

**Planning Licensing and Finance Committee  
Minutes of the meeting held at the Guildhall, Bury St Edmunds  
on Wednesday 08 January 2025 at 6.00 pm**

**Present:** Cllrs Iannelli-Popham (Chair), Armitage, Higgins (BSETC Deputy Mayor, ex-officio with full voting rights), Hind (BSETC Town Mayor, ex-officio with full voting rights), McGoochan and Sayer.

**Also present:** Jodie Budd (Town Clerk) and Jacqui Howells (RFO/Assistant Town Clerk)

**1. To receive apologies for absence**

Apologies for absence were received from Cllr Halpin.

**2. Declarations of interest and additions to registers**

Councillors Armitage, Higgins, Hind and Sayer declared a local non-pecuniary interest as District Councillors.

**3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted**

None.

**4. To approve and sign the minutes of the P,L&F meeting of 18 December 2024**

Resolution Record (Delegated Powers): **PL&F/01/08/Jan/25**

**That the minutes of the meeting of the Planning, Licensing and Finance committee of 18 December 2024 be signed as an accurate record.**

**5. Public forum**

No members of public were present.

**6. To consider planning and licensing applications:**

**6.1 List A**

**DC/24/1235/HH** - (extension requested)

Ward: Abbeygate

Conservation Area/Article 4 Direction

**Re-Consultation** - Amended plans received 27th and 28th November 2024 and 17th and 18<sup>th</sup> December 2024 in response to comments from the Council's Conservation Officer:

Householder Planning Application - a. Two bay detached garage b. conversion and partial reconstruction of outbuilding to form two storey residential annexe in association with main dwelling.

19 Hatter Street Bury St Edmunds Suffolk IP33 1NE

Applicant: Mr And Mrs John Kerrigan

Resolution Record (Delegated Powers): **PL&F/02/08/Jan/25**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1236/LB** - (extension requested)

Ward: Abbeygate

Conservation Area/Article 4 Direction

**Re-Consultation** - Amended plans received 27th and 28th November 2024 and 17th and 18<sup>th</sup> December 2024 in response to comments from the Council's Conservation Officer.

Application for Listed Building Consent - a. first floor extension to existing outbuilding, b. Internal and external alterations as per details in heritage, design and access statement.

19 Hatter Street Bury St Edmunds Suffolk IP33 1NE

Applicant: Mr And Mrs John Kerrigan

Resolution Record (Delegated Powers): **PL&F/03/08/Jan/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/24/1577/HH**

Ward: Southgate

Householder planning application - a. car port to side of existing garage, b. replacement of existing garage roof with green flat roof, c. single storey side extension, d. mono pitched roof to single storey side elevation e. single storey rear extension, f. rear veranda

43 Hardwick Lane Bury St Edmunds Suffolk IP33 2RB

Applicant: Mrs Thea Stanway

Resolution Record (Delegated Powers): **PL&F/04/08/Jan/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/24/1766/HH**

Ward: Westgate

Householder planning application - a. single storey front extension b. replacement conservatory roof

66 Sherborne Road Bury St Edmunds Suffolk IP33 2ER

Applicant: Mr K Adams

Resolution Record (Delegated Powers): **PL&F/05/08/Jan/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/24/1785/HH**

Ward: Minden

Householder planning application - a. two storey side and rear extensions b. single storey front extension

30 Minden Drive Bury St Edmunds Suffolk IP33 3RZ

Applicant: Mr And Mrs J Stevens

Resolution Record (Delegated Powers): **PL&F/06/08/Jan/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL but have concerns about excessive cladding**

**DC/24/1797/HH**

Ward: Southgate

Householder planning application - front porch

33 Sicklesmere Road Bury St Edmunds Suffolk IP33 2BP

Applicant: Mr Paul Craven

Resolution Record (Delegated Powers): **PL&F/07/08/Jan/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL subject to assurances regarding protection of trees****DC/24/1802/HH**

Ward: Westgate

Householder planning application - a. two dormer windows to front of dwelling b.

removal of door and replace with window to side elevation c. single storey extension

to rear of dwelling d. raising roof height to extend habitable space on first floor e.

installation of two windows to side elevation (removal of garden shed)

57 Horringer Road Bury St Edmunds Suffolk IP33 2DQ

Applicant: Mr W Pilichowski

Resolution Record (Delegated Powers): **PL&F/08/08/Jan/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****6.2 List B****DC/24/1650/ADV**

Ward: Moreton Hall

Application for advertisement consent - a. two externally illuminated fascia signs b.

one non-illuminated retractable awning c. one externally illuminated hanging sign

STREET RECORD Slater Avenue Bury St Edmunds Suffolk

Applicant: Mr Kazim Ozcan

Resolution Record (Delegated Powers): **PL&F/09/08/Jan/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/24/1791/HH**

Ward: Tollgate

Householder planning application - garden room to rear elevation (following removal of exiting conservatory)

5 Friary Meadow Bury St Edmunds Suffolk IP32 6EJ

Applicant: Mr D Higgins

Resolution Record (Delegated Powers): **PL&F/10/08/Jan/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****6.2 List C****DC/24/1842/FUL**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - a. change of use from school (class F1) to restaurant

(commercial, business and service) b. opening to connect 24 to 24A Angel Hill

24 Angel Hill Bury St Edmunds Suffolk IP33 1UZ

Applicant: Mr And Mrs Marinho

Resolution Record (Delegated Powers): **PL&F/11/08/Jan/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1843/LB**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - internal alterations to form opening between  
24 and 24A Angel Hill

24 Angel Hill Bury St Edmunds Suffolk IP33 1UZ

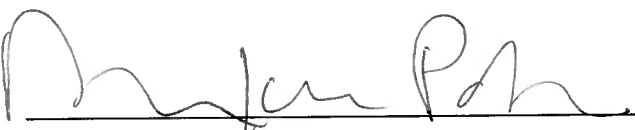
Applicant: Mr And Mrs Marinho

Resolution Record (Delegated Powers): **PL&F/12/08/Jan/25**

**That based on information received and subject to any Conservation Area  
and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**8. Date of next meeting:** Wednesday 22 January 2025 at 6pm

The meeting closed at 6.40pm

Signed  Dated 22/01/25