

**Minutes of the Meeting of Bury St Edmunds Town Council,
held at the Guildhall, Bury St Edmunds, on Wednesday 28 September 2022 at 7pm**

Present: Cllrs Thompson (Town Mayor), Augustine, Chung (Deputy Town Mayor), Everitt, Hind, Murray, Sayer, Turner (left the meeting at 7.50pm), Stamp, Waterman and Whittingham.

Also present: Greg Luton (Town Clerk), Jacqueline Howells (Temporary Assistant Town Clerk/Responsible Financial Officer), Julie Sturgeon (Allotment and Administrative Assistant), PCSO Jo Whiting, representatives from Our Bury St Edmunds BID, St Nicholas Hospice, Theatre Royal Bury St Edmunds, Bury Town Football Club, Bury St Edmunds Round Table, Bury in Bloom, Friends of Compiegne, Friends of Kevelaer plus three members of the public.

There was a minute's silence before the meeting to respect the death of Queen Elizabeth the Second on Thursday 8 September.

1. To receive apologies for absence

Apologies had been received from Cllrs Iannelli-Popham, Parker, Raynor and Rout. Cllrs Bouché was absent, but no apologies were received.

2. To receive declarations of interest and additions to registers

All District Councillors declared: 'That I may vote differently at District Council level from that recorded at this meeting'. Cllrs Augustine, Chung, Everitt, Hind, Stamp, Thompson and Waterman declared a local non-pecuniary interest as District Councillors.

3. To consider written applications by a member for dispensation, from the restrictions in section 31(4) of the Localism Act 2011 and specify the period for which any dispensation has effect

None.

4. To confirm, adopt and sign the minutes of the 27 July 2022 meeting of the Council

Resolution Record No. **BSETC/34/28/Sep/22:**

That the minutes of the meeting of 27 July 2022 be agreed and signed, as an accurate record.

5. Public Forum

Representatives from the following organisations spoke about their group activities and some of the projects being considered for grant funding later in the meeting:

Bury St Edmunds BID; St Nicholas Hospice; Theatre Royal; Bury Town Football Club; Bury St Edmunds Round Table; Bury in Bloom; Friends of Compiegne and Friends of Kevelaer.

6. To note the PCSO's verbal report

PCSO Jo Whiting advised that there were no specific issues to report. She informed Councillors that the PCSO's were often thanked by members of the public for the service provided, when patrolling in the town centre. Councillors were reminded that any specific areas of concern should be forwarded to the Town Clerk, who will inform the PCSOs.

7. To note the Clerk's report

A report was made highlighting the recent activities of the council. The successful results of the external audit were praised, and the increased 'end of season' activity on the allotments was prominent. Reference was made to the forthcoming report on Christmas events in Bury St Edmunds and the high uptake of grant applications. Councillors were asked to use their Locality allocation in a timely way to avoid a rush later.

8. To note the Responsible Financial Officer's report

Noted. The RFO advised that the Grant Funding figure shown in the Financial Summary did not yet include several Grants still to be paid out. Locality Budgets remaining for some Councillors is getting low but other Councillors had still spent very little so far this year.

9. To consider the following grant funding requests:

9.1 Our Bury St Edmunds BID application for £25,000 per year to continue funding 'Bury St Edmunds and Beyond' for 2023/24 and 2024/25

Resolution Record No. **BSETC/35/28/Sep/22:**

RESOLVED that under the Power of the Local Government Act 1972 s144, Our Bury St Edmunds BID be awarded a grant of £25,000 per year to continue funding 'Bury St Edmunds and Beyond' for the financial years 2023/24 and 2024/25.

9.2 St Nicholas Hospice Care application for £3,038 for the purchase of an 'end of life' care bed

Resolution Record No. **BSETC/36/28/Sep/22:**

RESOLVED that under the Power of the Local Government Act 1972, s137, St Nicholas Hospice Care be awarded a grant of £3,038 to purchase an 'end of life' care bed.

9.3 The Theatre Royal application for £9,000 for Christmas activities in the Town

Resolution Record No. **BSETC/37/28/Sep/22:**

RESOLVED that under the Power of the Local Government Act 1972, s145, the Theatre Royal be awarded £9,000 for Christmas activities in the Town.

9.4 Bury St Edmunds Round Table application for £15,000 for fireworks display in the Abbey Gardens in November 2022

Resolution Record No. **BSETC/38/28/Sep/22:**

RESOLVED that under the Power of the Local Government Act 1972, s145, Bury St Edmunds Round Table be awarded £15,000 for the firework display in November 2022.

9.5 Bury Football Club application for £10,000 for a borehole for improving grounds at the Football Club

Resolution Record No. **BSETC/39/28/Sep/22:**

RESOLVED that under the Power of the Local Government (Misc Provisions) Act 1976, s19 Bury Football Club be awarded £10,000 for a borehole for improving grounds at the Football Club.

10. To note the use of delegated authority on 14 September 2022 on planning matters over the period of mourning

Resolution Record No. **BSETC/40/28/Sep/22:**

RESOLVED that the use of delegated authority on 14 September 2022 on planning matters be noted and approved, due to meeting delays brought about by to the period of mourning following the death of Queen Elizabeth the Second.

11. To consider a draft letter about Net Zero Carbon in Bury St Edmunds

Councillors considered a draft letter submitted by Cllr. Iannelli-Popham outlining measures that the Planning Committee would like to see introduced by West Suffolk Council to ensure that future developments are built with the aspiration of becoming net zero carbon. Cllr. Everitt suggested Councillors and officers who should receive copies of the letter.

Resolution Record No. **BSETC/41/28/Sep/22:**

RESOLVED that the letter drafted by Cllr. Iannelli-Popham be emailed to the Councillors recommended by Cllr Everitt at both West Suffolk and Suffolk County Councils.

That Cllr Everitt forward contact details to the Town Clerk for the letter to be sent to the most relevant Councillors at West Suffolk and Suffolk County Councils.

12. To note a verbal update regarding the Christmas in Bury Partnership activities

Cllrs. Everitt and Hind updated Councillors about activities in Bury planned for the Christmas 2022 period. Partners involved include Bury St Edmunds Cathedral, Theatre Royal Bury St Edmunds, the ARC shopping centre, Bury St Edmunds BID and West Suffolk Council. Planned activities will include a Christmas market with performers, the Christmas light switch-on, a Father Christmas log cabin, a gift fair and eco-market and other events throughout the Town.

13. To consider and approve the revised grants policy

Councillors considered the revised Grants Policy which had been amended by the Town Clerk following proposals from Councillors.

Resolution Record No. **BSETC/42/28/Sep/22:**

RESOLVED that the revised Grants Policy be ADOPTED.

14. To receive the reports and recommendations of the Planning, Licensing and Finance Committee meetings:

13 July 2022

27 July 2022

10 August 2022

Resolution Record No. **BSETC/43/28/Sep/22:**

RESOLVED that the minutes of the Planning, Licensing and Finance meetings as listed above be **ADOPTED**

15.1 To approve the payments list for July 2022.

Resolution Record No. **BSETC/44/28/Sep/22:**

RESOLVED that the payments list for July 2022 be **APPROVED**

15.2 To approve the payments list for August 2022.

Resolution Record No. **BSETC/45/28/Sep/22:**

RESOLVED that the payments list for August 2022 be **APPROVED**

16. Date of next meeting

Date of next meeting: **Wednesday 26 October 2022.**

The meeting ended at 8.30pm.

Signed: _____ Dated _____