

**Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds
on Wednesday 27th August 2025 at 6.00 pm**

Present: Cllrs Iannelli-Popham (Chair), Armitage, Hind (BSETC Deputy Mayor, ex-officio with full voting rights), McGoochan and Sayer.

Also present: Jodie Budd (Town Clerk), Jacqueline Howells (RFO/Assistant Town Clerk)

1. To receive apologies for absence

Apologies had been received from Cllr Higgins.

2. Declarations of interest and additions to registers

Cllrs Armitage, Hind and Sayer declared a local non-pecuniary interest as District Councillors.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted

None.

4. To approve and sign the minutes of the P,L&F meeting of 13th August 2025

Resolution Record (Delegated Powers): **PL&F/01/27/AUG/25**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 13th August 2025 be signed as an accurate record.

5. Public forum

A representative from M&D Ltd attended the meeting to update Councillors on application DC/23/0600/FUL.

6. To consider planning and licensing applications:

6.1 List A

DC/25/0921/ADV

Ward: Eastgate

Conservation Area/Article 4 Direction

Re-Consultation – Amended Advertisement Consent

Amended plans received on 22/07/2025 and 06/08/2025 – a. five sign written graphic externally illuminated signs, b. four non-illuminated amenity signs, c. one internally menu case, d. one non-illuminated wall plaque, e. ten wall lanterns, f. two external floodlights, g. one freestanding double sided externally illuminated pictorial sign.

Previous plans – a. six externally illuminated fascia, b. three non-illuminated amenity board, c. one internally fascia, d. one non illuminated fascia, e. 11 internally illuminated lanterns, f. six internally illuminated floodlights, g. one externally illuminated pictorial sign, h. one non illuminated menu case. (Town Council APPROVED).

The Fox, 1 Eastgate Street, Bury St Edmunds Suffolk IP33 1XX

Applicant: Mr D Mallin (Greene King)

Resolution Record (Delegated Powers): **PL&F/02/27/AUG/25**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/25/0922/LB

Ward: Eastgate

Conservation Area/Article 4 Direction

Re-Consultation – Amended Advertisement Consent

Amended plans received on 22/07/2025 and 06/08/2025 – a. five sign written graphic externally illuminated signs, b. four non-illuminated amenity signs, c. one internally menu case, d. one non-illuminated wall plaque, e. ten wall lanterns, f. two external floodlights. Previous plans – installation of replacement signs to include two fascia, four sign written graphics, two amenity boards, one menu case, one door plaque, 11 small lanterns, six floodlights and one post mounted pictorial complete with two amenity boards. (Town Council APPROVED).

The Fox, 1 Eastgate Street, Bury St Edmunds Suffolk IP33 1XX

Applicant: Mr D Mallin (Greene King)

Resolution Record (Delegated Powers): **PL&F/03/27/AUG/25**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/25/1251/HH

Ward: Moreton Hall

Householder Planning application – a. single storey rear extension, b. replace existing door on rear elevation.

11 Midhurst Close, Bury St Edmunds Suffolk IP33 7NH

Applicant: Mr and Mrs Sinnott

Resolution Record (Delegated Powers): **PL&F/04/27/AUG/25**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/25/1277/TCA

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area – one mulberry (T1 on plan) remove lowest branches over footpath, one bay (T2 on plan) fell, one hornbeam (H1 on plan) reduce height by 1.5 metres.

44 College Street, Bury St Edmunds Suffolk IP33 1NL

Applicant: Saltmarsh

Resolution Record (Delegated Powers): **PL&F/05/27/AUG/25**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

6.2 List B**DC/23/0600/FUL**

Conservation Area/Article 4 Direction

Planning application a. Partial demolition of existing school buildings b. Conversion of three buildings to 14 residential dwellings c. Construction of nine dwellings within three terrace blocks d. associated parking and landscaping (Amended plans received /18/3/25. Additional information regarding design, ecology and viability received 21/7/25)

Former St James Ceva Middle School The Vinefields Bury St Edmunds Suffolk

Applicant: St Eds And Ipswich Diocese/M&D Ltd

Resolution Record (Delegated Powers): **PL&F/06/27/AUG/25**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL subject to legally binding conditions being adhered to and also confirmation of Highways approval

DC/25/1032/LB

Abbeygate Ward

Conservation Area/Article 4 Direction

Application for listed building consent - replacement ceiling to second floor bedroom

49 College Street Bury St Edmunds Suffolk IP33 1NL

Applicant: Mr & Mrs Douglas

Resolution Record (Delegated Powers): **PL&F/07/27/AUG/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/25/1293/HH**

Minden Ward

Householder planning application - a. single storey side extension (following demolition of existing extension) b. cladding to front and side elevation c. two roof lights to front elevation d. new door to west elevation (following removal of existing window) e. rear dormer to first floor

116B Westley Road Bury St Edmunds Suffolk IP33 3SD

Applicant: Mr Rob Ward

Resolution Record (Delegated Powers): **PL&F/08/27/AUG/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL subject to appropriate action being taken to protect tree subject to a TPO in adjacent property****DC/25/1296/HH**

Southgate Ward

Householder planning application - a. single storey rear/side extension b. cladding to side elevation

16 Lincoln Green Bury St Edmunds Suffolk IP33 2LL

Applicant: Mr and Mrs Leung

Resolution Record (Delegated Powers): **PL&F/09/27/AUG/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/1312/FUL**

Abbeygate Ward

Planning application - change of use from Class E to mixed use Class E and sui generis

Shop 2, The Shutters St Johns Street Bury St Edmunds Suffolk IP33 1SN

Applicant Name: Mr Charles O'Reilly

Resolution Record (Delegated Powers): **PL&F/10/27/AUG/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/1314/HH**

Minden Ward

Householder planning application - a. replace garage door on front elevation b. single storey rear extension (following demolition of existing extension) c. cladding to rear elevation

2A Westbury Avenue Bury St Edmunds Suffolk IP33 3PZ

Applicant: Mr Julian Coleman

Resolution Record (Delegated Powers): **PL&F/11/27/AUG/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/25/1328/TPO

Tollgate Ward

TPO 277(1999) - tree preservation order - three Beech (G1 on plan and Order) crown reduction in height by four metres and lateral crown reduction by up to 2.5 metres, one Hornbeam - (G1 on plan and Order) crown reduction in height by four metres and lateral crown reduction by up to 2.5 metres, one Beech (G1 on plan and Order) fell

12 Chancellery Mews Bury St Edmunds Suffolk IP33 3AB

Applicant: Mr G Dixon

Resolution Record (Delegated Powers): **PL&F/12/27/AUG/25**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

7. To note the amendments to on-street parking in Chichester Close and Ely Close

The amendments to the on-street parking restrictions in Chichester Close and Ely Close were **NOTED**

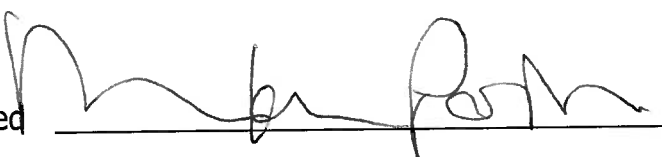
8. To approve the July 2025 Bank Reconciliations, Budget Line-item, Expenditure and cash book reports for adoption by Full Council

Resolution Record (Delegated Powers): **PL&F/13/27/AUG/25**

That the July Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports be APPROVED and recommended for adoption by Full Council

9. Date of next meeting: Wednesday 10th September 2025 at 6pm

The meeting closed at 6.30pm

Signed 

Dated 10/09/25