

**Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds
on Wednesday 24 June 2026 at 6.00 pm**

Present: Cllrs Iannelli-Popham (Chair), Armitage, Higgins (BSETC Town Mayor, ex-officio with full voting rights), Hind, (BSETC Deputy Mayor, ex-officio with full voting rights), and McGoochan.

Also present: Jodie Budd (Town Clerk) and Mr J Harris – All Saints Resort

1. To receive apologies for absence

Apologies for absence were received from Cllr Sayer, and Nicola Whittle – RFO/Assistant Town Clerk.

2. Declarations of interest and additions to registers

Cllrs Armitage, Higgins, and Hind declared a local non-pecuniary interest as District Councillors.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted

None.

4. To approve and sign the minutes of the P,L&F meeting of 10 June 2026.

Resolution Record (Delegated Powers): **P,L&F/202/24/Jun/26**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 10 June 2026 be signed as an accurate record.

5. Public forum

No members of public wished to speak at the meeting.

6. Land Train

Mr Harris from the All-Saints Resort attended the meeting and presented members a proposal the resort had to introduce a land train from the resort into the town centre.

Resolution Record (Delegated Powers): **P,L&F/203/24/Jun/26**

Mr Harris's report was NOTED.

7. To consider planning and licensing applications:

7.1 List A

DC/26/0752/HH

Moreton Hall Ward

Householder planning application - a. replacement of existing horizontal timber cladding with vertical cement board cladding to front and side elevations b. replacement window with Juliet balcony to first floor front elevation

164 Raedweld Drive Bury St Edmunds Suffolk IP32 7DW

Applicant: Mrs Rebecca Rolfe

Case Officer: Thomas Hallifay

Resolution Record (Delegated Powers): **P,L&F/204/24/Jun/26**

Based on information received Bury St Edmunds Town Council recommends APPROVAL.



DC/26/0815/LB

Abbeygate Ward

Article 4 Direction/Conservation Area

Application for listed building consent – re render the west wing north elevation with associated timber repairs and insulation

18 Hatter Street Bury St Edmunds Suffolk IP33 1NE

Applicant: Mr & Mrs Phillip Orchard

Case Officer: Thomas Halliday

Resolution Record (Delegated Powers): **P,L&F/205/24/Jun/26****Based on information received and subject to any Conservation Area and Article 4 issues
Bury St Edmunds Town Council recommends APPROVAL****DC/26/0879/TCA**

Abbeygate Ward

Article 4 Direction/Conservation Area

Trees in a conservation area notification - one Lawson cypress and one box (marked on plan) fell

7 St Marys Square Bury St Edmunds Suffolk IP33 2AJ

Applicant: Mrs Amanda Hughes

Case Officer: Nathan McGeachie

Resolution Record (Delegated Powers): **P,L&F/206/24/Jun/26****Based on information received and subject to any Conservation Area and Article 4 issues
Bury St Edmunds Town Council recommends APPROVAL**

7.2 List B

DC/26/0832/HH

Abbeygate Ward

Article 4 Direction/Conservation Area

Householder planning application - a. rear extension (following demolition of existing extension) b. replace existing windows to rear elevation

Cobblers Cottage 6 Sparhawk Street Bury St Edmunds Suffolk IP33 1RY

Applicant: Mr Parry

Case Officer: Gregory McGarr

Resolution Record (Delegated Powers): **P,L&F/207/24/Jun/26****Based on information received and subject to any Conservation Area and Article 4 issues
Bury St Edmunds Town Council recommends APPROVAL****DC/26/0833/LB**

Abbeygate Ward

Article 4 Direction/Conservation Area

Application for listed building consent - a. single storey rear extension (following demolition of existing extension) b. internal alterations c. replace existing windows to rear elevation

Cobblers Cottage 6 Sparhawk Street Bury St Edmunds Suffolk IP33 1RY

Applicant: Mr Parry

Case Officer: Gregory McGarr

Resolution Record (Delegated Powers): **P,L&F/208/24/Jun/26****Based on information received and subject to any Conservation Area and Article 4 issues
Bury St Edmunds Town Council recommends APPROVAL****DC/26/0866/TPO**

Southgate Ward

TPO 248(1973) tree preservation order - one beech (marked T1 on plan and order) and one pine (marked T2 on plan and within G1 on order) fell

South Lee School Nowton Road Bury St Edmunds Suffolk IP33 2BT

Applicant: South Lee School

Case Officer: Apryl Trask

Resolution Record (Delegated Powers): **P,L&F/209/24/Jun/26****Based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/26/0870/VAR

Abbeygate Ward

Article 4 Direction/Conservation Area

Variation of condition 2 (approved plans) of DC/25/1729/FUL to allow amended plans for a. change of use and conversion of existing mixed use building to five dwellings and ground floor office space
b. single storey rear extension

12 Guildhall Street Bury St Edmunds Suffolk IP33 1PR

Applicant: Mr Will Smith

Case Officer: Mr Gregory McGarr

Resolution Record (Delegated Powers): **P,L&F/210/24/Jun/26****Based on information received and subject to any Conservation Area and Article 4 issues****Bury St Edmunds Town Council recommends APPROVAL****DC/26/0874/HH**

Minden Ward

Householder planning application - a. single storey front extension b. cladding to front elevation

24 Bockhill Road Bury St Edmunds Suffolk IP33 3XD

Applicant: Mr & Mrs Platt

Case Officer: Eleanor King-Gardiner

Resolution Record (Delegated Powers): **P,L&F/211/24/Jun/26****Based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/26/0876/TCA**

Minden Ward

Article 4 Direction/Conservation Area

Trees in a conservation area notification - one Sycamore, one Robinia and two Ash (marked on plan) fell, one Ash (marked on plan) overall crown reduction by three metres and crown lift by up to three metres of the ground, one Cherry (marked on plan) remove overhanging branch by up to six metres, one Cherry (marked on plan) overall crown reduction by three metres

36 West Road Bury St Edmunds Suffolk IP33 3EJ

Applicant: Toby Hare

Case Officer: Nathan McGeachie

Resolution Record (Delegated Powers): **P,L&F/212/24/Jun/26****Based on information received and subject to any Conservation Area and Article 4 issues****Bury St Edmunds Town Council recommends APPROVAL****DC/26/0905/TCA**

Abbeygate Ward

Article 4 Direction/Conservation area

Trees in a conservation area notification - works stated on submitted tree schedule of works

Elseys Yard Risbygate Street Bury St Edmunds Suffolk IP33 3AA

Applicant: Karl Bennett

Case Officer: Nathan McGeachie

Resolution Record (Delegated Powers): **P,L&F/213/24/Jun/26****Based on information received and subject to any Conservation Area and Article 4 issues****Bury St Edmunds Town Council recommends APPROVAL**

8. To approve the May 2026 detailed Income and Expenditure report, Balance sheet report, and cash and investment reconciliation, for adoption by Full Council.

Resolution Record (Delegated Powers): **P,L&F/214/24/June/26**

Members approved May 2026 detailed Income and Expenditure Report, Balance Sheet report, List of Payments and Cash and Investment Reconciliation be APPROVED and recommended for adoption by Full Council.

9. Date of next meeting: Wednesday 08 July 2026 at 6.00pm

The meeting closed at 6.35pm

Signed 

Dated 08/07/2026