

Press and public are invited to attend this meeting. If you wish to attend, email [towncouncilmail@burystedmunds-tc.gov.uk](mailto:towncouncilmail@burystedmunds-tc.gov.uk). Persons attending, whether to participate or observe, are advised that they may be filmed, recorded or otherwise reported about. Persons attending are requested to avoid filming, recording or otherwise reporting about vulnerable adults and children without the consent of the relevant responsible adult.

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**Bury St Edmunds Town Council**

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22 February 2024

**To all Members of the Town Council**

You are summoned to attend the meeting of **Bury St Edmunds Town Council**, to be held at the Guildhall, **(enter via the entrance at 79 Whiting Street)**, Bury St Edmunds, IP33 1NX on **Wednesday 28 February 2024** at 7:00 pm.

***JE Budd***

Jodie Budd

Town Clerk

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**Agenda**

1. To receive apologies for absence and reasons.
2. To receive Declarations of Interest and Additions to Registers. *Members are to declare any pecuniary or local non-pecuniary interest which they have in any item on the agenda, no later than when the item is reached and, if appropriate, to leave the meeting before discussion and voting on the item* [District declaration]
3. To consider written applications by Members for a dispensation relieving the individual member from restrictions in section 31(4) of the Localism Act 2011, in cases described in the dispensation and specify the period for which any dispensation granted has effect [NB: Applications for a dispensation must be submitted in writing to the Clerk not later than 4pm the day before the meeting.]
4. To confirm, adopt and sign the Minutes of the 24 January 2024 meeting of the Town Council [attached]
5. Public Forum – Questions from members of the Public for a maximum of 3 minutes duration, including any West Suffolk or Suffolk County Councillors wishing to speak.
6. To note the Clerk's verbal report.
7. Councillor Roger Dicker, the Chairman of West Suffolk Council will attend the meeting to speak with members.
8. To approve expenditure of up to £15,000 for the provision of a Youth Worker from 01 April 2024. Councillor Higgins will give a report.

9. To note the Responsible Financial Officer's outline financial report [To follow.]
10. To note the PCSOs' verbal report
11. To consider Grant applications from:
  - 11.1. Constitutional Club
  - 11.2. Art Branches
12. To consider quotations for the installation of Allotment Fencing. [Attached]
13. To receive and note the Councillor financial internal review (Cllr Peter Armitage).
14. To note the change in contract for the Town Council mobile phone.
15. To approve the payments of outstanding invoices relating to Christmas events in 2022. [Report attached].
16. To receive the report and adopt the recommendations of the Planning Licensing and Finance Committee meetings:
  - 16.1 24 January 2024 [circulated]
  - 16.2 7 February 2024 [circulated]
17. To approve and sign the payments list for January 2024 [attached]
18. To approve and sign the Barclays bank balances for January 2024 [attached]
19. To adopt the following policies:
  - 19.1 Grant Aid
  - 19.2 Civic Protocol
20. To consider appointing a member to serve as a:
  - 20.1 School governor for Westgate CP Primary School.
  - 20.2 A member of the Mid Anglia Rail Passenger Association (MARPA)
21. Motion/Resolution to exclude temporarily the Public and Press:

That pursuant to the Public Bodies (Admission to Meetings) Act 1960 the Public and Press be excluded from the meeting due to the confidential nature of the business to be discussed.
22. To discuss and approve options for financial investments [attached].
23. Date of next meeting: **Wednesday 27 March 2024**