

**Planning Licensing and Finance Committee  
Minutes of the meeting held at the Guildhall, Bury St Edmunds  
on Wednesday 23<sup>rd</sup> April 2025 at 6.00 pm**

**Present:** Cllr Sayer (Chair), Armitage, Hind (BSETC Town Mayor, ex-officio with full voting rights), Higgins

**Also present:** Jodie Budd (Town Clerk), Julie Sturgeon (Allotment/Administration Officer)

**1. To receive apologies for absence**

Apologies were received from Cllr Iannelli-Popham & Armitage

**2. Declarations of interest and additions to registers**

Cllrs Hind, Higgins and Sayer declared a local non-pecuniary interest as District Councillors.

**3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted**

None.

**4. To approve and sign the minutes of the P,L&F meeting of 9<sup>th</sup> April 2025**

Resolution Record (Delegated Powers): **PL&F/01/23/APR/25**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 9<sup>th</sup> April 2025 be signed as an accurate record.

**5. Public forum**

Two members of public were present.

**6. To consider planning and licensing applications:**

**6.1 List A**

**[DC/25/0321/HH](#)**

Ward: Eastgate

Conservation Area/Article 4 Direction

Householder planning application - a. repairs to front boundary wall and installation of railings and gate, b. single storey rear extension following demolition of existing c. installation of solar panels to rear and side facing elevations d. 2 no. rooflights to rear elevation

8 Orchard Street Bury St Edmunds Suffolk IP33 1EH

Applicant: Mrs Amy Dalton-Leader

Resolution Record (Delegated Powers): **PL&F/02/23/APRIL/25**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

[DC/25/0462/HH](#)

Ward: Abbeygate

Conservation Area/Article 4 Direction

Householder planning application - replacement windows and door to front elevation

72 Southgate Street Bury St Edmunds Suffolk IP33 2BJ

Applicant: Mr Ian Gregory

Resolution Record (Delegated Powers): **PL&F/03/23/APRIL/25**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

[DC/25/0494/TPO](#)

Ward: Minden

TPO 383 (2004) tree preservation order - a. two Conifer one Larch one Beech (T1 - T4 on plan within A2 on order) fell b. one Conifer (T5 on plan within A2 on order) remove

deadwood over lawn c. one Eucalyptus (T6 on plan within A1 on order) remove two

branches/secondary leaders growing over two Cherry

156 Westley Road Bury St Edmunds Suffolk IP33 3SD

Applicant: Kevin Kirkpatrick

Resolution Record (Delegated Powers): **PL&F/04/23/APR/25**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

[DC/25/0570/HH](#)

Ward: Tollgate

Householder planning application - single storey side extension

70 Raynham Road Bury St Edmunds Suffolk IP32 6ED

Applicant: Mr Nicholas Sorochan

Resolution Record (Delegated Powers): **PL&F/05/26/MAR/25**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

[DC/25/0574/FUL](#)

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - a. internal alterations to relocate staircase and restaurant toilets b.

roof dormer and terrace with glass balustrading over existing flat roof

Flat 19 - 21 Angel Hill Bury St Edmunds Suffolk IP33 1UZ

Applicant: Mr Zack Deakins

Resolution Record (Delegated Powers): **PL&F/06/23/APRIL/25**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

[DC/25/0576/HH](#)

Ward: Moreton Hall

Householder planning application - a. single storey rear extension b. solar panels to existing rear elevation

5 Holliday Close Bury St Edmunds Suffolk IP32 7GE

Applicant: Mr Ben Edwards

Resolution Record (Delegated Powers): **PL&F/07/26/MAR/25**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**[DC/25/0583/FUL](#)**

Ward: Southgate

Planning application - a. two self-build dwellings b. amendment to previously approved DC/24/0055/FUL to convert existing dwelling into two dwellings

Avondale Rushbrooke Lane Bury St Edmunds Suffolk IP33 2RR

Applicant: Mr A M Taylor

Resolution Record (Delegated Powers): **PL&F/08/26/MAR/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****[DC/25/0602/HH](#)**

Ward: Eastgate

Conservation Area/Article 4 Direction

Householder planning application - single storey extension to rear of dwelling

10 Mustow Street Bury St Edmunds Suffolk IP33 1XU

Applicant: Mr Joshua Harpur

Resolution Record (Delegated Powers): **PL&F/09/23/APRIL/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****6.2 List B****[DC/25/0134/VAR](#)**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Re-Consultation – Amended Planning application - variation of condition 2 of

DC/24/0194/FUL to enable use of amended plans for a. two dwellings, b. access and

parking (Amended plans received 16/4/25) – Previously considered Feb 2025 by P,L &amp; F

committee - That based on information received and subject to any Conservation Area and

Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

27 - 29 St Andrews Street South Bury St Edmunds Suffolk

Applicant: Mothersole Builders

Resolution Record (Delegated Powers): **PL&F/10/23/APRIL/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council UPHOLDS Highways Objection****[DC/25/0456/LB](#)**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Re-Consultation - Revised description - Application for listed building consent - a. install

partitions by entrance door, b. removal of cupboard and cloakroom partitions, c. new

opening between entrance hall and drawing room, d. reduce width of opening to rear

entrance hall and install new archway, e. removal of two windows and replace with sash

window to West elevation, f. replacement of two chimney pieces, g. removal of existing

partition to sitting room – Previously considered 9 April 25 by P,L &amp; F committee - Based

on information received and subject to any Conservation Area and Article 4 issues Bury St

Edmunds Town Council recommends APPROVAL

3 Chequer Square Bury St Edmunds Suffolk IP33 1QZ

Applicant: Mr Jeremy Lee

Resolution Record (Delegated Powers): **PL&F/11/23/APRIL/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**[DC/25/0526/HH](#)**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Householder planning application - a. two storey rear extension (following removal of existing single storey rear extension), b. installation of roof mounted solar PV panels to southern and western elevations

49 Risbygate Street Bury St Edmunds Suffolk IP33 3AZ

Applicant: Mr I Taylor

Resolution Record (Delegated Powers): **PL&F/12/23/APRIL/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****[DC/25/0615/HH](#)**

Ward: Southgate

Householder planning application - a. porch to front elevation b. single storey side extension

33 Hickling Drive Bury St Edmunds Suffolk IP33 2TB

Applicant: Mr Paul Chignell

Resolution Record (Delegated Powers): **PL&F/13/23/APR/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****[DC/25/0627/FUL](#)**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - installation of 30 solar panels

60 Abbeygate Street Bury St Edmunds Suffolk IP33 1LB

Applicant: JM Finn

Resolution Record (Delegated Powers): **PL&F/14/23/APRIL/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****[DC/25/0631/FUL](#)**

Ward: Minden

Planning application - a. replacement refrigeration plant equipment b. installation of air source heat pump c. extension of associated plant area and associated development

Aldi Dettingen Way Bury St Edmunds Suffolk IP33 3TU

Applicant: ALDI Stores Ltd

Resolution Record (Delegated Powers): **PL&F/15/23/APR/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/25/0643/TCA**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - two Yews (on plan) fell

Abbey Gardens, Ruins Of Abbey Church Of St Edmund Angel Hill Bury St Edmunds Suffolk  
IP33 1RS

Applicant: Mr Phil O'Donoghue

Resolution Record (Delegated Powers): **PL&F/16/23/APR/25**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL would hope replacement trees of similar suitability be planted**

**7. To approve the March 2025 Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports for adoption by Full Council**

Resolution Record (Delegated Powers): **PL&F/18/23/APR/25**

**That the February Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports be APPROVED and recommended for adoption by Full Council**

**8. Date of next meeting: Wednesday 14<sup>th</sup> May 2025 at 6pm**

The meeting closed at 6.42pm

Signed \_\_\_\_\_

Dated \_\_\_\_\_