

**Minutes of the Meeting of Bury St Edmunds Town Council,
held at the Guildhall, Bury St Edmunds,
on Wednesday 28 June 2023 at 7pm**

Present: Cllrs Hind, Higgins, Armitage, Augustine, Chung, Halpin, Iannelli-Popham, Lindberg, Mackenzie (left the meeting at 7.50pm), McGoochan, Mager, O'Driscoll (left the meeting at 8.20pm), Sayer, Stamp, Stennett and Waterman.

Also present: Greg Luton (Town Clerk), Jacqueline Howells (Responsible Financial Officer/Assistant Town Clerk), Julie Sturgeon (Allotment and Administrative Officer), PCSOs Mark Ellis and Jo Whiting, members of the Cotton Lane Allotment Society, a representative of *Our Bury St Edmunds* BID, members of the Bury St Edmunds Town Trust, a former Town Councillor, a reporter from the Bury Free Press and four members of public.

1. To receive apologies for absence

All Town Councillors were present at the meeting.

2. To receive declarations of interest and additions to registers

All District Councillors declared: *'That I may vote differently at District or County Council level from that recorded at this meeting'*. Cllrs. Armitage, Augustine, Chung, Halpin, Higgins, Hind, Lindberg, Mager, O'Driscoll, Sayer, Stamp, Stennett and Waterman declared a local non-pecuniary interest as District Councillors.

Cllr. Mackenzie declared that she is a Town Council allotments tenant.

3. To consider written applications by a member for dispensation, from the restrictions in section 31(4) of the Localism Act 2011 and specify the period for which any dispensation has effect

None.

4. To confirm, adopt and sign the minutes of the 24 May 2023 meeting of the Council

Resolution Record No. **BSETC/113/28/June/23:**

RESOLVED that the Minutes of the meeting of 24 May 2023 be agreed and signed, as an accurate record.

5. Public Forum

The Allotment Holders Association told Councillors about issues on the allotments such as invasive muntjac deer. *Our Bury St Edmunds* BID proposed plans for a synthetic ice rink for Christmas 2023 period. Bury St Edmunds Town Trust informed Councillors about the proposed repair of the South African War Memorial. A former Councillor congratulated the new councillors on their appointment and also asked about progress on any PPS work in partnership with SCC Highways.

6. Town Clerk's report

The Town Clerk reminded Councillors about the Jankyn Smythe event to which all Councillors were invited. He updated on the PPS repairs and confirmed that further work was ready to be undertaken. Allotments issues were commented upon and he said he would put the proposal for a, allotments champion on the next agenda. Local groups were congratulated on the various Coronation events that had taken place, especially Bury Round Table, who organised the Coronation Picnic in the Park with 4000 attendees. The Clerk invited new Councillors to have a familiarisation walk with him around their wards.

7. Responsible Financial Officer's report

The RFO presented the monthly financial report outlining key information extracted from the monthly budget report. No issues for concern were identified.

8. To note the PCSO's verbal report

PCSOs Mark Ellis and Jo Whiting updated Councillors about a stabbing that had taken place in St Olaves ward but reassured everyone that the suspect had been charged and remanded in custody. The Public Spaces and Protection Order for Bury St Edmunds is due to expire soon, and Councillors were encouraged to complete the online survey to decide whether or not the PSPO will be renewed. PCSO Ellis emphasised how useful the Order is for the police.

9. To receive and approve the Internal Audit report

The Internal Audit report was discussed. No areas of concern were identified.

Resolution Record No. **BSETC/114/28/June/23:**

That the Internal Audit report for year 2022/2023 be APPROVED

10. To approve and sign the Annual Governance Statement 2022/2023

Councillors approved the Annual Governance Statement 2022/2022, circulated for information.

Resolution Record No. **BSETC/115/28/June/23:**

That the Annual Governance Statement for 2022/2023 be APPROVED and SIGNED

The Annual Governance Statement was signed by the Chair and the Clerk

11. To consider, approve and sign the Accounting Statements for 2022/2023

Councillors approved the Accounting Statements for 2022/2023 which had been circulated for information.

Resolution Record No. **BSETC/116/28/June/23:**

That the Accounting Statements for 2022/2023 be APPROVED and SIGNED

The Accounting Statements for 2022/2023 were signed by the Chair

12. To note the dates for the period for the Exercise of Public Rights

Councillors noted the dates for the period for the Exercise of Public Rights as follows:

Monday 3 July 2023 – Friday 11 August 2023

13. To consider grant funding application from *Our Bury St Edmunds* BID for Christmas 2023 activities in Bury St Edmunds

Councillors considered a grant funding application from *Our Bury St Edmunds* BID for a contribution towards the provision of a synthetic ice rink in the Arc shopping centre for a three-week period from mid-December 2023. The activity would be free to use but the rink will be marshalled and numbers limited at any one time for safety reasons.

Resolution Record No. **BSETC/117/28/June/23:**

RESOLVED that under the Power of the Local Government Act 1972, s145 *Our Bury St Edmunds* BID be awarded grant funding of £7500.00 towards the provision of a synthetic ice rink for a three-week period from mid-December 2023.

14. To consider a grant funding application from the Town Trust for repairs to the Boer War Memorial

Jonathan Lloyd (Town Trust) and Aoife O'Gorman (Infinity Architects) answered questions about the proposed funding of renovation works on the Boer War Memorial. They explained that a local benefactor had made a very generous offer to cover the cost of much of the work.

Resolution Record No. **BSETC/118/28/June/23:**

RESOLVED that under the Power of the War Memorials (Local Authorities Powers) Act 1923, s.1 the Town Trust be awarded £12,500.00 towards the renovation works on the Boer War Memorial.

15. To receive the report and adopt the recommendations of the following Planning, Licensing and Finance committee meetings:

15.1 24 May 2023

15.2 14 June 2023

Resolution Record No. **BSETC/119/28/June/23:**

RESOLVED that the minutes of the Planning, Licensing and Finance meetings of 24 May and 14 June 2023 be ADOPTED and signed.

16. To approve the payments list for May 2023

Resolution Record No. **BSETC/120/28/June/23:**

RESOLVED that the payments list for May 2023 be APPROVED

17. Date of next meeting

Date of next meeting: **Wednesday 26 July 2023.**

The meeting ended at 8.40pm.

Signed: _____ Dated _____