

Press and public are invited to attend this meeting. If you wish to attend, email towncouncilmail@burystedmunds-tc.gov.uk. Persons attending, whether to participate or observe, are advised that they may be filmed, recorded or otherwise reported about. Persons attending are requested to avoid filming, recording or otherwise reporting about vulnerable adults and children without the consent of the relevant responsible adult.

Bury St Edmunds Town Council

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21 March 2024

To all Members of the Town Council

You are summoned to attend the meeting of **Bury St Edmunds Town Council**, to be held at the Guildhall, **(enter via the entrance at 79 Whiting Street)**, Bury St Edmunds, IP33 1NX on **Wednesday 27 March 2024** at 7:00 pm.

Jodie Budd

Town Clerk

Agenda

1. To receive apologies for absence and reasons.
2. To receive Declarations of Interest and Additions to Registers. *Members are to declare any pecuniary or local non-pecuniary interest which they have in any item on the agenda, no later than when the item is reached and, if appropriate, to leave the meeting before discussion and voting on the item* [District declaration]
3. To consider written applications by Members for a dispensation relieving the individual member from restrictions in section 31(4) of the Localism Act 2011, in cases described in the dispensation and specify the period for which any dispensation granted has effect [NB: Applications for a dispensation must be submitted in writing to the Clerk not later than 4pm the day before the meeting.]
4. To confirm, adopt and sign the minutes and P&C minutes of the Town Council meeting on 28th February 24
5. Mayor's announcements.
6. Public Forum – Questions from members of the Public for a maximum of 3 minutes duration, including any West Suffolk or Suffolk County Councillors wishing to speak.
7. To note the Clerk's verbal report.
8. To note the Responsible Financial Officer's outline financial report [attached.]

9. To note the PCSOs' verbal report
10. To adopt an amended Privacy Notice, as recommended by the Information Commissioners Office [attached].
11. To adopt a Publication Scheme, as recommended by the Information Commissioners Office [attached].
12. To approve expenditure of up to £745 (exc. VAT) on a new laptop for the Town Clerk.
13. To adopt a new policy for Pavements and Public Spaces [attached].
14. To approve payment of invoice for PPS work [attached].
15. To approve expenditure for five skips for allotment sites [attached].
16. To approve expenditure for replacement of two water tanks on Cotton Lane [to follow].
17. To appoint Internal Auditor for 2024 year end [attached].
18. To receive the report and adopt the recommendations of the Planning Licensing and Finance Committee meetings:
 - 18.1 28 February 2024 [circulated]
 - 18.2 13 March 2024 [circulated]
19. To approve and sign the payments list for February 2024 [attached].
20. To approve and sign the Barclays bank balances for February 2024 [attached].
21. Date of next meeting: **Wednesday 24 April 2024**