

Planning Licensing and Finance Committee

Minutes of the meeting held at the Guildhall, Bury St Edmunds

on Wednesday 14 December 2022 at 6.00 pm

Present: Cllrs Whittingham (Chair), Murray, Rout, Sayer and Chung (BSETC Deputy Town Mayor, ex-officio with full voting rights).

Also present: Greg Luton (Town Clerk) and Jacqui Howells (RFO/Assistant Town Clerk)

1. To receive apologies for absence

Apologies were received from Cllrs Iannelli-Popham, Hind and Thompson.

2. Declarations of interest and additions to registers

Cllr Rout declared a local non-pecuniary interest as a District Councillor.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted

None.

4. To approve and sign the minutes of the P,L&F meeting of 23 November 2022

Resolution Record (Delegated Powers): **PL&F/01/14/DEC/22**

That the Minutes of the meeting of the Planning, Licensing and Finance committee of 23 November 22 be signed as an accurate record

5. Public forum

No comments were made by members of public present at the meeting.

6. To consider planning and licensing applications

6.1 List A

DC/21/2021/FUL

Ward: Tollgate

RE-CONSULTATION OF A PLANNING PROPOSAL

Planning application - two dwellings (following demolition of former garage/store buildings) as amended by plans received 18 November 2022.

Land Adjacent To Montescourt, Philip Road, Bury St Edmunds, Suffolk,

Applicant: Ms C Bucklow

Case Officer: Connor Vince

Resolution Record (Delegated Powers): **PL&F/02/14/DEC/22**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/22/0560/HH

Ward: Minden

RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL

PROPOSAL Householder Planning Application - a. single storey rear extension; b. dormer to rear elevation; c. cellar light well cover; d. external wall insulation and render to rear elevation

83 York Road, Bury St Edmunds, Suffolk, IP33 3EQ

Applicant: Mr and Mrs Fleet

Case Officer: Tamara Benford-Brown

Resolution Record (Delegated Powers): **PL&F/03/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/1994/TPO**

Ward: Tollgate

TPO 005 (1993) SCC a. two Beech (T62 and T63 on plan T89 and T90 on order)

monolith at five metres b. one Horse chestnut (T29 on plan T40 on order) monolith at main fork c. one Ash (G24 on plan A14 on order) fell

West Suffolk College Out Risbygate Bury St Edmunds Suffolk IP33 3RL

Applicant: Mr Jason Mcphie

Case Officer: Debbie Cooper

Resolution Record (Delegated Powers): **PL&F/04/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/2007/HH**

Ward: Westgate

Householder planning application - a. front porch extension b. conversion of garage to habitable room c. insertion of eight rooflights on rear elevation

18 Hervey Road Bury St Edmunds Suffolk IP33 2DW

Applicant: Mr & Mrs Mark & Austra Jenner-Parson

Case Officer: Charlotte Russell

Resolution Record (Delegated Powers): **PL&F/05/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/2010/TPO**

Ward: Tollgate

TPO 016(1975) tree preservation order - one Sugar Maple - a. crown reduction in height by 1.5 metres b. Lateral crown reduction by two metres

4 Riverside Court Bell Meadow Bury St Edmunds Suffolk, IP32 6AU

Applicant: Temples

Case Officer: Gregory McGarr

Resolution Record (Delegated Powers): **PL&F/06/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/2028/TPO

Ward: Minden

TPO 127 (1987) Tree preservation order - five Beech (within G2 on plan) overall crown reduction by up to five metres

The Beeches Bury St Edmunds Suffolk IP33 3RD

Applicant: Charlotte Russell

Case Officer: Dan Sadler

Resolution Record (Delegated Powers): **PL&F/07/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/2032/TPO**

Ward: Westgate

TPO 161A(1992) - Tree preservation order - one Scots Pine (T1 on plan, T15 on order) cut back to give 1-2 metres clearance of BT wires

18 Horsecroft Road Bury St Edmunds Suffolk IP33 2DU

Applicant: Mr Paul Williams

Case Officer: Gregory McGarr

Resolution Record (Delegated Powers): **PL&F/08/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/2041/TPO**

Ward: Westgate

TPO 310 (2001) - Tree preservation order - one Yew (T1 on plan, G1 on order) crown reduction by up to 1.5 meters

Yew Tree Court Yew Tree Court Bury St Edmunds Suffolk

Applicant: Laura Craddock

Case Officer: Charlotte Russell

Resolution Record (Delegated Powers): **PL&F/09/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****6.2 List B****DC/22/2009/TPO**

WARD: Westgate

TPO 161a (1992) tree preservation order - two Ash and one sycamore (T1,T2 and T3 on plan and in group G2 and G3 on order) crown lift to eight metres above ground levels; one Oak (T4 on plan and in group G2 on order) reduce crown height by two metres and lateral spread by two metres; one Oak (T6 on plan and in group G2 on order) crown lift to six metres above ground level and reduce lateral spread by three metres; one Ash (T7 on plan and in group G1 on order) re-pollard to eight metres above ground level; two oaks and one Ash (T9,T11 and T12 on plan and in group G1 on order) reduce lateral spread by two metres; one Field maple (T13 on plan group G1 on order) reduce limbs to provide one metre clearance around phone line

South Of 59 Horsecroft Road Bury St Edmunds Suffolk IP33 2DT

Applicant: James Gadd

Case Officer: Gregory McGarr

Resolution Record (Delegated Powers): **PL&F/10/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/2025/HH

WARD: Eastgate

Householder planning application - replace one ground floor rear window with bifold door

8 Tupman Walk Bury St Edmunds Suffolk IP33 1AJ

Applicant: Dr James Gazzard

Case Officer: Clare Oliver

Unable to comment due to lack of information – request an extension to consultation period**DC/22/2050/TPO**

WARD: Westgate

TPO 353 (2003) Tree preservation order - one Horse Chestnut (T5 on order and plan) fell

1 Hilltop Horringer Road Bury St Edmunds Suffolk IP33 2EA

Applicant: Ms Lara Knights

Case Officer: Charlotte Russell

Resolution Record (Delegated Powers): **PL&F/11/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/2056/TCA**

WARD: Out Westgate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Conifer (T1 on plan) crown lift one metre from roof, one Alder (T1 on plan) crown lift one metre from roof, two Pear (T2 on plan) crown lift to one metre above ground level, one Fig (T3 on plan) crown lift two metres above ground level

Batt House 56 Westgate Street Bury St Edmunds Suffolk IP33 1QG

Applicant: Adam Senior

Case Officer: Sarah Drane

Resolution Record (Delegated Powers): **PL&F/12/14/DEC/22****That based on information received and subject to any Conservation Area and Article 4 issues and recommendations from the Conservation Officer, Bury St Edmunds Town Council recommends APPROVAL****DC/22/2072/HH**

WARD: Minden

Householder planning application - part two storey part single storey rear extension (following partial demolition)

52 Abbot Road Bury St Edmunds Suffolk IP33 3UB

Applicant: Mr M Bannon

Case Officer: Gregory McGarr

Resolution Record (Delegated Powers): **PL&F/13/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/2073/ADV

WARD: Moreton Hall

Application for advertisement consent - a. two non illuminated fascia signs b. one internally illuminated fascia sign c. one internally illuminated hanging sign d. non illuminated signage around ATM e. five non illuminated window vinyl signs

Tesco Express Lawson Place Bury St Edmunds Suffolk IP32 7EW

Applicant: Mr Andy Horwood

Case Officer: Clare Oliver

Resolution Record (Delegated Powers): **PL&F/14/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/1670/ADV**

WARD: Tollgate

Application for advertisement consent - a. three non-illuminated directional signs b. two non-illuminated fascia sign c. two non-illuminated totem signs

West Suffolk College Anglian Lane Bury St Edmunds Suffolk IP32 6RA

Applicant: Miss Amy Messenger

Case Officer: Jo-Anne Rasmussen

Resolution Record (Delegated Powers): **PL&F/15/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/1805/ADV**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Application for advertisement consent - one internally illuminated radiograph sign

Abbeygate Cinema 4 Hatter Street Bury St Edmunds Suffolk IP33 1LZ

Applicant: Mr Gareth Boggies

Case Officer: Amey Yuill

Resolution Record (Delegated Powers): **PL&F/16/14/DEC/22****That based on information received and subject to any Conservation Area and Article 4 issues and recommendations from the Conservation Officer, Bury St Edmunds Town Council recommends APPROVAL****DC/22/2083/FUL**

WARD: Minden

Planning application - a. change of use of from hairdressers (Class E) to a takeaway (Sui Generis) b. installation of flue and extraction/ventilation system

34 Cadogan Road Bury St Edmunds Suffolk IP33 3QJ

Applicant: Mr Chen Renjie

Case Officer: Connor Vince

Resolution Record (Delegated Powers): **PL&F/17/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/2088/FUL

WARD: St Olaves

Planning application - a. enlargement of existing entrance way including glazed doors and canopy b. creation of fire exit to front elevation c. replacement windows to front elevation d. installation of new ventilation louvres to side elevation e. replacement roof tiles to pitched roof f. render and aluminium parapet capping to all elevations

Kingdom Hall Oakes Road Bury St Edmunds Suffolk IP32 6RB

Applicant: Mr Andrew Griffin, c/o Kingdom Hall Trust

Case Officer: Tamara Benford-Brown

Resolution Record (Delegated Powers): **PL&F/18/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/2092/HH**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Householder planning application - replacement windows and doors to front elevation
4 Mill Road Bury St Edmunds Suffolk IP33 3NJ

Applicant: Miss Catherine Walker

Case Officer: Tamara Benford-Brown

Resolution Record (Delegated Powers): **PL&F/19/14/DEC/22****That based on information received and subject to any Conservation Area and Article 4 issues and recommendations from the Conservation Officer, Bury St Edmunds Town Council recommends APPROVAL****DC/22/2099/TPO**

WARD: Eastgate

TPO 535 (2012) tree preservation order - one Yew (T458 on plan, T2 on order) crown lift to three metres above ground level; one Beech (T455 on plan, T1 on order) crown lift to two metres above ground level and crown reduction to clear wall by 0.5 metres
Redwood Gardens Cotton Lane Bury St Edmunds Suffolk IP33 1XG

Applicant: Clare Quinn

Case Officer: Clare Oliver

Resolution Record (Delegated Powers): **PL&F/20/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/2100/TCA**

WARD: Eastgate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - a. one Apple (T389 on plan) crown lift to two metres above ground level and remove basal suckers b. two Apple (T391 and T390 on plan) reduce in height by up to one metre c. one Apple (T394 on plan) prune to clear boundary wall by 0.3 metres by removing secondary branches d. one Holly (T395 on plan) reduce height to four metres above ground level

Darbys Court Schoolhall Lane Bury St Edmunds Suffolk IP33 1JJ

Applicant: Miss Tegan Harnwell

Case Officer: Dave Beighton

Resolution Record (Delegated Powers): **PL&F/21/14/DEC/22****That based on information received and subject to any Conservation Area and Article 4 issues and recommendations from the Conservation Officer, Bury St Edmunds Town Council recommends APPROVAL**

DC/22/2101/TCA

WARD: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Yew (T290 on plan) crown lift over footpath to 2.5 metres and prune to provide one metre clearance from building, one Lime (T293 on plan) crown lift to two metres above ground level, clear phone lines by 0.5 metres, one Lime (T292 on plan) crown lift to two metres above ground level, clear phone lines by 0.5 metres, one Rowan (T294 on plan) prune to provide 0.5 metre clearance from phone lines, one Lime (T305 on plan) crown lift to two metres above ground level, one Wild Cherry (T306 on plan) prune to provide one metre clearance from building, crown lift to two metres above, ground level and remove Cherry suckers to ground level and Holly to North

Street Record Southgate Green Bury St Edmunds Suffolk IP33 2BL

Applicant: Clare Quinn

Case Officer: Dave Beighton

Resolution Record (Delegated Powers): **PL&F/22/14/DEC/22****That based on information received and subject to any Conservation Area****and Article 4 issues and recommendations from the Conservation Officer, Bury St Edmunds Town Council recommends APPROVAL****DC/22/2135/HH**

WARD: Tollgate

Householder planning application - two storey and single storey rear extension (following demolition of existing conservatory)

46 Grove Park Bury St Edmunds Suffolk IP33 3BQ

Applicant: Mr and Mrs P Grime

Case Officer: Gregory McGarr

Resolution Record (Delegated Powers): **PL&F/23/14/DEC/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/2137/HH**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Householder planning application - installation of solar panels to rear elevation

11 Westgate Street Bury St Edmunds Suffolk IP33 1QR

Applicant: Jacqueline Fisher

Case Officer: Gregory McGarr

Unable to comment due to lack of information – request an extension to consultation period

DC/22/2103/TCA

WARD: Eastgate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Holly (T361 on plan) prune to provide 0.5 metre clearance from building; b one Medlar (T362 on plan) remove hawthorn suckering from root stock; one Weeping ash (T363 on plan) crown lift to 2.5 metres over

14 The Vinefields Bury St Edmunds Suffolk IP33 1YF

Applicant: Miss Tegan Harnwell

Case Officer: Dave Beighton

Resolution Record (Delegated Powers): **PL&F/24/14/DEC/22**

That based on information received and subject to any Conservation Area and Article 4 issues and recommendations from the Conservation Officer, Bury St Edmunds Town Council recommends APPROVAL

DC/22/2112/HH

WARD: Westgate

Householder planning application - a. front porch b. part two storey, part single storey rear extension

11 Linton Gardens Bury St Edmunds Suffolk IP33 2DZ

Applicant: Mr and Mrs M Perry

Case Officer: Gregory McGarr

Resolution Record (Delegated Powers): **PL&F/25/14/DEC/22**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/22/2121/HH

WARD: Abbeygate

Householder planning application - a. change flat roof at front elevation to pitched roof with skylight, and replace window with door; b. single storey rear extension with three skylights (following demolition of existing conservatory)

28 Grindle Gardens Bury St Edmunds Suffolk IP33 2QG

Applicant: Mr Richard Lewis

Case Officer: Gregory McGarr

Resolution Record (Delegated Powers): **PL&F/26/14/DEC/22**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

7. To consider the appeal to the Secretary of State against refusal of DC/20/2115/FUL

Planning Application -a. ground floor retail unit; b. four flats on first and second floor. (Revised submission to DC/18/0068/FUL to allow for amended window details, including for bedroom windows on the rear elevation to be fixed shut, provision of external ventilation grilles, and retention of first floor external maintenance door on the rear elevation). As amended by details received on 22 and 29 November 2021 for 26 Angel Hill Bury St Edmunds IP33 1UZ

Resolution Record (Delegated Powers): **PL&F/27/14/DEC/22**

That Bury St Edmunds Town Council agrees with recommended REFUSAL by West Suffolk Council due to concerns about the proposed external maintenance door and possible impact on the amenities of the neighbouring occupiers

8. To approve the November 2022 Bank Reconciliations, Budget Line-Item Expenditure, Final Payments List and Cash Book Reports for adoption by Full Council

Resolution Record (Delegated Powers): **PL&F/28/14/DEC/22**

That the November 2022 bank reconciliation, budget in-line expenditure, final payments list and cash book reports be APPROVED and recommended for adoption by Full Council

9. Date of next meeting: Wednesday 11 January 2023 at 6pm

The meeting closed at 6.25pm

Signed _____ Dated _____