

Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds
on Wednesday 10th September 2025 at 6.00 pm

Present: Cllrs Iannelli-Popham (Chair), Hind (BSETC Deputy Mayor, ex-officio with full voting rights) and Sayer.

Also present: Jacqueline Howells (RFO/Assistant Town Clerk)

1. To receive apologies for absence

Apologies had been received from Cllrs Armitage, Higgins and McGoochan.

2. Declarations of interest and additions to registers

Cllrs Hind and Sayer declared a local non-pecuniary interest as District Councillors.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted

None.

4. To approve and sign the minutes of the P,L&F meeting of 27th August 2025

Resolution Record (Delegated Powers): **PL&F/01/10/SEP/25**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 27th August 2025 be signed as an accurate record.

5. Public forum

No members of public were present.

6. To consider planning and licensing applications:

6.1 List A

DC/25/1021/HH

Westgate Ward

Re-Consultation – Amended plans received.

Householder planning application - a. first floor side extension b. single storey rear extension c. replacement render to front elevation d. replacement windows to rear elevation e. roof mounted solar panels

3 Hervey Road Bury St Edmunds Suffolk IP33 2DN

Applicant: Mr & Mrs Foster

Resolution Record (Delegated Powers): **PL&F/02/10/SEP/25**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/25/1349/TPO

Minden Ward

TPO 450(2007) tree preservation order - four birch (marked on plan, within G2 on order) fell

Hale House 152 Westley Road Bury St Edmunds Suffolk IP33 3SD

Applicant: Mr Charles Charlton Collis

Resolution Record (Delegated Powers): **PL&F/03/10/SEP/25**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/25/1352/HH

Moreton Hall

Householder planning application - two storey side extension

34 Selway Drive Bury St Edmunds Suffolk IP32 7PL

Applicant: Miss Vicky Rowland

Resolution Record (Delegated Powers): **PL&F/04/10/SEP/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****Licensing: Linden Tree**

Applicant: Greene King Retailing Limited

Address: Out Northgate Bury St Edmunds IP33 1JQ

Details of Variation: To change the layout and design of the premises in accordance with the attached plan. The changes include the additional of an external bar servery and the licensing of the garden for the sale of alcohol To remove any outdated conditions and add conditions to address the licensing objectives.

Resolution Record (Delegated Powers): **PL&F/05/10/SEP/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****6.2 List B****DC/25/0331/FUL**

Ward: St Olaves

Change of use of first floor space to create 4no. self-contained residential dwellings, external alterations (insertion and changes to fenestration on first floor, and insertion of first floor external door and staircase) and provision of 5no. vehicle parking spaces with EV charging facilities, 8no. cycle parking spaces and designated bin and recycling area.

1 - 3 St Olaves Precinct Bury St Edmunds Suffolk IP32 6SP

Applicant: c/o agent – Emily Thorne

Resolution Record (Delegated Powers): **PL&F/06/10/SEP/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/1006/FUL**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - a. part conversion of existing building (E) to seven apartments (C3) with retention of ground floor retail unit; b. associated parking and cycle storage.

29 Buttermarket Bury St Edmunds Suffolk IP33 1DW

Applicant: M&D Developments

Resolution Record (Delegated Powers): **PL&F/07/10/SEP/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/1233/CR3**

Ward: Westgate

Regulation 3 planning application (application on behalf of Suffolk County Council) - one children's care home (Use Class C2) including car parking, access and other associated works.

Horringer Court Middle School Glastonbury Road Bury St Edmunds Suffolk IP33 2EX

Applicant: Mark Barnard - Planning Officer - County Development

Resolution Record (Delegated Powers): **PL&F/08/10/SEP/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/25/1330/FUL

Ward: Southgate

Planning application - external plant installation to front elevation

Rowan House West Suffolk Hospital Hardwick Lane Bury St Edmunds Suffolk

Applicant: Hollie Garrigan

Resolution Record (Delegated Powers): **PL&F/09/10/SEP/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****7. To note the following tree application responses by the Clerk and Cllr Nicola Iannelli-Popham. These were all submitted as recommended APPROVAL**

List A – DC/25/1267/TCA & DC/25/1227/TCA

List B – DC/25/1319/TPO & DC/25/1341/TCA

The above decisions were **NOTED****8. Date of next meeting: Wednesday 24th September 2025 at 6pm**

The meeting closed at 6.30pm

Signed



Dated

24/09/25