

Press and public are invited to attend this meeting. If you wish to attend, email towncouncilmail@burystedmunds-tc.gov.uk. Persons attending, whether to participate or observe, are advised that they may be filmed, recorded or otherwise reported about. Persons attending are requested to avoid filming, recording or otherwise reporting about vulnerable adults and children without the consent of the relevant responsible adult.

Bury St Edmunds Town Council

79 Whiting Street, Bury St Edmunds, Suffolk IP33 1NX

Phone: 01284 725111

Email: Towncouncilmail@burystedmunds-tc.gov.uk

Website: www.burystedmunds-tc.gov.uk

10 December 2025

To all Members of the Town Council

You are summoned to attend the meeting of **Bury St Edmunds Town Council**, to be held at the Guildhall, (**enter via the entrance at 79 Whiting Street**), Bury St Edmunds, IP33 1NX on **Wednesday 17 December 2025** at 7:00 pm.

Jodie Budd
Town Clerk

Agenda

1. To receive apologies for absence and reasons.
2. To receive Declarations of Interest and Additions to Registers, including any gifts or hospitality. *Members are to declare any pecuniary or local non-pecuniary interest which they have in any item on the agenda, no later than when the item is reached and, if appropriate, to leave the meeting before discussion and voting on the item* [District declaration].
3. To consider written applications by Members for a dispensation relieving the individual member from restrictions in section 31(4) of the Localism Act 2011, in cases described in the dispensation and specify the period for which any dispensation granted has effect [NB: *Applications for a dispensation must be submitted in writing to the Clerk not later than 4pm the day before the meeting.*].
4. To confirm, adopt and sign the Minutes of the Council meeting held on the 26 November 2025 [attached].
5. Public Forum – Questions from members of the Public for a maximum of 3 minutes duration, including any West Suffolk or Suffolk County Councillors wishing to speak.
6. To note the Mayor's verbal report.
7. To note the Clerk's verbal report.
8. To note the PCSO's verbal report.

9. To approve funding for outreach work and Teen Chill including a second Teen Chill in Moreton Hall commencing March 2026 for 13 months.
10. To consider the second revision of the 2026/2027 Budget, following recommendations from Full Council and the RFO at the meeting on 26 November 25 [to follow].
11. To discuss and confirm the Council's preferred option for a Unity Council.
12. To consider Town Council policies: [attached].
 - 12.1 Annual Investment Strategy
 - 12.2 Disciplinary procedure
 - 12.3 Equality and Diversity
 - 12.4 Freedom of Information
 - 12.5 General Office Safety
 - 12.6 Health and Safety
 - 12.7 Lone worker (amended)
 - 12.8 Public forum
13. To approve payment of £6,398.82 for the holiday activities provided by Abbeycroft Leisure during October half term.
14. To receive the report and adopt the recommendations of the Planning Licensing and Finance Committee meetings 26 November 2025 [circulated].
15. To note the Responsible Financial Officer's outline financial report [to follow].
16. To note the CCLA Payment report. [To follow]
17. To approve and sign the payments list for November 2025 [to follow]
18. To approve and sign the Barclays bank balances as of 30 November 2025 [attached]
19. Date of next meeting: **Wednesday 21 January 2026**