

## **Planning Licensing and Finance Committee**

### **Minutes of the meeting of the held at the Guildhall, Bury St Edmunds on Wednesday 13 July 2022 at 6pm**

**Present:** Cllrs Iannalli-Popham (Chair), Thompson (BSETC Town Mayor (ex-officio with full voting rights), Chung (BSETC Deputy Town Mayor, ex-officio with full voting rights), Hind, Murray, Rout, Sayer and Whittingham.  
Cllr Rout left the meeting at 6.45pm

**Also present:** Greg Luton (Town Clerk) and Jacqui Howells (Temporary Assistant Town Clerk/Responsible Financial Officer), Roger Keeling and Bruce Wright representing the '13' group seeking a grant.

#### **1. To receive apologies for absence**

None.

#### **2. Declarations of interest and additions to registers**

Cllrs Hind and Chung declared a local non-pecuniary interest as a District Councillors.  
Cllr Thompson declared a non-pecuniary interest in application DC/22/0793/FUL

#### **3. To consider written applications for a dispensation relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted**

None.

#### **4. Public forum**

Mr Roger Keeling and Mr Bruce Wright attended to inform councillors about a new group, '13', being established to bring a greater understanding and insight into the concept of spiritual and mental wellbeing with regards mental health, alcohol and drug addiction. An application for grant funding is shown at agenda item 7.

#### **5. To approve and sign the minutes of the following P, L & F meetings**

Resolution Record (Delegated Powers): **PL&F/01/13/JUL/22**

**That the minutes of the meetings of the Planning, Licensing and Finance committee from 04 May, 11 May, 25 May, 29 Jun 22 be signed as an accurate record**

**That the minutes of the Planning, Licensing and Finance committee from 15 June 22 be amended to record that Cllr Hind declared a local non-pecuniary interest that she is a District Councillor – agenda item 2**

**That following this amendment the minutes from 15 June 22 be signed as an accurate record**

## **6. To consider planning and licensing applications**

### **6.1 List A**

DC/22/0863/HH | Householder planning application - a. single storey rear and side extension (following demolition of existing garage) b. install four roof lights | 28 Norman Road Bury St Edmunds Suffolk IP32 6BY

Resolution Record (Delegated Powers): **PL&F/02/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/0867/TPO | TPO 104 (1985) tree preservation order - a. one Tilia (T1 on plan in area G1 on order) - fell b. two Tilia (T2 and T3 in area G1 on order) reduce height by up to two metres | 3 Thomas Lane Bury St Edmunds Suffolk IP33 3PS

Resolution Record (Delegated Powers): **PL&F/03/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/0970/LB | Application for listed building consent - replacement gates to front elevation | The Lodge Mount Road Bury St Edmunds Suffolk IP32 7BL

Resolution Record (Delegated Powers): **PL&F/04/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues and recommendations from the Conservation Officer Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1009/FUL | Planning application - a. relocation of compound and existing storage container; b. one new container to the rear of site | 6 Eastern Way Bury St Edmunds Suffolk IP32 7AB

Resolution Record (Delegated Powers): **PL&F/05/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1029/LB | Application for listed building consent - a. re painting of front elevation b. re painting of render | 14 Hatter Street Bury St Edmunds Suffolk IP33 1NE

Resolution Record (Delegated Powers): **PL&F/06/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1040/HH | Householder planning application - install decking to provide steps and storage in rear garden | 6 Whiting Street Bury St Edmunds Suffolk IP33 1NX

Resolution Record (Delegated Powers): **PL&F/07/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1049/HH | Householder planning application - construction of annexe (following demolition of existing shed) | South Hill 42 Southgate Street Bury St Edmunds Suffolk IP33 2AZ

Resolution Record (Delegated Powers): **PL&F/08/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1050/LB | Application for listed building consent - construction of annexe (following demolition of existing shed) | South Hill 42 Southgate Street Bury St Edmunds Suffolk IP33 2AZ

Resolution Record (Delegated Powers): **PL&F/09/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1055/HH | Householder planning application - a. one and a half storey rear extension b. single storey side extension (following demolition of existing garage and shed) | 4 Priors Avenue Bury St Edmunds Suffolk IP33 3LT

Resolution Record (Delegated Powers): **PL&F/10/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1059/TPO | TPO 016 (1975) Tree preservation order - two Grey Poplars (T1, T2 on plan within A1 on order) reduce in height to six metres | 31 Bell Meadow Bury St Edmunds Suffolk IP32 6AU

Resolution Record (Delegated Powers): **PL&F/11/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1065/TCA | Trees in a conservation area notification - one Plum (as indicated on plan) crown lift to 2.7 metres above ground level | 2 Out Risbygate Bury St Edmunds Suffolk IP33 3RQ

Resolution Record (Delegated Powers): **PL&F/12/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1084/TPO | TPO 016 (1975) Tree preservation order - two Grey Poplar (T3 on plan with A1 on order) reduce height to six metres, (T4 on plan with A1 on order) remove branch as indicated on annotated photograph | 33 Bell Meadow Bury St Edmunds Suffolk IP32 6AU

Resolution Record (Delegated Powers): **PL&F/13/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1111/TCA | Trees in a conservation area notification - one Cherry (T1 on plan) overall crown reduction by two metres | 29 Albert Crescent Bury St Edmunds Suffolk IP33 3DX

Resolution Record (Delegated Powers): **PL&F/14/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1112/TCA | Trees in a conservation area notification - one Laburnum (T1 on map) - fell | 94 Kings Road Bury St Edmunds Suffolk IP33 3DT

Resolution Record (Delegated Powers): **PL&F/15/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues and Arboricultural Officer approval Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1118/FUL | Planning application - extension to existing B8 warehouse to provide B1 office and additional 20 parking spaces | Sealey Power Products Kempson Way Bury St Edmunds Suffolk IP32 7AR

Resolution Record (Delegated Powers): **PL&F/16/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL but strongly support Environmental Officers request for electric charging points to be installed**

## **6.2 List B**

DC/22/0641/OUT | Outline planning application (means of access/layout/scale to be considered) - three storey apartment building comprising nine units (demolition of existing vacant commercial premises) and associated access, parking and communal areas | 73 Tollgate Lane Bury St Edmunds Suffolk IP32 6BS

Resolution Record (Delegated Powers): **PL&F/17/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends REFUSAL on grounds of overdevelopment of site, layout, density and design issues and insufficient parking spaces**

DC/22/0658/FUL | Planning application - raising of existing roof and one and a half storey extension to create first floor bedroom wing | The Priory Hotel Mildenhall Road Bury St Edmunds Suffolk IP32 6EH

Resolution Record (Delegated Powers): **PL&F/18/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/0659/LB | Application for listed building consent - a. raising of existing roof b. one and a half storey extension c. internal alterations | The Priory Hotel Mildenhall Road Bury St Edmunds Suffolk IP32 6EH

Resolution Record (Delegated Powers): **PL&F/19/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/0793/FUL | Planning application - up to 72 bed care home (class C2) with associated parking, engineering works and widening of existing access following demolition of existing dwelling (class C3) and ancillary structures | 40 Hollow Road Bury St Edmunds Suffolk IP32 7AY

Resolution Record (Delegated Powers): **PL&F/20/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL but has concerns about internal design and layout and use of communal space**

DC/22/1045/HH | Householder planning application - single storey rear extension with roof lantern (demolition of existing lean-to) | 4 Hospital Road Bury St Edmunds Suffolk IP33 3JT

Resolution Record (Delegated Powers): **PL&F/21/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1046/LB | Application for listed building consent - a. single storey rear extension with roof lantern (demolition of existing lean-to) b. removal of stud wall c. removing of joinery and infilling existing kitchen door with studwork and plasterboard | 4 Hospital Road Bury St Edmunds Suffolk IP33 3JT

Resolution Record (Delegated Powers): **PL&F/22/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1086/TPO | TPO 257 (1998) tree preservation order - a. one Birch (T105) three Yew (T179, T180, T181) two Pine (T008 T009) one Rowan (T010) and one Ash (T182) Fell b. two Chestnut (T004 T027) two Sycamore (T007 T153) two Birch (T023 T146) four Beech (T044 T108 T110 T111) one Willow (T076) one Maple (T077) five Larch (T106 T107 T145 T166 T170) one Yew (T109) three Pine (T158 T159 T163) one Oak (T160) crown lifting/reduction to give 2m clearance around existing hospital buildings | West Suffolk Hospital Hardwick Lane Bury St Edmunds Suffolk IP33 2QZ

Resolution Record (Delegated Powers): **PL&F/23/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1107/HH | Householder planning application - addition of new window to ground floor south elevation | The Coach House The Great Churchyard Bury St Edmunds Suffolk IP33 1RS

Resolution Record (Delegated Powers): **PL&F/24/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1108/LB | Application for listed building consent - addition of new window to ground floor south elevation | The Coach House The Great Churchyard Bury St Edmunds Suffolk IP33 1RS

Resolution Record (Delegated Powers): **PL&F/25/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1121/HH | Householder planning application - a. single storey front extension; b. pitched roofs to rear existing extensions | 15 Cropley Close Bury St Edmunds Suffolk IP32 7EU

Resolution Record (Delegated Powers): **PL&F/26/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1122/HH | Householder planning application - single storey side and rear extensions (following demolition of garden room) | 8 Darcy Close Bury St Edmunds Suffolk IP32 7ET

Resolution Record (Delegated Powers): **PL&F/27/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1128/FUL | Planning application - car port and parking for dwelling one, following planning approval DC/21/2283/FUL | Orbell House 81 Guildhall Street Bury St Edmunds Suffolk IP33 1PR

Resolution Record (Delegated Powers): **PL&F/28/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1129/LB | Application for listed building consent - car port and parking for dwelling one, following planning approval DC/21/2284/LB | Orbell House 81 Guildhall Street Bury St Edmunds Suffolk IP33 1PR

Resolution Record (Delegated Powers): **PL&F/29/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1166/TCA | Trees in a conservation area notification - a. one Pear (T1 on plan) remove branch overhanging property; b. group of conifers (G1 on plan) fell | 12 Out Risbygate Bury St Edmunds Suffolk IP33 3RJ

Resolution Record (Delegated Powers): **PL&F/30/13/JUL/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/22/1201/TE1 | Determination in respect of Development by Telecommunications Code systems operators - 15 metre street pole and three additional ancillary equipment cabinets and associated works | Mildenhall Road Bury St Edmunds Suffolk

Resolution Record (Delegated Powers): **PL&F/31/13/JUL/22**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

### **7. To consider grant application from volunteer group '13'**

Mr Roger Keeling and Mr Bruce Wright attended the meeting to discuss their grant application for a new volunteer group being set up to bring a greater understanding and insight into the concept of spiritual and mental ideology with regards to mental health, alcohol and drug addiction for individuals in recovery. The group will provide learning for individuals to use self-discipline to conquer spiritual conflicts over a 13 week course.

Resolution record (Delegated Powers): **PL&F/32/13/JUL/22**

**That volunteer group '13' be awarded grant funding of £500 in order to facilitate a 13 week course to help individuals in recovery. The group is requested to report back to the Town Council on progress**

**8. To consider councillors' views on the draft West Suffolk Local Plan**

Councillors discussed the draft West Suffolk Local Plan and the Town Clerk noted comments.

The Town Clerk requested that all comments be forwarded to him by 15<sup>th</sup> July in order for a draft response to be finalised at the Full Council meeting on 27<sup>th</sup> July.

**9. Date of next meeting: Wednesday 27 July 2022 at 6pm**

The meeting closed at 7.10pm

Signed \_\_\_\_\_ Dated \_\_\_\_\_