

**Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds
on Wednesday 27 March 2024 at 6.00 pm**

Present: Cllrs Sayers (Chair), Armitage, Higgins (BSETC Deputy Town Mayor, ex-officio with full voting rights), Hind (BSETC Town Mayor, ex-officio with full voting rights) and McGoochan.

Also present: Jodie Budd (Town Clerk) and Jacqui Howells (RFO/Assistant Town Clerk)

1. To receive apologies for absence

Apologies for absence were received from Cllrs Iannelli-Popham and Halpin.

2. Declarations of interest and additions to registers

Councillors Armitage, Higgins, Hind and Sayers declared a local non-pecuniary interest as District Councillors.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted

None.

4. To approve and sign the minutes of the P,L&F meeting of 07 February 2024

Resolution Record (Delegated Powers): **PL&F/01/27/MAR/24**

That the Minutes of the meeting of the Planning, Licensing and Finance committee of 13 March 2024 be signed as an accurate record.

5. Public forum

No members of public were present.

6. To consider proposal from SCC for changes to residents' parking zones

Councillors discussed the proposal from West Suffolk Council to alter the current restrictions for parking in residents parking zones in Bury St Edmunds.

Councillors were generally in favour of the proposals except for the proposed changes in Whiting Street.

Resolution Record (Delegated Powers): **PL&F/02/27/MAR/24**

That SCC be advised that the Town Council supports all the changes to current residents' parking zones except those changes proposed for Whiting Street. Only the changes to timings are supported for Whiting Street with strong objections to the proposed introduction of yellow lines.

7. To consider planning and licensing applications:

7.1 List A

DC/23/1024/FUL

Ward: Minden

Article 4 Direction/Conservation Area

RE CONSULTATION IN RESPECT OF PLANNING PROPOSAL - a. single storey front infill extension b. two storey side extension c. changes to windows and doors d. landscaping and parking alterations

St Peters House 29 Out Risbygate Bury St Edmunds Suffolk IP33 3RJ

Applicant: Mr Peter Madden

Resolution Record (Delegated Powers): **PL&F/03/27/MAR/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL subject to SCC Highways approval and arboriculture report.

DC/23/1694/HH

Ward: Eastgate

Article 4 Direction/Conservation Area

RE CONSULTATION IN RESPECT OF PLANNING PROPOSAL - Amended plans have been received which alter the roof form and the position of the rear extension within the site. Householder planning application - a. single storey rear extension (shower room/kitchen/dining); b. conversion of roof space to habitable room with stair extended from first floor with dormer to rear; c. first floor roof alteration; d. single storey garden room; e. installation of double glazed windows to ground and first floor to Eastgate Street 49 Eastgate Street Bury St Edmunds Suffolk IP33 1YW

Applicant: Mr & Mrs Graham

Resolution Record (Delegated Powers): **PL&F/04/27/MAR/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/0285/ADV

Ward: Southgate

Application for advertisement consent - a. externally illuminated pictorial sign to existing post b. two non illuminated amenity boards c. one externally illuminated post mounted double sided sign d. two externally illuminated sets of letters e. two non illuminated vinyl signs f. one non illuminated display sign

Hardwick Shopping Centre, The Macebearer Home Farm Lane Bury St Edmunds Suffolk IP33 2RH

Applicant: Mr Chris Worswick

Resolution Record (Delegated Powers): **PL&F/05/27/MAR/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/0333/FUL

Article 4 Direction/Conservation Area

Ward: Abbeygate

Planning application - External garden refurbishment to include a. alterations to existing booths to raised deck area; b. repair and redecorate existing fence and cover entrance gate to cover bin storage; c. pergola with festoon lighting and heaters; Internal works to include refurbishment of toilets, vanity units, floors, wall finishes and lighting

Kings Arms 23 Brentgovel Street Bury St Edmunds Suffolk IP33 1EB

Applicant: Mr Tim Adams

Resolution Record (Delegated Powers): **PL&F/06/27/MAR/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/0336/HH

Ward: St Olaves

Householder planning application - single storey rear extension

15 Hopwoods Road Bury St Edmunds Suffolk IP32 6GJ

Applicant: Mr Alister Butcher

Resolution Record (Delegated Powers): **PL&F/07/27/MAR/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/0346/FUL

Ward: Abbeygate

Article 4 Direction/Conservation Area

Planning application - replacement of 13 windows

Batt House 56 Westgate Street Bury St Edmunds Suffolk IP33 1QG

Applicant: not available

Resolution Record (Delegated Powers): **PL&F/08/27/MAR/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/0347/LB

Ward: Abbeygate

Article 4 Direction/Conservation Area

Application for listed building consent - replacement of 13 windows

Batt House 56 Westgate Street Bury St Edmunds Suffolk IP33 1QG

Applicant: Ian Smillie Architectural Services - Mr Ian Smillie

Resolution Record (Delegated Powers): **PL&F/09/27/MAR/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/0367/HH

Ward: Minden

Householder planning application - detached cart lodge with home office (following demolition of existing garage)

7 Minden Drive Bury St Edmunds Suffolk IP33 3RY

Applicant: Mr & Mrs Graham

Resolution Record (Delegated Powers): **PL&F/10/27/MAR/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/0383/TPO

Ward: Abbeygate

Article 4 Direction/Conservation Area

TPO 351(1973) and 235(1973) tree preservation order - two Acacia (T26 on plan and on order) fell; one Sycamore (G1 on plan, G1 on order) fell; one Sycamore (G2 on plan, G2 on order) reduce crown overall by shortening branches in length

Angel Corner 8 Angel Hill Bury St Edmunds Suffolk IP33 1UZ

Applicant: Mrs Jennifer Scarff

Resolution Record (Delegated Powers): **PL&F/11/27/MAR/24**

That based on information received Bury St Edmunds Town Council recommends a HOLDING OBJECTION pending arboriculture report. Concerned about possible damage to wall but equally concerned about felling of both acacia trees – recommends suitable replacement trees

7.2 List B

DC/24/0093/FUL

Ward: Abbeygate

Article 4 direction/Conservation area

Planning application - a. conversion and renovation to create six dwellings b. alterations to car park

Old Shire Hall and Magistrates Court Honey Hill Bury St Edmunds Suffolk

Applicant: Mr Austin Cornish, Bury Development Ltd

Resolution Record (Delegated Powers): **PL&F/12/27/MAR/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL and upholds comments of Conservation Officer

DC/24/0302/ADV

Ward: Abbeygate

Application for advertisement consent - installation of one internally illuminated fascia sign

3 Gosnold Street Bury St Edmunds IP33 3FB

Applicant: Martyn Paramore, Deichmann Shoes UK Ltd

Resolution Record (Delegated Powers): **PL&F/13/27/MAR/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/0348/HH

Ward: Westgate

Householder planning application - single storey side extension

10 Romsey Road Bury St Edmunds Suffolk IP33 2HQ

Applicant: Mark Pope

Resolution Record (Delegated Powers): **PL&F/14/27/MAR/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/0362/FUL

Ward: St Olaves

Alterations to shop front on front elevation including repositioning of ATM and removal of doors to units 2 and 3 b. infill of door to rear elevation and enlargement of door to side elevation c. conversion of existing mixed use units to one commercial unit

1-3 St Olaves Precinct Bury St Edmunds Suffolk IP32 6SP

Applicant: L& C Investments Ltd

Resolution Record (Delegated Powers): **PL&F/15/27/MAR/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/0381/P3CMA

Ward: Abbeygate

Article 4 direction/Conservation area

Prior approval application under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 - residential dwelling, Internal changes installation of kitchen and bathroom

30 St Johns Street Bury St Edmunds Suffolk IP33 1SN

Applicant: Mr Peter Hay

Resolution Record (Delegated Powers): **PL&F/16/27/MAR/24**

That based on information received Bury St Edmunds Town Council recommends REFUSAL due to insufficient information and concerns about apparent lack of natural light

DC/24/0399/TCA

Ward: Abbeygate

Article 4 direction/Conservation area

Trees in a conservation area notification - a. one Lawson Cypress (T26 on plan) fell; b. one Snake Bark Maple (G and P on plan) fell; c. one Cherry prune to clear from building by 1.5 metres; d. one Laurel and one Fig (L and F on plan) fell; e. two Silk Tassel bushes and one Purple Plum self set fell; f. one Cypress (Cy on plan) remove by one metre clearance from wall; g. one Cotoneaster(C on plan) crown prune to balance by 1.5 metres

Angel Corner 8 Angel Hill Bury St Edmunds Suffolk IP33 1UZ

Applicant: Mrs Jennifer Scarf

Resolution Record (Delegated Powers): **PL&F/17/27/MAR/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL subject to arboriculture report and advice on suitable replacement trees where possible

DC/24/0401/TCA

Ward: Eastgate

Article 4 direction/Conservation area

Trees in a conservation area notification - one Silver birch (indicated on plan) fell

14 Barn Lane Bury St Edmunds Suffolk IP33 1YH

Applicant: Mrs Siobhan Gaskins

Resolution Record (Delegated Powers): **PL&F/18/27/MAR/24****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL subject to replacement tree as indicated in application****8. To approve expenditure for the removal of shed containing asbestos**

A quote was considered from local specialist company Cambridge Asbestos Removal for work on Cotton Lane allotments.

Resolution Record (Delegated Powers): **PL&F/19/27/MAR/24****That under the Power of Small Holding and Allotments Act 1908, ss23,25 expenditure be APPROVED for the removal of two shed roofs and asbestos tank at Cotton Lane allotment site at a total cost of £805.00 + vat****9. To approve the February Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports for adoption by Full Council**Resolution Record (Delegated Powers): **PL&F/20/27/MAR/24****That the February Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports be APPROVED and recommended for adoption by Full Council****10. Date of next meeting: Wednesday 10 April 2024 at 6pm**

The meeting closed at 6.50pm

Signed _____ Dated _____