

**Planning Licensing and Finance Committee**  
**Minutes of the meeting held at the Guildhall, Bury St Edmunds**  
**on Wednesday 26 July 2023 at 6.00 pm**

**Present:** Cllrs Sayer (Chair), Hind (BSETC Town Mayor, ex officio with full voting rights), Higgins (BSETC Deputy Town Mayor, ex-officio with full voting rights), McGoochan.

**Also present:** Greg Luton (Town Clerk) and Jacqui Howells (RFO/Assistant Town Clerk)

**1. To receive apologies for absence**

Apologies had been received from Cllrs Iannelli-Popham, Armitage and Halpin.

**2. Declarations of interest and additions to registers**

Councillors Hind, Higgins and Sayer declared a local non-pecuniary interest as District Councillors.

**3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted**

None.

**4. To approve and sign the minutes of the P,L&F meeting of 12 July 2023**

Resolution Record (Delegated Powers): **PL&F/01/26/JUL/23**

**That the Minutes of the meeting of the Planning, Licensing and Finance committee of 12 July 23 be signed as an accurate record**

**5. Public forum**

No members of public wished to speak at the meeting.

**6. To consider planning and licensing applications**

**6.1 List A**

**DC/22/1686/HH**

Conservation area/ Article 4

Ward: Minden

Nonmaterial amendment to DC/22/1686/HH - amendment of red brick to Cambridge White

40 West Road Bury St Edmunds Suffolk IP33 3EJ

Applicant: Mr Charlie Doyle

Resolution Record (Delegated Powers): **PL&F/02/26/JUL/23**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/23/0982/FUL**

Ward: Abbeygate

Conservation area/Article 4

Planning application - a. two pergolas in rear garden b. metal entrance arch c. associated landscaping

Dog And Partridge 29 Crown Street Bury St Edmunds Suffolk IP3

Applicant: Greene King

Resolution Record (Delegated Powers): **PL&F/03/26/JUL/23****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/23/0983/LB**

Ward: Abbeygate

Conservation area/Article 4

Application for listed building consent - a. two pergolas in rear garden b. metal entrance arch c. associated landscaping.

Dog And Partridge 29 Crown Street Bury St Edmunds Suffolk IP3

Applicant: Greene King

Resolution Record (Delegated Powers): **PL&F/04/26/JUL/23****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/23/1009/HH**

Ward: Minden

Householder planning application - Single storey side and rear extension including replacement porch and garage

1 Flemyng Road Bury St Edmunds Suffolk IP33 3UZ

Applicant: Warren Radley

Resolution Record (Delegated Powers): **PL&F/05/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/1042/HH**

Ward: Moreton Hall

Householder planning application - first floor front extension

110 Appledown Drive Bury St Edmunds Suffolk IP32 7HQ

Applicant: Mr Kevin Harden

Resolution Record (Delegated Powers): **PL&F/06/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/1047/TPO**

Ward: Westgate

TPO 310 (2001) tree preservation order - one Oak (T25 on plan, T46 on order) crown lift to five metres above ground level over Vinery Road

15 Vinery Road Bury St Edmunds Suffolk IP33 2JT

Applicant: Mr Tom Middleton

Resolution Record (Delegated Powers): **PL&F/07/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/23/1056/FUL**

Ward: Tollgate

Planning application - charging zone, EV chargers with canopy over, sub-station enclosure and associated forecourt works

Tollgate Service Station Tollgate Lane Bury St Edmunds Suffolk IP32 6EE

Applicant: c/o agent Miss Rahma Dwimunali Carney Sweeney

Resolution Record (Delegated Powers): **PL&F/08/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends REFUSAL reflecting SCC Highways concerns****DC/23/1067/LB**

Conservation area/Article 4

Ward: Abbeygate

Application for listed building consent - a. alteration of rear window to form fire exit; b. re-glaze one panel to side door; c. installation of three air bricks to South elevation.

Great Church Yard Loft The Great Churchyard Bury St Edmunds Suffolk IP33 1RS

Applicant: Mr Steve Cole

Resolution Record (Delegated Powers): **PL&F/09/26/JUL/23****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/23/1075/HH**

Ward: St Olaves

Householder planning application - a. single storey front extension b. single storey rear infill extension

92 Oakes Road Bury St Edmunds Suffolk IP32 6QD

Applicant: Mr Scott Gage

Resolution Record (Delegated Powers): **PL&F/10/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/1087/HH**

Article 4/ Conservation area

Ward: Abbeygate

Householder planning application - single storey rear extension following demolition of the existing conservatory.

4 William Barnaby Yard College Street Bury St Edmunds Suffolk IP33 1PQ

Applicant: Mr and Mrs Pennell

Resolution Record (Delegated Powers): **PL&F/11/26/JUL/23****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/23/1099/TPO**

Ward: Southgate

TPO 178 (1971) tree preservation order - one Oak (T1 on plan, T9 on order) lateral crown reduction by up to three metres on eastern aspect

Heath House 65A Home Farm Lane Bury St Edmunds Suffolk IP33 2QL

Applicant: Mr Matthew Eastwood

Resolution Record (Delegated Powers): **PL&F/12/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**6.2 List B****DC/21/0145/HH**

Ward: Westgate

Non-material amendment to DC/21/0145/HH - change in colour to cladding  
5 Petticoat Lane Bury St Edmunds Suffolk IP33 3NS

Applicant: Mr Andrew Clarke

Resolution Record (Delegated Powers): **PL&F/13/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/0421/HH**

Ward: Eastgate

Conservation Area/Article 4 Direction

Householder planning application - a. new garden entrance and rebuilt wall to front elevation b. single storey side extension (following demolition of existing lean-to extension) c. flat roof of extension to form balcony d. side elevation window enlarged to form French doors e. roof mounted PV array.

Mustow Corner House , 1A Mustow Street, Bury St Edmunds, Suffolk, IP33 1XL

Applicant: Mr &amp; Mrs Crane

Resolution Record (Delegated Powers): **PL&F/14/26/JUL/23****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/23/0422/LB**

Ward: Eastgate

Conservation Area/Article 4 Direction

Application for listed building consent - a. new garden entrance and rebuilt wall to front elevation b. single storey side extension (following demolition of existing lean-to extension) c.

flat roof of extension to form balcony d. side elevation window enlarged to form French doors e. roof mounted PV array f. internal alterations

Mustow Corner House , 1A Mustow Street, Bury St Edmunds, Suffolk, IP33 1XL

Applicant: Mr &amp; Mrs Crane

Resolution Record (Delegated Powers): **PL&F/15/26/JUL/23****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/23/1024/FUL**

Ward: Minden

Planning application - a. single storey front infill extension b. two storey side extension c. changes to windows and doors d. landscaping and parking alterations

Applicant: Mr Madden

Resolution Record (Delegated Powers): **PL&F/16/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/23/1107/FUL**

Ward: Eastgate

Planning application - Change of use of land to a self-storage yard (storage and distribution use class B8) and associated works

Land Adjacent To 23 Eastern Way Bury St Edmunds Suffolk

Applicant: Mr &amp; Ms Daniel &amp; Chelsee De Niet

Resolution Record (Delegated Powers): **PL&F/17/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/1132/TPO**

Ward: Abbeygate

TPO 537 (2012) Tree preservation order - a. one Sycamore (T2 on plan and order) reduce crown lateral spread to East and South by 1.5 metres; b. one Narrowleaf Ash (T1 on plan and order) reduce overall crown height and spread by 1.5 metres

2 Hospital Road Bury St Edmunds Suffolk IP33 3JT

Applicant: Jonathan Guant

Resolution Record (Delegated Powers): **PL&F/18/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL****6.3 List C****DC/23/0915/HH**

Ward: Southgate

DC/23/0915/HH | Householder planning application - a. re-position three existing 1.8 metre fence panels and gate; b. installation of an additional three 1.8 metre fences

Location: 2 Farm Close, Bury St Edmunds, IP33 2PZ

Applicant: Mr John Midforth

Resolution Record (Delegated Powers): **PL&F/19/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/1032/TPO**

Ward: Tollgate

RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL TPO 322 (2001) tree preservation order - one Lime (indicated on plan, T20 on order) crown lift to up to 2.5 metres above ground level – previously considered – previously considered by P,L &amp; F 12 July -Response - Based on information received Bury St Edmunds Town Council recommends APPROVAL

Location: 59 Cornfield Road, Bury St Edmunds, Suffolk, IP33 3BN

Applicant: Clare Quinn, Havebury Housing

Resolution Record (Delegated Powers): **PL&F/20/26/JUL/23****That based on information received Bury St Edmunds Town Council recommends APPROVAL as per previous consultation**

**DC/23/1054/FUL**

Ward: Moreton Hall

Planning application - change of use of a. First floor apartment from dwelling (C3) to offices (E) commercial, business and service; b. alterations to ground floor to create access to first floor

Location: 1B Lawson Place Bury St Edmunds Suffolk IP32 7EW

Applicant: Mr Barry Tennens, Tennens Properties Limited

Resolution Record (Delegated Powers): **PL&F/21/26/JUL/23**

**That based on information received Bury St Edmunds Town Council recommends REFUSAL: change of use is not appropriate due to loss of dwelling place (C3) which provides affordable housing**

**DC/23/1095/TPO**

Ward: Westgate

TPO 042 (1962) tree preservation order - two Sycamores (T1 and T2 on plan in area A1 on order) reduce crown on garden side by up to two metres

Location: 5 Westminster Drive Bury St Edmunds Suffolk IP33 2EZ

Applicant: Mr Peter Fuller

Resolution Record (Delegated Powers): **PL&F/22/26/JUL/23**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/23/1136/HH**

Ward: Moreton Hall

Householder planning application – two storey rear extension

Location: 25 Kingfisher Road, Bury St Edmunds, IP32 7GA

Applicant: Mr Paul Cannon

Resolution Record (Delegated Powers): **PL&F/23/26/JUL/23**

**That based on information received Bury St Edmunds Town Council recommends REFUSAL due to incorrect information. The application states that the application is for a two storey extension; in fact the application plans appear to show a three storey extension**

**7. To approve the June Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports for adoption by Full Council**

Resolution Record (Delegated Powers): **PL&F/24/26/JUL/23**

**That the June Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports be APPROVED and recommended for adoption by Full Council**

**8. Date of next meeting: Wednesday 16 August 2023 at 6pm**

The meeting closed at 6.40pm

Signed \_\_\_\_\_

Dated \_\_\_\_\_