

**Minutes of the meeting of Bury St Edmunds Town Council held at the Guildhall,
Bury St Edmunds on Wednesday 28 July 2021 at 7.00pm**

Present: Cllrs Thompson (Town Mayor), Chung (Deputy Town Mayor), Augustine (item 11 onwards), Higgins, D Hind, K Hind, Murray, Rayner, Stamp and Whittingham.

Also present: Greg Luton (Town Clerk), Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), Police Community Support Officer Mark Ellis, a reporter from the Bury Free Press and a member of the public.

1. To receive apologies for absence and reasons

Apologies had been received from Cllrs Augustine (joined the meeting from item 11 onwards), Bouché, Iannelli-Popham, Parker, Rout, Turner and Waterman.

2. To receive declarations of interest and additions to registers

All District Councillors are advised to declare as follows: '... that I may vote differently at District Council level from that recorded at this meeting at that other tier of local government'. Cllrs Chung, D Hind, Rayner, Stamp and Thompson declared a local non-pecuniary interest as a District Councillor.

3. To consider written applications by a member for dispensation, from the restrictions in section 31(4) of the Localism Act 2011 and specify the period for which any dispensation has effect

None.

4. To confirm, adopt and sign the minutes of the 23 June 2021 meeting of the Council

Resolution Record No. **BSETC/33/28/Jul/21:**

That the minutes of the Council meeting of 23 June 2021 be agreed and signed as an accurate record.

5. Public Forum

No members of the public were present.

6. To note the Clerk's report

The Clerk spoke briefly about adherence to Town Council Standing Orders and the Suffolk Code of Conduct, and reported that Cllrs K Hind and Rout had offered to look at ways to help improve conduct at Full Council meetings. He also updated on the Town Council/Bury Free Press Community awards and two councillors offered to assist scrutinising the applications. He noted the good publicity given to the Town Council by Mark Cordell CEO of the BID at their AGM.

7. To note the PCSO's verbal report

PCSO Ellis gave an update on the latest crime statistics and answered members questions.

8. To note the Responsible Financial Officer's report

Noted.

9. To approve the payments list for July 2021

Resolution Record No. **BSETC/34/28/Jul/21:**

That the payments list for July 2021, be approved.

10. To receive the report and adopt the recommendations of the Planning Licensing and Finance committee meeting of:

10.1 23 June 2021

Resolution Record No. **BSETC/35/28/Jul/21:**

That the minutes of the Planning, Licensing and Finance committee meeting of 23 June 2021 be received.

10.2 14 July 2021

Resolution Record No. **BSETC/36/28/Jul/21:**

That the April 2021 bank reconciliations, budget line item expenditure, final payments list and cash book reports be adopted and signed.

Resolution Record No. **BSETC/37/28/Jul/21:**

That the minutes of the Planning, Licensing and Finance committee meeting of 14 July 2021 be received.

11. To consider gaining permission from the Bury St Edmunds Heritage Trust to set up a sound system to improve the acoustics in the Old Court Room of the Guildhall

Cllr Augustine joined the meeting at 7.37pm.

The Clerk would ask the landlords for permission to set up a sound system to improve acoustics for those with hearing needs, and to find out if the amplification system recently installed in the Guildhall meets Town Council requirements. A further two quotes would be sought, for review by the Planning Licensing and Finance committee. At that point, a recommendation would be made to the Full Council meeting in September 2021 about the best options. A demonstration of each system would be arranged if possible.

12. To consider the implementation of the Town Council Budget Line for the 'Community and Environment Regeneration Fund'

It was suggested that expenditure should be for small community and environment projects or activities which would need to meet the standard Grant Funding policy criteria. Other persons or organisations, such as Bury in Bloom, might act as facilitators. Councillors agreed to try to energise their communities to come forward with suitable projects.

13. Date of next meeting

Date of next meeting: **Wednesday 22 September 2021.**

The meeting ended at 8.18pm.

Signed: _____ Dated _____