

**Minutes of the Meeting of Bury St Edmunds Town Council,
held at the Guildhall, Bury St Edmunds,
on Wednesday 25th October 2023 at 7pm**

Present: Cllrs Hind (Town Mayor), Armitage, Augustine, Chung, Higgins, Lindberg, Mackenzie, Mager, O'Driscoll, Sayer, Stamp, Stennett and Waterman

Also present: Greg Luton (Town Clerk), Julie Sturgeon (Allotment and Administrative Officer), PCSO Mark Ellis, representatives from Explore Outdoor (Abbeycroft Leisure), EcoCarriers Bury St Edmunds, Suffolk Regiment Museum, Theatre Royal Bury St Edmunds and one member of public.

1. To receive apologies for absence

Apologies were received from Cllrs Halpin and McGoochan.

2. To receive declarations of interest and additions to registers

All District Councillors declared: '*That I may vote differently at District or County Council level from that recorded at this meeting*'. Cllrs. Armitage, Chung, Higgins, Hind, Lindberg, Mager, O'Driscoll, Sayer, Stamp, Stennett and Waterman declared a local non-pecuniary interest as District Councillors.

3. To consider written applications by a member for dispensation, from the restrictions in section 31(4) of the Localism Act 2011 and specify the period for which any dispensation has effect

None.

4. To confirm, adopt and sign the minutes of the 27 September 2023 meeting of the Council

Resolution Record No. **BSETC/137/25/Oct/23:**

RESOLVED that the Minutes of the meeting of 27 September 2023 be agreed and signed, as an accurate record.

5. Public Forum

Abbeycroft Leisure spoke about how the Festive Food Project, Pedalcab Plus made a bid for the purchase of two cabs, the Suffolk Regiment Museum spoke on the ongoing renovations and the need for new interpretive aids, Theatre Royal spoke about the upcoming Christmas Cabin project.

6. Town Clerk's report

The Clerk gave an update on ongoing projects, the forthcoming planning training and staffing matters.

7. Responsible Financial Officer's report

This was deferred until next month as the RFO was not present.

8. To note the PCSO's verbal report

PCSO Mark Ellis presented crime figures for September, which are down, and he updated on the recent antisocial behaviour at Bury St Edmund Bus Station.

9. To consider grant funding applications;

9.1 The Tree Folk Project was withdrawn

9.2 Abbeycroft Leisure for Festive Food Project 2023

Resolution Record No. BSETC/138/25/Oct/23:

RESOLVED that under the Power of the Local Government (Miscellaneous Provisions) Act 1976, s.19 Abbeycroft Leisure be awarded grant funding of £9,157 towards Festive Food Project.

9.3 Suffolk Regiment Museum for renovation of second floor of the Museum

Resolution Record No. BSETC/139/25/Oct/23:

RESOLVED that under the Power of the Local Government Act 1972, s.144 grant funding of £4,300 be awarded to the Suffolk Regiment Museum towards the renovation of the second floor of the museum.

9.4 EcoCarriers for Pedalcab Plus assisted transport project

Resolution Record No. BSETC/140/25/Oct/23:

RESOLVED that under the Power of the Local Government (Miscellaneous Provisions) Act 1976, s.19 EcoCarriers be awarded grant funding of £8550 towards the PedalCab Plus assisted transport project.

9.5 Theatre Royal for Christmas Cabin Where's Santa's Hat project

Resolution Record No. BSETC/141/25/Oct/23:

RESOLVED that under the Power of the Local Government Act 1972, s.144 the Theatre Royal be awarded grant funding of £9000 towards the Christmas Cabin Where's Santa's Hat project.

9.6 Southgate Community Centre for on-site security cameras.

Resolution Record No. BSETC/142/25/Oct/23:

RESOLVED that under the Power of the Local Government (Miscellaneous Provisions) Act 1976, s.19 the Southgate Community Centre be awarded £1819 towards the provision of security cameras at Southgate Community Centre.

10. To receive the report and adopt the recommendations of the following Planning, Licensing and Finance committee meetings:

10.1 27 September 2023

10.2 11 October 2023

Resolution Record No. BSETC/143/25/Oct/23:

RESOLVED that the minutes of the Planning, Licensing and Finance meetings of 27 September and 11 October 2023 be **ADOPTED** and signed.

11. To approve the Town Council policies which require no changes from the earlier versions.

This item was postponed to next meeting.

12. Motion/Resolution to exclude temporarily the Public and Press:

That pursuant to the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed concerning: *Update on the Town Clerk Recruitment and related staff matters.*

13. To receive an update on the Town Clerk Recruitment and related staff matters.

The Clerk gave an update on the recruitment of the new Town Clerk and related staffing matters.

Date of next meeting: **Wednesday 29th November 2023**

The meeting ended at 8.35pm.

Signed: _____ Dated _____