

**Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds
on Wednesday 12 August 2026 at 6.00 pm**

Present: Cllrs Sayer (Vice Chair), Armitage, Higgins (BSETC Town Mayor, ex-officio with full voting rights), Hind, (BSETC Deputy Mayor, ex-officio with full voting rights), McGoochan.

Also present: Jodie Budd (Town Clerk) and Nicola Whittle – RFO/Assistant Town Clerk

1. To receive apologies for absence

Apologies were received from Cllr Iannelli-Popham

2. Declarations of interest and additions to registers

Cllrs Armitage, Higgins, Hind and Sayer declared a local non-pecuniary interest as District Councillors.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted

None.

4. To approve and sign the minutes of the P,L&F meeting of 22 July 2026.

Resolution Record (Delegated Powers): **P,L&F/240/12/Aug/26**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 22nd July 2026 be signed as an accurate record.

5. Public forum

No members of public wished to speak at the meeting.

6. To consider planning and licensing applications:

6.1 List A

DC/26/0956/HH

Ward: Minden

Conservation Area/Article 4 Direction

Householder planning application - installation of EV charger to boundary wall

119 Queens Road Bury St Edmunds Suffolk IP33 3ES

Applicant: Ms Anna Thompson

Resolution Record (Delegated Powers): **P,L&F/241/12/Aug/26**

**Based on information received and subject to any Conservation Area and Article 4 issues
Bury St Edmunds Town Council recommends APPROVAL**

DC/26/1005/FUL

Ward: Eastgate

Planning application - a. single storey extension and entrance way b. stepped and sloped access
c. landscaping works d. increase site parking spaces e. convert existing garage into office

Maryland Shakers Lane Bury St Edmunds Suffolk IP32 7BN

Applicant: Pattinson

Resolution Record (Delegated Powers): **P,L&F/242/12/Aug/26**

**That based on information received Bury St Edmunds Town Council recommends
APPROVAL**

DC/26/1006/ADV

Ward: Eastgate

Application for advertisement consent - one non illuminated company logo on north Elevation b.
one non illuminated company logo on existing wall

Maryland Shakers Lane Bury St Edmunds Suffolk IP32 7BN

Applicant: Pattinson

Resolution Record (Delegated Powers): **P,L&F/243/12/Aug/26**

**That based on information received Bury St Edmunds Town Council recommends
APPROVAL**

DC/26/1069/VAR

Ward: Tollgate

Planning application - variation of condition 2 of DC/25/0993/VAR to allow for use of amended
plans for a. up to 80 bed care home including garden / training room, bicycle, mobility scooter and
refuse stores, car park and soft landscaping; b. new vehicular and pedestrian access and
associated works

Development Site Tayfen Road Bury St Edmunds Suffolk

Applicant: Mr Rob Jeffery

Resolution Record (Delegated Powers): **P,L&F/244/12/Aug/26**

**That based on information received Bury St Edmunds Town Council recommends a holding
objection until the concerns raised by waste services have been addressed.**

DC/26/1075/HH

Ward: Abbeygate

Householder planning application - a. removal of door and window to front of dwelling b.
replacement of front window with door c. replacement of two windows with door to side of dwelling
d. single storey side extension (following demolition of existing conservatory) e. demolition of
existing garden room f. removal of chimney to rear elevation

89 Kings Road Bury St Edmunds Suffolk IP33 3DT

Applicant: Louise Andrews

Resolution Record (Delegated Powers): **P,L&F/245/12/Aug/26**

**That based on information received Bury St Edmunds Town Council recommends
APPROVAL**

6.2 List B

DC/26/0747/FUL

Abbeygate Ward

Conservation Area/Article 4 Direction

Re consultation

Planning application - removal and replacement of ATM (Amended plans received 23/07/26)

Previously Considered by PL&F committee on 28/05/2026 - Based on information received and
subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council
recommends APPROVAL

20-21 Cornhill Bury St Edmunds Suffolk IP33 1DY

Applicant: Barclays Bank Cardiff Branch Manager

Resolution Record (Delegated Powers): **P,L&F/246/12/Aug/26**

**Based on information received and subject to any Conservation Area and Article 4 issues
Bury St Edmunds Town Council recommends APPROVAL**



DC/26/0748/ADV

Abbeygate Ward

Conservation Area/Article 4 Direction

Re consultation

Application for advertisement consent - replacement internally illuminated ATM surround

(Amended plans received 23/7/26) - Previously Considered by PL&F committee on 28/05/2026 -

Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

20-21 Cornhill Bury St Edmunds Suffolk IP33 1DY

Applicant: Barclays Bank Cardiff Branch Manager

Resolution Record (Delegated Powers): **P,L&F/247/12/Aug/26****Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/26/1015/HH**

St Olaves Ward

Householder planning application - single storey front porch extension

2 Woodburn Drive Bury St Edmunds Suffolk IP32 6FY

Applicant: Mrs Angie Moodie

Resolution Record (Delegated Powers): **P,L&F/248/12/Aug/26****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/26/1061/LB**

Abbeygate Ward

Conservation Area/Article 4 Direction

Application for listed building consent - a. internal alterations to form surgery room b. internal doors

1A Hatter Street Bury St Edmunds Suffolk IP33 1LZ

Applicant: Lauren Aristotelous

Resolution Record (Delegated Powers): **P,L&F/249/12/Aug/26****Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/26/1104/LB**

Tollgate Ward

Application for listed building consent - renovation to the northern side facade including: cleaning, re pointing and brick replacement repairs to brickwork, stone work repairs, repair to rendered corbelling and blown course, removal of paint from lower window stonework, decorate upper window rendered stonework, repair and decoration of rainwater goods

The Railway Station, Station Hill Bury St Edmunds Suffolk IP32 6AD

Applicant: Mr Foreman

Resolution Record (Delegated Powers): **P,L&F/250/12/Aug/26****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/26/1119/TPO**

Abbeygate Ward

Conservation Area/Article 4 Direction

TPO 235 (1973) tree preservation order - one Lime (T1 on plan, T29 on order) fell

11 Guildhall Street Bury St Edmunds Suffolk IP33 1PR

Applicant: Mr John Humphreys

Resolution Record (Delegated Powers): **P,L&F/251/12/Aug/26****Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/26/1128/FUL – For information as neighbouring Parish

Westley – Barrow

Planning application - change of use from agricultural land to Suitable Alternative Natural Greenspace (SANG) and Green Corridors, with associated access from Fornham Lane and provision of public car park

Land West of Fornham Lane, Westley, Suffolk

Applicant: Pigeon Homes

Resolution Record (Delegated Powers): **P,L&F/252/12/Aug/26**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/26/1143/LB

Tollgate Ward

Application for Listed Building Consent - renovation works to the existing northern station facade, including the refurbishment and replacement of ground floor windows and doors, and the demolition of the existing loading dock

The Railway Station, Station Hill Bury St Edmunds Suffolk IP32 6AD

Applicant: Mr Foreman

Resolution Record (Delegated Powers): **P,L&F/253/12/Aug/26**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

6.3 List C

DC/26/1145/HH

Moreton Hall Ward

Householder planning application - single storey rear extension

159 Raedwald Drive Bury St Edmunds Suffolk IP32 7DH

Applicant: Mr R Smith

Resolution Record (Delegated Powers): **P,L&F/254/12/Aug/26**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/26/1121/FUL

Southgate Ward

Planning application - existing external cladding to be replaced by external wall insulation render
18 - 28 Samuel Street Walk Bury St Edmunds Suffolk IP33 2PQ

Applicant: Mrs Nina Williams-Bruty

Resolution Record (Delegated Powers): **P,L&F/255/12/Aug/26**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/26/1160/FUL

Abbeygate Ward

Conservation Area/Article 4 Direction

Planning application - painting of shop frontage to include fascia, brickwork, windows and door frames

28-28A Cornhill Bury St Edmunds Suffolk IP33 1DY

Applicant: Mr John Birtles

Resolution Record (Delegated Powers): **P,L&F/256/12/Aug/26**

Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL. Please note that this is a retrospective application.



7. To approve quotations from Contract Trenching to fit boundary boxes and associated work on Nowton and Sicklesmere Road Allotments.

Members discussed quotations for water improvements at Nowton and Sicklesmere road allotments. The mayor and other councillors had questioned beforehand why only one quotation had been received. The Town Clerk advised that as this is specialist work, officers had been unable to find a second quotation. Financial Regulations state that one quotation is acceptable for specialised work.

Resolution Record (Delegated Powers): **P,L&F/257/12/Aug/26**

Members approved payment of £4,729 (excl. Vat), for water improvement at Nowton and Sicklesmere Road allotments from the allotment EMR 323.

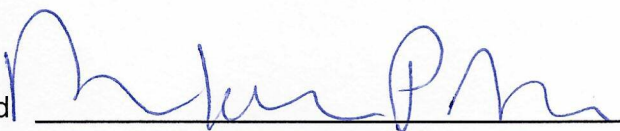
8. To approve payment of £600 for the hire of the Guildhall for the Citizen Awards. This is in addition to the £4,000 agreed as headline sponsor.

Resolution Record (Delegated Powers): **P,L&F/258/12/Aug/26**

Members approved payment of £600 (excl. Vat), to Bury St Edmunds Heritage Trust for hire of the Guildhall on 10th September 2026, to be funded from general reserves.

11. Date of next meeting: Wednesday 26th August 2026 at 6.00pm

The meeting closed at 6.20pm

Signed 

Dated 26/08/26