

Minutes of the meeting of Bury St Edmunds Town Council held remotely via video conferencing on Wednesday 28 October 2020 at 7.01pm

Present: Cllrs Thompson (Town Mayor), Augustine, Bouché, Chung, Higgins, D Hind, K Hind, Iannelli-Popham, Parker, Rayner, Rout, Turner, Waterman, Whittingham and Williamson.

Also present: Greg Luton (Town Clerk), Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), Julie Sturgeon (Allotments and Administrative Assistant), a representative from the Abbey of St Edmund Heritage Partnership, two representatives from the Athenaeum Astronomy Association, a representative from the Royal British Legion (Bury St Edmunds branch), a representative from Our Bury St Edmunds (BID), two representatives from the Rotary Club of Bury St Edmunds, PCSO Jo Whiting (Suffolk Constabulary) and a reporter from the Bury Free Press.

1. To receive apologies for absence and reasons

Apologies had been received from Cllr Everitt.

2. To receive declarations of interest and additions to registers

All District Councillors are advised to declare as follows: *'... that I may vote differently at District Council level from that recorded at this meeting at that other tier of local government'*. Cllrs Augustine, Chung, D Hind, Rayner, Rout, Thompson, Waterman and Williamson declared a local non-pecuniary interest as a District Councillor.

3. To consider written applications by a member for dispensation, from the restrictions in section 31(4) of the Localism Act 2011 and specify the period for which any dispensation has effect

None.

4. To confirm, adopt and sign the minutes of the 23 September 2020 meeting of the Council

Resolution Record No. **BSETC/180/28/Oct/20:**

That item 17 of the minutes of the meeting of 23 September 2020 be amended as follows - delete "taken forward, for a variety of reasons" and insert "not required".

Resolution Record No. **BSETC/181/28/Oct/20:**

That the minutes of the Council meeting of 23 September 2020, as amended, be agreed and signed as an accurate record.

5. Public Forum

Representatives from the Abbey of St Edmund Heritage Partnership, the Athenaeum Astronomy Association, the Rotary Club of Bury St Edmunds, the Royal British Legion (Bury St Edmunds branch) and Our Bury St Edmunds (BID) spoke in support of their respective agenda item.

6. To note the Clerk's report

Noted.

7. To note the RFO's report

Item covered later in this agenda.

8. To note the PCSO's verbal report

None for this meeting.

9. To consider and approve Town Council arrangements for Armistice Day 11 November 2020

Resolution Record No. **BSETC/182/28/Oct/20:**

That a socially distanced, reduced attendance service at the War Memorial (with the relevant Covid risk assessment) be held on Armistice Day.

7. To note the RFO's report (out of sequence)

Noted.

10. To approve the draft PCSO contract for a further 2 years, from 01 January 2021

Resolution Record No. **BSETC/183/28/Oct/20:**

That the draft PCSO contract for a further 2 years, from 01 January 2021 be approved and funded.

11. To consider a 'Our Bury St Edmunds' (BID) request for an award of £25,000 for a 'recovery and reinvigoration plan' for the Town

A proposal to award Our Bury St Edmunds (BID) £25,000 for a 'recovery and reinvigoration plan' for the town, fell.

Resolution Record No. **BSETC/184/28/Oct/20:**

That Our Bury St Edmunds (BID) be awarded £20,000 for a 'recovery and reinvigoration plan' for the town.

12. To consider a Bury St Edmunds Rickshaw proposal, with grant application for £1,000, to support the process of volunteers purchasing goods for vulnerable residents who are isolated during lockdown

Resolution Record No. **BSETC/185/28/Oct/20:**

That the Bury St Edmunds Rickshaw proposal be amended to remove "losses" and replace with "unused funds".

Resolution Record No. **BSETC/186/28/Oct/20:**

That Bury St Edmunds Rickshaw be awarded £1,000 to support the process of volunteers purchasing essential goods for vulnerable residents who are isolated during lockdown.

13. To consider an Abbey of St Edmund Heritage Partnership grant for £1,750, for a programme of online talks and a travelling exhibition

Resolution Record No. **BSETC/187/28/Oct/20:**

That the Abbey of St Edmund Heritage Partnership grant be awarded £1,750 for a programme of online talks and a travelling exhibition.

14. To consider an Athenaeum Astronomy Association's grant application for £7,200, for the restoration of the observatory and telescope at the Athenaeum

The proposal to award the Athenaeum Astronomy Association's £7,200 for the restoration of the observatory and telescope at the Athenaeum, fell.

15. To consider issues on a Locality Budget application for My WiSH Charity for £1,000 for buying walking step counters and blood pressure monitors

Members were supportive of this application, and the Clerk would sign it off, as usual.

16. To consider a proposal for a 'Bury St Edmunds Volunteer Hub'

Resolution Record No. **BSETC/188/28/Oct/20:**

The proposal was discussed at length. Some members asked about the details; it was suggested Cllr Parker assist Cllr Thompson with future plans.

Resolution Record No. **BSETC/189/28/Oct/20:**

That the proposal for a 'Bury St Edmunds Volunteer Hub' be deferred.

17. To consider how the Town Council engages with West Suffolk Council, and to investigate the unintended consequences of resident parking across the town, and ask officers to work with West Suffolk Council to seek solutions for our residents

Resolution Record No. **BSETC/190/28/Oct/20:**

That Bury St Edmunds Town Council engages with West Suffolk Council to investigate the unintended consequences of the change to Civil Parking Enforcement for resident parking across the town and to seek solutions for its residents.

18. To consider an endorsement of a Rotary Club of Bury St Edmunds initiative for sanitation facilities in developing nations

Resolution Record No. **BSETC/191/28/Oct/20:**

That Bury St Edmunds Town Council supports the Rotary Club of Bury St Edmunds' initiative regarding toilet twinning.

19. To consider the Local Government Boundary Commission for England's draft recommendations on the future electoral arrangements for Suffolk County Council

Cllrs were invited to make any comments direct to the originator.

20. To consider the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 which aim to ensure reasonable adjustments to websites are made, so they are accessible to people with various disabilities:

20.1 To approve the Action plan and note progress to date to achieve compliance.

Resolution Record No. **BSETC/192/28/Oct/20:**

That the action plan to achieve compliance the Public Sector Bodies (Websites and Mobile Applications) Accessibility Regulations 2018 be approved and progress to date be noted.

20.2 To approve the Website Accessibility statement.

Resolution Record No. **BSETC/193/28/Oct/20:**

That the Website Accessibility statement be approved.

21. To receive the report and adopt the recommendations of the Planning Licensing and Finance committee meetings of:

21.1 23 September 2020

Resolution Record No. **BSETC/194/28/Oct/20:**

That the minutes of the Planning, Licensing and Finance committee meeting of 23 September 2020 be received.

21.2 14 October 2020

Resolution Record No. **BSETC/195/28/Oct/20:**

That the minutes of the Planning, Licensing and Finance committee meeting of 14 October be received.

22. To receive the report and adopt the recommendations of the Staffing and Employment committee meeting of:

22.1 10 September 2020

Resolution Record No. **BSETC/196/28/Oct/20:**

That the minutes of the Staffing and Employment Committee meeting of 11 March 2020 be signed as an accurate record

Resolution Record No. **BSETC/197/28/Oct/20:**

That the minutes of the Staffing and Employment committee meeting of 10 September 2020 be received and the recommendation therein be adopted.

23. To approve the payments list for October 2020

Resolution Record No. **BSETC/198/28/Oct/20:**

That the October 2020 payments list be approved.

24. Date of next meeting

Date of next meeting: **Wednesday 25 November 2020**

The meeting ended at 8.58pm.

Signed: _____

Dated: _____