

**Planning Licensing and Finance Committee  
Minutes of the meeting held at the Guildhall, Bury St Edmunds  
on Wednesday 12 February 2025 at 6.00 pm**

**Present:** Cllrs Iannelli-Popham (Chair), Armitage, Higgins (BSETC Deputy Mayor, ex-officio with full voting rights), Hind (BSETC Town Mayor, ex-officio with full voting rights), McGoochan and Sayer.

**Also present:** Jodie Budd (Town Clerk) and Julie Sturgeon (Administration/Allotment Officer)

**1. To receive apologies for absence**

Apologies for absence were received from Cllr Luke Halpin

**2. Declarations of interest**

Councillors Armitage, Higgins, Hind and Sayer declared a local non-pecuniary interest as District Councillors

**3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted**

None

**4. To approve and sign the minutes of the P,L & F meeting of 22 January 2024**

Resolution Record (Delegated Powers): **PL&F/01/12/February/25**

**That the minutes of the meeting of the Planning, Licensing and Finance committee of 22 January 2025 be signed as an accurate record.**

**5. Public forum**

No members of public were present.

6. To consider planning and licensing applications:

6.1 List A

**DC/24/1439/FUL**

Ward: Tollgate

Re-Consultation – Amended; A definitive plan of the public right of way (Bury St Edmunds Bridleway 33) has now been provided and the agent has provided a statement to address the resident's concerns with regard to additional traffic.

Planning application - detached building to form single storey sixth form facility  
St Benedicts Catholic School Beetons Way Bury St Edmunds Suffolk IP32 6RH

Applicant: Helen Bates

Resolution Record (Delegated Powers): **PL&F/02/12/Feb/25**

**That based on information received Bury St Edmunds Town Council recommends REFUSAL objects on the grounds of unmade bridle way therefore unsuitable for parking and access, which would be increased in nearby facilities. Concern of loss of tennis and netball court that could be used for the community.**



**DC/24/1785/HH**

Ward: Minden

Householder planning application - a. two storey side and rear extensions b. single storey front extension

30 Minden Drive Bury St Edmunds Suffolk IP33 3RZ

Applicant: Mr And Mrs J Stevens

Resolution Record (Delegated Powers): **PL&F/03/12/Feb/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/0009/HH**

Ward: Moreton Hall

Householder planning application - a. part cladding to ground floor front elevation and alterations to window b. one and a half storey side extension

148 Raedwald Drive Bury St Edmunds Suffolk IP32 7DH

Applicant: Mr Peter Donoghue

Resolution Record (Delegated Powers): **PL&F/04/12/Feb/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/0027/FUL**

Ward: Minden

Householder planning application - a. single storey front and rear extensions b. first floor side extension

12 Flemyng Road Bury St Edmunds Suffolk IP33 3UZ

Applicant: Mr M Green

Resolution Record (Delegated Powers): **PL&F/05/12/Feb/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/0089/TCA**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Apple (T1) fell

84 Kings Road Bury St Edmunds Suffolk IP33 3DS

Applicant: Valentine

Resolution Record (Delegated Powers): **PL&F/06/12/Feb/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****SCC/0119/24SE**

Ward: Westgate

Alteration of existing school buildings to provide new primary and secondary education facilities

Location: Horringer Court Middle School Glastonbury Road Bury St Edmunds IP33 2EX

Applicant: Lawrence Chapman

Resolution Record (Delegated Powers): **PL&F/07/12/Feb/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**6.2 List B****DC/25/0096/VAR**

Ward: Southgate

Planning application - variation of condition for removal of condition 4 of SE/07/0490 for two storey dwelling and detached garage incorporating store with studio/playroom over (amended scheme) as amended by letter dated 26 April 2007 and accompanying revised plan Drawing No. 537/003B indicating revisions to design and detailing external materials to be used

7A Hardwick Lane Bury St Edmunds Suffolk IP33 2QF

Applicant: Mrs Rob Lond-Caulk

Resolution Record (Delegated Powers): **PL&F/08/12/Feb/25**

**That based on information received Bury St Edmunds Town Council recommends REFUSAL objecting on the grounds of removal of condition 4, overdevelopment and unsuitable location for additional dwellings.**

**DC/25/0114/VAR**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - Variation of condition 3 of DC/18/2274/VAR to permit opening hours of 7am and 12.30am Sunday to Wednesday and 7pm and 1.30am on Thursday, Friday and Saturday and any day preceding a Bank Holiday

The Corn Exchange Abbeygate Street Bury St Edmunds Suffolk IP33 1UN

Applicant: Miss Emma Fallon

Resolution Record (Delegated Powers): **PL&F/09/12/Feb/25**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/25/0116/HH**

Ward: Southgate

Householder planning application - a. replacement and enlargement of front porch b. single storey side and rear extensions (replacing existing extensions) c. changes to windows and cladding to existing elevations

Long Acre Rushbrooke Lane Bury St Edmunds Suffolk IP33 2RR

Applicant: Mr and Mrs Richards

Resolution Record (Delegated Powers): **PL&F/10/12/Feb/25**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/25/0119/HH**

Ward: Moreton Hall

Householder planning application - two storey rear extension (removal of existing conservatory)

72 Sebert Road Bury St Edmunds Suffolk IP32 7EG

Applicant: Isobel Banks

Resolution Record (Delegated Powers): **PL&F/11/12/Feb/25**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/25/0122/LB**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - a. fit flue liners and wood burning stoves in hall and dining room b. fit shutters in hall ground floor windows c. remove fire surround, raised hearth and increase opening in dining room d. remove plaster from kitchen internal wall and fit secondary glazing to windows e. provide larger en suite shower room than previously approved f. create opening between bedrooms one and two

The Deanery 3 The Great Churchyard Bury St Edmunds Suffolk IP33 1RS

Applicant: The Very Revd Joe Hawes

Resolution Record (Delegated Powers): **PL&F/12/12/Feb/25**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/25/0131/HH**

Ward: Minden

Conservation Area/Article 4 Direction

Householder planning application - install a wall mounted EV charging point to front elevation boundary wall

130 York Road Bury St Edmunds Suffolk IP33 3EE

Applicant: Mr Mark Proctor

Resolution Record (Delegated Powers): **PL&F/13/12/Feb/25**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/25/0134/VAR**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - variation of condition 2 of DC/24/0194/FUL to enable use of amended plans for a. two dwellings, b. access and parking

27 - 29 St Andrews Street South Bury St Edmunds Suffolk

Applicant: Mothersole Builders

Resolution Record (Delegated Powers): **PL&F/14/12/Feb/25**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**6.2 List C****DC/24/1681/FUL**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning Application - change of use from escape Room (class E) to dwelling (class C3)

82 Risbygate Street Bury St Edmunds Suffolk IP33 3AQ

Applicant: Mr Ben Cunningham

Resolution Record (Delegated Powers): **PL&F/15/12/Feb/25**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/25/0035/HH**

Ward: Minden

Conservation Area/Article 4 Direction

Householder planning application - replacement door and two windows to front of dwelling on a like to like basis

126 York Road Bury St Edmunds Suffolk IP33 3EE

Applicant: Ms Jane-Ann Urquhart

Resolution Record (Delegated Powers): **PL&F/16/12/Feb/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/25/0183/TCA**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Fig tree (marked on the plan) fell

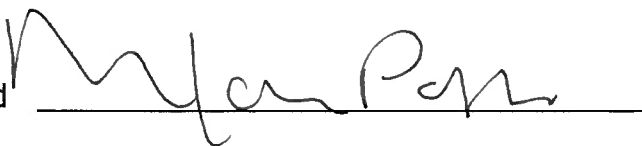
11 Westgate Street Bury St Edmunds Suffolk IP33 1QR

Applicant: Jacqueline Fisher

Resolution Record (Delegated Powers): **PL&F/17/12/Feb/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****7. To approve expenditure of £3,000 to become the main sponsor of the Citizen Awards.**Resolution Record (Delegated Powers): **PL&F/18/12/Feb/25****Approved the expenditure of £3,000 to become the main sponsor the Citizen Awards.****8. Date of next meeting:** Wednesday 26 February 2025 at 6pm

The meeting closed at 6.35pm

Signed



Dated

26/02/25