

**Minutes of the meeting of Bury St Edmunds Town Council held at the Guildhall, Bury St Edmunds, on Wednesday 26 January 2022 at 7.00pm**

**Present:** Cllrs Thompson (Town Mayor), Chung (Deputy Town Mayor), Everitt, Hind, Iannelli-Popham, Murray, Rayner, Stamp, Waterman and Whittingham.

**Also present:** Greg Luton (Town Clerk), Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), Police Community Support Officer Mark Ellis, representatives of the New Bury Community Association, a member of the public and a reporter from the Bury Free Press.

**1. To receive apologies for absence and reasons**

Apologies had been received from Cllrs Augustine, Higgins, Parker, Rout and Turner.

**2. To receive declarations of interest and additions to registers**

All District Councillors are advised to declare as follows: 'That I may vote differently at District Council level from that recorded at this meeting, at that other tier of local government'. Cllrs Chung, Everitt, Hind, Rayner, Stamp, Thompson and Waterman declared a local non-pecuniary interest as a District Councillor. Cllr Hind declared a local non-pecuniary interest in agenda item 16 as a member of West Suffolk Council's 'Community Governance Review' Task and Finish Group.

**3. To consider written applications by a member for dispensation, from the restrictions in section 31(4) of the Localism Act 2011 and specify the period for which any dispensation has effect**

None.

**4. To confirm, adopt and sign the minutes of the 15 December 2021 meeting of the Council**

Resolution Record No. **BSETC/85/26/Jan/22:**

That the minutes of the meeting of 15 December 2021 are agreed and signed as an accurate record.

**5. Public Forum**

A representative from the New Bury Community Association spoke in connection with its agenda item.

**6. To note the Clerk's report**

Noted. The Clerk reported on allotment issues, PCSO matters, the 2022 Community Awards presentation date, Locality underspend, HR advice for the staff consultation for hybrid working and grant funding working party.

**7. To note the Responsible Financial Officer's report**

Noted.

**8. To note the PCSO's verbal report**

Noted. PCSO reported and the latest crime statistics were discussed.

**9. To note the vacancy in the office of Town Councillor for Tollgate ward following the resignation of Kevin Hind**

Noted. The Mayor spoke of Cllr Hind's positive efforts over many years and thanked him on behalf of the whole Town Council.

**10. To consider and confirm 2022/2023 BUDGET for Bury St Edmunds Town Council: That the 2022/2023 BUDGET for Bury St Edmunds Town Council be adopted and signed by the Town Mayor and Town Clerk in the presence of the Council**

Resolution Record No. **BSETC/86/26/Jan/22:**

That the 2022/2023 BUDGET for Bury St Edmunds Town Council in the sum of £652,841 be adopted and signed by the Town Mayor and Town Clerk in the presence of the Council

**11. To confirm 2022/2023 PRECEPT for Bury St Edmunds Town Council: That the 2022/2023 PRECEPT for Bury St Edmunds Town Council be adopted as resolved by Council at [to be confirmed] per Band D Property Equivalent in the sum of [to be confirmed] and the Precept Demand Form signed by the Town Mayor and Town Clerk in the presence of the Council to be served to West Suffolk Council.**

Resolution Record No. **BSETC/87/26/Jan/22:**

That the **2022/2023 PRECEPT** for Bury St Edmunds Town Council be adopted as resolved by Council at £579,973 per Band D Property Equivalent in the sum of £42.30 and the Precept Demand Form signed by the Town Mayor and Town Clerk in the presence of the Council to be served to West Suffolk Council.

**12. To consider a grant funding application by the New Bury Community Association for £20,000 for business start-up funds for the New Bury Community Centre**

Resolution Record No. **BSETC/88/26/Jan/22:**

That a grant funding application by the New Bury Community Association for £20,000 for business start-up funds for the New Bury Community Centre be approved.

**13. To approve the cost of pavement repairs in Whiting Street in the sum of £47,233.48 from the Pavements and Public Spaces (PPS) budget line**

An amendment to the proposal to add "conditional on taking into account the views of the local community" was moved, seconded and carried.

Resolution Record No. **BSETC/89/26/Jan/22:**

That the cost of pavement repairs in Whiting Street in the sum of £47,233.48 from the Pavements and Public Spaces (PPS) budget line be approved, conditional on taking into account the views of the local community.

**14. To set the Allotment charges applicable from 01 April 2023**

Resolution Record No. **BSETC/90/26/Jan/22:**

That the charge for allotments with water for the year 01 April 2023 to 31 March 2024 be £10.40 per square rod (equating to £52.00 for a five square rod plot).

**15. To approve the payments list for January 2022**

Resolution Record No. **BSETC/91/26/Jan/22:**

That the payments list for January 2022 be approved.

**16. To consider submitting comments on West Suffolk Council's interim review of community governance for Parish and Town Councils for submissions by 25 February**

Members were asked to submit comments to the Clerk by 21 February.

**17. To note the Clerk's use of delegated authority on 05 January 2022, used to meet the Local Planning Authority's timescales, to submit a comment of 'No objection based on information received' and additionally for Conservation Area properties, the comment 'Subject to Conservation Area issues and Article 4 issues' for applications DC/21/0008/TPO, DC/21/1907/LB and DC/21/2121/FUL**

Noted.

**18. To note the Clerk's use of delegated authority on 06 January 2022, used to meet the consultation timescale, to submit a comment of 'Bury St Edmunds Town Council supports the proposals made under 'Suffolk County Council (Borough of St Edmundsbury) (Stopping, Waiting and Loading Prohibitions and Restrictions and On-Street Parking Places) Order 2019 (Bury St Edmunds) (Various Roads) (Variation No. 13) Order 202-'.**

Noted.

**19. To note the Clerk's use of delegated authority on 11 January 2022, used to meet the Local Planning Authority's timescales, to submit a comment of 'Objection on the grounds of lack of justification for felling the tree; suggest crown reduction' for application DC/21/2475/TCA.**

Noted.

**20. Date of next meeting**

Date of next meeting: **Wednesday 23 February 2022.**

The meeting ended at 8.08pm.

Signed: \_\_\_\_\_ Dated \_\_\_\_\_