

	A	B	C	D	E	F	G	H	I	J
1	Bury St Edmunds Town Council Budget 2021-2022									
2	EXPENDITURE		Last Year (to 31.03.20)	Current Year (to 31 March 2021)			Next Year (01.04.21)			
3			Actual	Actual to 10 December 2020 (Mth 9)	Agreed Budget	Committed Expenditure	Projected Year End	Budget	Notes	
4	4000	Staff Salaries Gross	£70,321	£54,322	£71,727	£18,107	£72,429	£73,878	Increased by 2% in anticipation of an agreed pay increase	
5	4001	Employers National Insurance	£6,132	£4,769	£6,245	£1,590	£6,359	£6,486		
6	4002	Employers Pension Costs	£17,580	£13,037	£17,215	£4,346	£17,383	£17,731	24% of gross salary	
7	4003	Agency/Temporary Staff	£0	£0	£2,000	£0	£0	£2,000		
8	4004	Staff Travel	£132	£17	£350	£50	£67	£150		
9	4005	Training & Other Staff Costs	£335	£200	£3,000	£0	£200	£3,000		
10	4106	Allowance - Chairman	£81	£0	£500	£0	£0	£500		
11	4112	Audit - Independent	£350	£0	£500	£400	£400	£500		
12	4113	Audit -External	£1,000	£300	£1,000	£1,300	£1,600	£1,300	Based on income or expenditure band £500,001 - £750,000	
13	4115	Bank Charges	£187	£222	£300	£69	£291	£300		
14	4118	Business Rates	£494	£270	£500	£0	£270	£200	Assumes eligibility for Small Business Rates relief on office premises. Levy payable in respect of voluntary membership of BID £200.	
15	4124	Cleaning	£347	£0	£500	£0	£0	£0	Invoiced by landlord so included in service charge budget line	
16	4125	Computer Mtce incl Phones	£4,274	£2,869	£4,500	£1,408	£4,277	£4,708	IT/phone services (£4,617.97) and call costs £30; Website hosting £60.	
17	4126	Computer Software	£306	£260	£600	£0	£260	£1,786	Office 365 licences x10 (3 staff and 7 single hatted councillors) = £1,525.60; Financial software and support £260.	
18	4128	Election Expenses	£24,579	£0	£8,000	£0	£0	£8,000	(St Olaves postponed election costs included as new ear marked reserve)	
19	4131	Emergency repairs/maintenanc	£0	£0	£530	£0	£0	£530		
20	4132	Health & Safety	£0	£0	£250	£0	£0	£250		
21	4133	Insurance	£2,913	£4,082	£4,000	£0	£4,082	£4,000	Includes Buildings insurance payable to Landlord	
22	4134	Insurance valuations Civic Reg	£198	£0	£0	£0	£0	£0		
23	4136	Legal Expenses	£162	£2,596	£4,000	£0	£2,596	£5,000		
24	4140	Office Equipment	£642	-£625	£700	£3,900	£3,275	£2,000	Uplift for new copier lease costs; office furniture	
25	4141	Office Rental	£10,991	£11,060	£15,000	£0	£11,060	£10,000		
26	4142	Office Service Charge	£5,959	£3,103	£5,800	£600	£3,703	£2,500	Heating, lighting, water, cleaning and all services provided under the terms of the lease	

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3			Actual	Actual to 10 December 2020 (Mth 9)	Agreed Budget	Committed Expenditure	Projected Year End	Budget	Notes	
27	4143	Office Relocation expenses	£4,764	£4,845	£8,000	£650	£5,495	£4,000	Disabled ramp and other 'on-costs'	
28	4145	Professional Fees	£506	£605	£500	£0	£605	£525	Clerk/Asst. Clerk membership of SLCC	
29	4146	Petty Cash	£261	£0	£400	£0	£0	£400		

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3			Actual	Actual to 10 December 2020 (Mth 9)	Agreed Budget	Committed Expenditure	Projected Year End	Budget	Notes	
30	4148	Photocopy Costs	£63	£68	£150	£0	£68	£150		
31	4151	Section 137	£29,466	-£926	£0	£0	-£926	£0	Used for grants and other expenditure where no other power exists. Also see 4353 and 4351	
32	4153	Stationery	£851	£136	£750	£24	£160	£750	All stationery items including printer toner cartridges and postage stamps	
33	4154	Subscriptions	£2,908	£2,966	£3,000	£0	£2,966	£3,100	SALC subscription (SALC element increased by 3%); Data Protection fee (£35)	
34	4162	Training - Councillors	£0	£0	£2,000	£0	£0	£2,000		
35	4203	Bury in Bloom Basic	£6,120	£5,370	£5,370	£0	£5,370	£5,370	Abbeygate Street/Railway Station hanging baskets	
36	4236	Tourism (Dest. Mgmt. Organ.)	£20,000	£20,000	£20,000	£0	£20,000	£35,000	Agreement increased to £35,000 per year for 2 years - 2021/22 and 2022/23 (BSETC/57/25/Sept/19 amended by BSETC/201/25/Nov/20)	
37	4259	Christmas Fayre entertainment	£0	£0	£10,000	£0	£0	£10,000		
38	4280	Pavements & Public Spaces	£185,869	-£32,650	£150,000	£32,650	£0	£150,000	(N.B. -£32,650 in the year to date figure for the current financial year relates to the Whiting Street repairs approved in 2019 which have not been completed yet)	
39	4290	St Edmunds Day Celebrations	£720	£0	£2,500	£0	£0	£2,500	Includes Community Awards and West Suffolk College Prize Award (£200)	
40	4291	Mayoral/Civic Events	£0	£0	£15,000	£0	£0	£15,000		
41	4301	Allotments	£12,030	£3,644	£13,250	£9,600	£13,244	£14,250	Routine maintenance (grass cutting, hedge cutting); water charges; £911 annual cost of land leased from WSC at Cotton Lane site; emergency repairs	
42	4350	Police Community Support Offi	£65,299	£51,000	£69,360	£18,000	£69,000	£73,440	Two fully-funded PCSOs per Service Level Agreement effective from 01 January 2021 until 31st December 2022. Annual cost of one PCSO is £36,000 (payable in advance in 2 equal instalments). Increase of 2% added to reflect anticipated pay increase.	
43	4351	Locality budgets	£16,794	£4,653	£42,500	£8,000	£12,653	£59,500	Increased by £1,000 to £3,500 per Councillor for this year only (BSETC/202/25/Nov/20)	
44	4353	Grant Funding	£10,298	£49,502	£50,000	£8,000	£57,502	£50,000		
45	4358	Magna Carta Trust	£30	£0	£0	£0	£0	£0		
46	4359	Speed Indicator Devices	£68	£0	£200	£0	£0	£200		
47	4360	Theatre Royal	£20,000	£0	£0	£0	£0	£0		
48	4361	Abbey Millennium Celebrations	£0	£0	£20,000	£0	£0	£20,000		

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3			Actual	Actual to 10 December 2020 (Mth 9)	Agreed Budget	Committed Expenditure	Projected Year End	Budget	Notes	
49	4362	Comm & Environ Regeneration Fund	£0	£0	£40,000	£0	£0	£40,000		
50	4386	Litter Bins	£4,803	£2,550	£5,300	£2,356	£4,906	£5,300	Weekly emptying of litter bins and dog bin plus provision for new	
51	4390	Armistice Day Commemoration	£0	£180	£550	£0	£180	£550		
52	4391	Salt/Grit Bins	£70	£0	£500	£0	£0	£500		
53	4395	War Memorials	£0	£0	£2,000	£0	£0	£2,000	Annual cleaning; Boer War memorial repair - traffic control measures for repairs	
54	4397	Christmas shopping initiative	£0	£2,400	£0	£3,000	£5,400	£0		
55			£527,903	£210,825	£608,547	£114,049	£324,874	£639,353		
56										
57		INCOME	Last Year (to 31.03.20)	Current Year (to 31 March 2021)			Next Year (01.04.21)			
58			Actual	Actual to 10 December 2020 (Mth 9)	Agreed Budget	Anticipated income	Projected Year End	Budget	Notes	
59	1076	Precept Received	438,341	£566,675	£566,676	£0	£566,675	£560,695	NO INCREASE OR DECREASE ON BAND D £42.30 (2021/22 tax base has gone down to 13,255.21)	
60		Local Council Tax Support Grant	£0	£0	£0	£0	£0	£8,925	Compensatory grant due to reduction in Tax base due to Coronavirus pandemic	
61	1090	Bank & Investment Interest	1,346	£158	£600	£200	£358	£200		
62	1091	Barclays Loyalty Reward	42	£53	£35	£10	£63	£35		
63	1101	Grants Received - Other	£0	£10,000	£0	£0	£10,000	£0		
64	1102	Other Income	£0	£100	£0	£0	£100	£0		
65	1301	Allotment Income	£18,261	£4	£18,309	£0	£4	£18,779	Rent increase to £10.00 per rod from 01.04.21	
66			£457,989	£576,990	£585,620	£210	£577,200	£588,634		
67										
68		SURPLUS/DEFICIT FOR YEAR	-£69,914		-£22,927		£252,326	-£50,719	(TO BE FUNDED FROM GENERAL RESERVES)	
69										
70		RESERVES								
71										

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2		<u>EXPENDITURE</u>	Last Year (to 31.03.20)	Current Year (to 31 March 2021)			Next Year (01.04.21)			
3			Actual	Actual to 10 December 2020 (Mth 9)	Agreed Budget	Committed Expenditure	Projected Year End	Budget	Notes	
72		31st March 2020 (BALANCES CARRIED FORWARD)					£239,959			
73		LESS PROTECTED/RESTRICTED RESERVES (SEE RESERVES WORKSHEET)					£80,050			
74		GENERAL RESERVE AS AT 31 MARCH 2020					£159,909			
75		2020/2021								
76		EXPENDITURE (SEE CELL REF. G55)					£324,874			
77		INCOME (SEE CELL REF. G66)					£577,200			
78		AMOUNT BY WHICH EXPENDITURE EXCEEDS INCOME					-£252,326			
79										
80										
81		GENERAL RESERVE AS AT 31 MARCH 2021					£412,235			
82		2021/2022								
83		EXPENDITURE (SEE CELL REF. H55)					£639,353			
84		INCOME (SEE CELL REF. H66)					£588,634			
85		AMOUNT BY WHICH EXPENDITURE EXCEEDS INCOME					£50,719			
86										
87										
88		GENERAL RESERVE AS AT 31 MARCH 2022					£361,516			