

**Planning Licensing and Finance Committee  
Minutes of the meeting held at the Guildhall, Bury St Edmunds  
on Wednesday 26<sup>th</sup> November 2025 at 6.00 pm**

**Present:** Cllrs Iannelli-Popham (Chair), Armitage, Higgins (BSETC Town Mayor, ex-officio with full voting rights), Hind (BSETC Deputy Mayor, ex-officio with full voting rights), McGoochan and Sayer.

**Also present:** Jodie Budd (Town Clerk), Jacqueline Howells (RFO/Assistant Town Clerk)

**1. To receive apologies for absence**

All members were present.

**2. Declarations of interest and additions to registers**

Cllrs Armitage, Higgins, Hind and Sayer declared a local non-pecuniary interest as District Councillors.

**3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted**

None.

**4. To approve and sign the minutes of the P,L&F meeting of 12<sup>th</sup> November 2025**

Resolution Record (Delegated Powers): **PL&F/01/26/NOV/25**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 12<sup>th</sup> November 2025 be signed as an accurate record.

**5. Public forum**

No members of public wished to speak at the meeting.

**6. To consider planning and licensing applications:**

**6.1 List A**

**DC/25/1541/FUL**

Moreton Hall Ward

Planning application - a. rear external plant compound b. external ventilation system to rear elevation

Currys And Pc World Easlea Road Bury St Edmunds Suffolk IP32 7BY

Applicant: Mr Ian Fairley

Resolution Record (Delegated Powers): **PL&F/02/26/NOV/25**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL subject to compliance with Environmental Health conditions**

**DC/25/1624/ADV**

Abbeygate Ward

Application for advertisement consent - a. one internally illuminated arch b. three internally illuminated fascia signs c. two internally illuminated hanging signs

3 Parkway North Bury St Edmunds Suffolk IP33 3BA

Applicant: Live Mas UK Ltd

Resolution Record (Delegated Powers): **PL&F/03/26/NOV/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****6.2 List B****DC/25/1652/HH**

Ward: Minden

Conservation Area/Article 4 Direction

Householder planning application - a. new wall to front elevation b. replace wooden gate with brick wall on side elevation

1A Cherry Tree Close Bury St Edmunds Suffolk IP33 3GB

Applicant: Mr and Mrs Letellier

Resolution Record (Delegated Powers): **PL&F/04/26/NOV/25****That based on information received Bury St Edmunds Town Council and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/25/1715/HH**

Ward: Abbeygate

Conservation Area/Article 4 Direction

**Re-Consultation** - wrong description and application type

Householder planning application - addition of chimney to rear elevation

20 Church Walks Bury St Edmunds Suffolk IP33 1NJ

Applicant: Mrs Bente Smith-Rewse

Resolution Record (Delegated Powers): **PL&F/05/26/NOV/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL but would like it NOTED that the Town Council disapproves of retrospective planning applications****DC/25/1771/HH**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Householder planning application - a. construct greenhouse/shed b. construct pergola

6 St Marys Square Bury St Edmunds Suffolk IP33 2AJ

Applicant: Mr &amp; Mrs Thompson

Resolution Record (Delegated Powers): **PL&F/06/26/NOV/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/25/1802/VAR**

Ward: Abbeygate

Planning application - Variation of conditions 1 (opening hours) and 2 (valeting hours) of DC/16/1825/VAR - to allow for amended opening and valeting times - Variation of condition 3 (valeting hours) of SE/12/0381/RVCON (Planning Application - Proposed vehicle leasing premises including alteration and partial demolition of workshop building to form associated office accommodation)

Enterprise Rent A Car Prospect Row Bury St Edmunds Suffolk IP33 3DG

Applicant: Mr Chris Dodds

Resolution Record (Delegated Powers): **PL&F/07/26/NOV/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/1811/HH**

Ward: Abbeygate

Householder planning application - single storey rear extension (following demolition of existing conservatory)

12 Harrington Close Bury St Edmunds Suffolk IP33 2AE

Applicant: Mr Moss

Resolution Record (Delegated Powers): **PL&F/08/26/NOV/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/1815/TPO**

Ward: Southgate

TPO 028(1960) tree preservation order - four conifers (marked T1 and T2 on plan and within A1 on order) fell

7 Hardwick Park Gardens Bury St Edmunds Suffolk IP33 2QU

Applicant: Mr Michael Edwards

Resolution Record (Delegated Powers): **PL&F/09/26/NOV/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/1817/TCA**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Cherry Plum (T1 on plan) fell, one Quince (T2 on plan) fell, one Holly (T3 on plan) fell

8 Southgate Street Bury St Edmunds Suffolk IP33 2AF

Applicant: Giles Hill

Resolution Record (Delegated Powers): **PL&F/10/26/NOV/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/25/1835/LB**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - replacement window to front elevation (following removal of temporary window)

89 Guildhall Street Bury St Edmunds Suffolk IP33 1PR

Applicant: Mr Shubham

Resolution Record (Delegated Powers): **PL&F/11/26/NOV/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/25/1843/HH**

Ward: Minden

Householder planning application - a. one rooflight to front elevation b. construct boundary wall, circular driveway and dropped kerb c. single storey rear extension d. three rear dormer windows e. detached garage in rear of garden.

36 Westley Road Bury St Edmunds Suffolk IP33 3RR

Applicant: Mrs Alderton, Alderton Homes Ltd

Resolution Record (Delegated Powers): **PL&F/12/26/NOV/25**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**7. To approve the October 2025 Bank Reconciliations, Budget Line-item, Expenditure and cash book reports for adoption by Full Council**

Resolution Record (Delegated Powers): **PL&F/13/26/NOV/25**

**That the October Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports be APPROVED and recommended for adoption by Full Council**

**8. Date of next meeting: Wednesday 17<sup>th</sup> December 2025 at 6pm**

The meeting closed at 6.25pm

Signed



Dated

17/12/25