH 10: JANUARY 2014 FINAL PAYMENTS LIST

Resolution Record No. **BSETC/175/29/Jan/14:**

That the Month 10: January 2014 final payments list be approved.

13. TO CONSIDER AND APPROVE THE EDITORIAL CONTENT AND PHOTOGRAPHS FOR THE FOURTH EDITION OF THE FREE BURY ST EDMUNDS OFFICIAL TOWN GUIDE AND TO APPROVE THE PURCHASE OF CARDBOARD BROCHURE HOLDERS FOR THE DISPLAY OF THESE IN WILLING OUTLETS THROUGHOUT THE TOWN

Resolution Record No. **BSETC/176/29/Jan/14:**

That (1) the editorial content and photographs for the fourth edition of the free Bury St Edmunds Official Town Guide be approved and (2) the purchase of cardboard brochure holders for the display of these in willing outlets throughout the Town be approved [Local Government Act 1972 s111].

14. TO CONSIDER FUNDING THE PROVISION OF A SCULPTURE OF A FLYING FORTRESS PLANE FOR THE LADY MIRIAM WAY ROUNDABOUT AT MORETON HALL

Resolution Record No. **BSETC/177/29/Jan/14:**

That the provision of a sculpture of a Flying Fortress plane for the Lady Miriam Way roundabout at Moreton Hall be further investigated.

15. TO NOTE THE MINUTES OF THE ALLOTMENT HOLDERS MEETING OF 16 JANUARY 2014

Noted.

16. TO CONSIDER FUNDING OR CONTRIBUTING TOWARDS THE RIVER OF FLOWERS PLANTING AND REFURBISHMENT PROJECT OF BURY IN BLOOM IN RESPECT OF THE TOLLGATE ROUNDABOUT IN TOWN

Resolution Record No. **BSETC/178/29/Jan/14:**

That Bury St Edmunds Town Council is supportive of the idea of a 'River of Flowers' planting and refurbishment project in respect of the Tollgate 'triangle' but no further funding is available in this year's budget; the Clerk to meet with Bury in Bloom's Co-ordinator to agree projects for next year's budgeted expenditure.

17. TO CONSIDER AND RESPOND TO THE SUFFOLK FIRE AND RESCUE SERVICE SURVEY ON ITS INTEGRATED RISK MANAGEMENT PLAN FOR 2014-2017

No comments were made.

18. CLERK'S REPORT

The circulated report was noted.

19. MOTION/RESOLUTION TO EXCLUDE TEMPORARILY THE PUBLIC AND PRESS:

It was resolved to exclude temporarily the public and press for the remaining items due to the confidential nature of the business to be discussed concerning: *commercially sensitive matters*.

20. TO CONSIDER OPTIONS AND ACTIONS TO BE TAKEN AS REGARDS OFFICE LEASE MATTERS AND FUTURE PREMISES REQUIREMENTS

Item deferred.

21. DATE OF NEXT MEETING

The date of the next meeting: Wednesday 26 February 2014 at 7pm.

The meeting closed at 8.03pm.

Signed: _____ Dated: _____