

## **Planning Licensing and Finance Committee**

### **Minutes of the meeting held at the Guildhall, Bury St Edmunds on Wednesday 28 September 2022 at 6.00 pm**

**Present:** Cllrs Whittingham (Chair), Thompson (BSETC Town Mayor, ex-officio with full voting rights), Chung (BSETC Deputy Town Mayor, ex-officio with full voting rights), Hind, Murray and Sayer.

**Also present:** Greg Luton (Town Clerk) and Jacqui Howells (Temporary Assistant Town Clerk/RFO)

#### **1. To receive apologies for absence**

Apologies were received from Cllrs Iannelli-Popham and Rout.

#### **2. Declarations of interest and additions to registers**

Cllrs Chung and Hind declared a local non-pecuniary interest as a District Councillors.

#### **3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted**

None.

#### **4. Public forum**

No members of public wished to speak.

#### **5. To approve and sign the minutes of the P,L&F meeting of 24 August 2022**

Resolution Record (Delegated Powers): **PL&F/01/28/SEP/22**

**That the Minutes of the meeting of the Planning, Licensing and Finance committee of 24 August 22 be signed as an accurate record**

#### **6. To consider planning and licensing applications**

##### **6.1 List A**

##### **DC/21/1274/HH**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Re-consultation in respect of a planning proposal - Householder planning application - replacement windows and doors

6 Churchgate Street, Bury St Edmunds, Suffolk, IP33 1RL

Resolution Record (Delegated Powers): **PL&F/02/28/SEP/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/22/1259/HH**

WARD: Eastgate

Conservation Area/Article 4 Direction

Householder planning application - 1.82 metre brick boundary wall to replace existing timber fence

94 Cannon Street Bury St Edmunds Suffolk IP33 1JU

Resolution Record (Delegated Powers): **PL&F/03/28/SEP/22****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/22/1380/FUL**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Planning application - change of use from flower shop (class E) to flexible use (class E/Sui Generis)

10 The Traverse Bury St Edmunds Suffolk IP33 1BJ

Resolution Record (Delegated Powers): **PL&F/04/28/SEP/22****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/22/1475/TPO**

WARD: Abbeygate

Tree preservation order TPO 211 (1994) (indicated on plan T1, T9 on order) Horse Chestnut to be felled with no replacement tree.

18 Nightingale Close, Bury St Edmunds, Suffolk, IP33 3SY

Resolution Record (Delegated Powers): **PL&F/05/28/SEP/22****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/22/1484/FUL**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Planning application - Change of use - a. conversion and renovation to create seven dwellings; b. alterations to the car park

Plot 1 Old Shire Hall Honey Hill Bury St Edmunds Suffolk

Resolution Record (Delegated Powers): **PL&F/06/28/SEP/22****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/22/1485/LB**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Application for Listed Buildings Consent - conversion of the building to residential use, including internal and external alterations as described in the schedule of works

Change of use, conversion and renovation of the Old Shire Hall to create 7 residential properties, and alterations to the car park.

Plot 1 Old Shire Hall Honey Hill Bury St Edmunds Suffolk

Resolution Record (Delegated Powers): **PL&F/07/28/SEP/22****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/22/1554/TPO**

WARD: Abbeygate

TPO 151 (1991) tree preservation order - one Beech (marked green on plan, within G1 on order) crown reduction in height by three metres, crown thin by five percent and crown lift up to six metres above ground level.

24 Pinders Way Bury St Edmunds Suffolk IP33 3JN

Resolution Record (Delegated Powers): **PL&F/08/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/1567/LB**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - a. internal alterations to first and second floor offices to create one residential unit (class C3) b. replacement of window with french doors to second floor rear elevation

5 Angel Hill Bury St Edmunds Suffolk IP33 1UZ

Resolution Record (Delegated Powers): **PL&F/09/28/SEP/22****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/22/1574/FUL**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Planning application - conversion of existing dwelling to two dwellings

3 Crown Street Bury St Edmunds Suffolk IP33 1QX

Resolution Record (Delegated Powers): **PL&F/10/28/SEP/22****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/22/1575/LB**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - conversion of existing dwelling to two dwellings

3 Crown Street Bury St Edmunds Suffolk IP33 1QX

Resolution Record (Delegated Powers): **PL&F/11/28/SEP/22****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/22/1576/FUL**

WARD: Minden

Planning application - continued use of side and rear loading dock canopies

Drover House Dettingen Way Bury St Edmunds Suffolk IP33 3TU

Resolution Record (Delegated Powers): **PL&F/12/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/22/1579/HH**

WARD: Southgate

Householder planning application - single storey front extension with pitched roof  
2 The Curlews Bury St Edmunds Suffolk IP33 2NLResolution Record (Delegated Powers): **PL&F/13/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/1599/TPO**

WARD: Tollgate

TPO 123 (1987) tree preservation order - one Maple (T018 on plan, within group G1 on order) remove bottom two branches as indicated in photographs  
Klondyke House Northgate Avenue Bury St Edmunds Suffolk IP32 6DAResolution Record (Delegated Powers): **PL&F/14/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/1601/FUL**

WARD: Tollgate

Planning application - eight dwellings

Sentinel Works Northgate Avenue Bury St Edmunds Suffolk

Resolution Record (Delegated Powers): **PL&F/15/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/1605/TPO**

WARD: Moreton Hall

Tree preservation order TPO 180 (1993) - 36 Beech (within group G1 on plan, within groups G11 and G12 on order) overall crown reduction by up to eight metres; one Sycamore (T1 on plan, within area A2 on order) fell

24 Downing Close Bury St Edmunds Suffolk IP32 7HU

Resolution Record (Delegated Powers): **PL&F/16/28/SEP/22****That due to lack of information received Bury St Edmunds Town Council recommends REFUSAL****DC/22/1609/TPO**

WARD: Tollgate

TPO 218 (1972) tree preservation order - one Beech (T1 on plan, T1 on order) two limbs removed as indicated on annotated photos

Compton House 9 Northgate Avenue Bury St Edmunds Suffolk IP32 6BB

Resolution Record (Delegated Powers): **PL&F/17/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**NMA(A)/20/1920**

WARD: Minden

Non material amendment to DC/20/1920/HH - reposition proposed ground floor side extension to join to existing house and reduce the proposed first floor extension  
97 Westley Road Bury St Edmunds Suffolk IP33 3SA

Resolution Record (Delegated Powers): **PL&F/18/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****6.2 List B****DC/22/1326/OUT**

WARD: Westgate

Outline Planning Application (with all matters reserved except for means of access) - Construction of up to 220 dwellings, creation of 10.3 hectares of open space, closure of Gypsy Lane and construction of new replacement road (that would also serve the proposed development) with the option of a new vehicular access into the proposed new West Suffolk Hospital site known as Hardwick Manor

Land North Of Gypsy Lane Bury St Edmunds Suffolk

Resolution Record (Delegated Powers): **PL&F/19/28/SEP/22****Uphold previous comments already submitted****DC/22/1442/TCA**

WARD: Eastgate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Ash (on plan) overall crown reduction by 3.5 metres and clearance from neighbouring property by 2.5 metres

Crown House 41 Northgate Street Bury St Edmunds Suffolk IP33 1HY

Resolution Record (Delegated Powers): **PL&F/20/28/SEP/22****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/22/1557/VAR**

WARD: Moreton Hall

Planning application - variation of condition 14 of SE/07/1179 (as added via application NMA(B)/07/1179) to allow use of amended plans and documents for four industrial/warehouse units

Unit 4, Site C4 Kempson Way Bury St Edmunds Suffolk IP32 7YL

Resolution Record (Delegated Powers): **PL&F/21/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/22/1566/FUL**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Planning application - a. change of use of first and second floor offices (class B1a) to one residential unit (class C3) b. replacement of window with french doors to second floor rear elevation

5 Angel Hill Bury St Edmunds Suffolk IP33 1UZ

Resolution Record (Delegated Powers): **PL&F/22/28/SEP/22****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/22/1570/HH**

WARD: Minden

Householder planning application - ramped access to front elevation

78 Oliver Road Bury St Edmunds Suffolk IP33 3JB

Resolution Record (Delegated Powers): **PL&F/23/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/1586/OUT**

WARD: Minden

Outline planning application (means of access to be considered) two dwellings with access via Prince of Wales Close

Land Rear Of 89 York Road Bury St Edmunds Suffolk

Resolution Record (Delegated Powers): **PL&F/24/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends REFUSAL due to concerns about lack of access and insufficient information supplied****DC/22/1599/TPO**

WARD: Tollgate

Re-consultation in respect of a planning proposal – amendments made since list A produced - PROPOSAL TPO 123 (1987) tree preservation order - one Maple (T018 on plan, within group G1 on order) remove bottom three branches as indicated in photographs

Klondyke House , Northgate Avenue, Bury St Edmunds, Suffolk, IP32 6DA

Resolution Record (Delegated Powers): **PL&F/25/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/1641/HH**

WARD: Westgate

Householder planning application - a. single storey infill side extension, b. extension and alterations to existing roofline forming two gable ends including installation roof lights c. application of weather boarding to gable ends d. formation of Large rear dormer e. replacement conservatory roof.

100 Horringer Road, Bury St Edmunds, Suffolk, IP33 2DP

Resolution Record (Delegated Powers): **PL&F/26/28/SEP/22****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/22/1655/TCA**

WARD: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - a. one Plum (T1 on plan) and one Mulberry (T3 on plan) overall crown reduction by up to one metre b. one Bay (T2 on plan)

overall crown reduction by 0.5 metres

7 St Marys Square Bury St Edmunds Suffolk IP33 2AJ

Resolution Record (Delegated Powers): **PL&F/27/28/SEP/22**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**7. To approve the August 2022 bank reconciliation, budget in-line expenditure, final payments list and cash book reports for adoption by Full Council**

Resolution Record (Delegated Powers): **PL&F/28/28/SEP/22**

**That the August 2022 bank reconciliation, budget in-line expenditure, final payments list and cash book reports be APPROVED and recommended for adoption by Full Council**

**8. Date of next meeting: Wednesday 12 October 2022 at 6pm**

The meeting closed at 6.30pm

Signed \_\_\_\_\_

Dated \_\_\_\_\_