

**Planning Licensing and Finance Committee  
Minutes of the meeting held at the Guildhall, Bury St Edmunds  
on Wednesday 25<sup>th</sup> September 2024 at 6.00 pm**

**Present:** Iannelli-Popham (Chair), Armitage, Halpin, Hind (BSETC Town Mayor, ex-officio with full voting rights), Higgins (BSETC Deputy Mayor, ex officio with full voting rights), McGoochan and Sayer.

**Also present:** Jodie Budd (Town Clerk) and Jacqui Howells (RFO/Assistant Town Clerk)

**1. To receive apologies for absence**

All Councillors were present

**2. Declarations of interest and additions to registers**

Cllrs Armitage, Halpin, Higgins and Hind declared a local non-pecuniary interest as District Councillors.

**3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted**

None.

**4. To approve and sign the minutes of the P,L&F meeting of 11<sup>th</sup> September 2024**

Resolution Record (Delegated Powers): **PL&F/01/25/SEP/24**

**That the minutes of the meeting of the Planning, Licensing and Finance committee of 11<sup>th</sup> September 2024 be signed as an accurate record.**

**5. Public forum**

No members of public were present at the meeting.

**6. To consider planning and licensing applications:**

**6.1 List A**

**DC/24/0828/FUL**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - construction of three dwellings and six flats (following demolition of existing flats)

Goodfellows 139 Kings Road Bury St Edmunds Suffolk IP33 3DQ

Applicant: M and D Developments

Resolution Record (Delegated Powers): **PL&F/02/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends HOLDING APPROVAL subject to a satisfactory environmental inspection report. Disappointed however with design and lack of environmental considerations.**

**DC/24/1217/FUL**

Ward: Abbeygate

Planning application - external alterations including ground floor windows to be replaced and one door installed to one flat.

3 Windmill Rise Bury St Edmunds Suffolk IP33 3LP

Applicant: Katherine Ayers

Resolution Record (Delegated Powers): **PL&F/03/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1249/FUL**

Ward: Eastgate

Conservation Area/Article 4 Direction

Planning application - painting frontage of building

19-20 Brentgovel Street Bury St Edmunds Suffolk IP33 1EB

Applicant: Mr Ben Cunningham

Resolution Record (Delegated Powers): **PL&F/04/25/SEP/24**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1256/TPO**

Ward: Tollgate

TPO 120 (1987) tree preservation order - two Sycamore (T3 and T5 on plan, T3 and T5 on order) crown lift to three metres above ground level

Trinity Mews Trinity Mews Bury St Edmunds Suffolk

Applicant: Director Sheila Facer

Resolution Record (Delegated Powers): **PL&F/05/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1274/VAR**

Ward: Minden

Planning application - variation of conditions 4 and 2 of DC/21/2340/FUL to allow use of amended plans and lighting specification for a. forming of two tennis courts on bowls green b. floodlighting c. extension to toilet block d. creation of pedestrian link e. amendments to car park to create additional bays f. forming of two padel courts on an existing tennis court g. repositioning of hitting wall

Risbygate Club Westley Road Bury St Edmunds Suffolk IP33 3RR

Applicant: Risbygate Sports Club

Resolution Record (Delegated Powers): **PL&F/06/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends REFUSAL on grounds of light pollution and loss of amenity to neighbours**

**DC/24/1278/HH**

Ward: Tollgate

Conservation Area/Article 4 Direction

Householder planning application - a. porch extension b. roof lights to front elevation c. alterations to fenestration including replacement windows and new doors to side and rear elevations d. roof mounted PV array to rear elevation e. cladding and render finish to all elevations f. demolition of existing conservatory.

Jasmin Cornfield Road Bury St Edmunds Suffolk IP33 3BN

Applicant: Mr And Mrs Jay Hicklin

Resolution Record (Delegated Powers): **PL&F/07/25/SEP/24**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1279/HH**

Ward: Minden

Householder planning application - a. front porch, b. two storey rear extension  
13 Winchester Road Bury St Edmunds Suffolk IP33 3QT

Applicant: Ms. Emily Bailey Cannon

Resolution Record (Delegated Powers): **PL&F/08/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1291/HH**

Ward: Eastgate

Conservation Area/Article 4 Direction

Householder planning application - detached carport

Garland Lodge 61A Garland Street Bury St Edmunds Suffolk IP33 1EZ

Applicant: Mr H Godrey

Resolution Record (Delegated Powers): **PL&F/09/25/SEP/24**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1294/TPO**

Ward: Westgate

TPO 382 (2004) tree preservation order - one Ash (indicated on plan, within area A1 on order) reduce indicated lateral branch by up to six metres and remove right hand limb.

60A Horringer Road Bury St Edmunds Suffolk IP33 2DR

Applicant: Charlotte Russell

Resolution Record (Delegated Powers): **PL&F/10/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1300/TPO**

Ward: Southgate

TPO 196 (1993) tree preservation order - one Lime (T1 on plan, T2 on order) pollard to previous pollard points

19 Sicklesmere Road Bury St Edmunds Suffolk IP33 2BP

Applicant: Susan Savage

Resolution Record (Delegated Powers): **PL&F/11/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1301/TPO**

Ward: Southgate

TPO 196 (1993) tree preservation order - one Lime (T1 on plan and order) pollard to previous pollard points

Sicklesmere Lodge 17A Sicklesmere Road Bury St Edmunds Suffolk IP33 2BN

Applicant: Mr Andrew Sage

Resolution Record (Delegated Powers): **PL&F/12/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1337/HH**

Ward: Moreton Hall

Householder planning application - single storey rear extension following demolition of existing conservatory.

3 Woodruff Close Bury St Edmunds Suffolk IP32 7AG

Applicant: Mr R Lindfield

Resolution Record (Delegated Powers): **PL&F/13/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**6.2 List B****DC/24/0949/VAR**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - variation of condition 2 of DC/23/0028/HH to allow for use of amended plans for a. side extension to existing garage b. partial demolition of front boundary wall to allow for new access to garage

87 Guildhall Street Bury St Edmunds Suffolk IP33 1PR

Applicant: Mr A Earl

Resolution Record (Delegated Powers): **PL&F/14/25/SEP/24**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1079/ADV**

Ward: Moreton Hall

Application for advertisement consent - a. three internally illuminated fascia, b. three non illuminated fascia, c. five non illuminated post mounted signs

Ross House, Lark Group Ltd Kempson Way Bury St Edmunds Suffolk IP32 7AR

Applicant: Miss Harley Watson

Resolution Record (Delegated Powers): **PL&F/15/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1187/VAR**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - variation of condition 4 of SE/08/0610 to allow for extended hours for outside table use

31 Abbeygate Street Bury St Edmunds Suffolk IP33 1LW

Applicant: Mr Simsek

Resolution Record (Delegated Powers): **PL&F/16/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends REFUSAL due to loss of amenity for residents; consider previous licence conditions to be sufficient**

Note: This was a recorded vote with the following Councillors voting against the decision: Cllrs Armitage, Halpin and McGoochan

**DC/24/1235/HH**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Householder Planning Application - a. Two bay detached garage b. conversion and partial reconstruction of outbuilding to form two storey residential annexe in association with main dwelling

19 Hatter Street Bury St Edmunds Suffolk IP33 1NE

Applicant: Mr And Mrs John Kerrigan

Resolution Record (Delegated Powers): **PL&F/17/25/SEP/24**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1236/LB**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for Listed Building Consent - a. first floor extension to existing outbuilding, b. Internal and external alterations as per details in heritage, design and access statement

19 Hatter Street Bury St Edmunds Suffolk IP33 1NE

Applicant: Mr And Mrs John Kerrigan

Resolution Record (Delegated Powers): **PL&F/18/25/SEP/24**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1252/FUL**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - change of use from second floor office (Class E) to dwelling (Class C3)

Crescent House 28 Angel Hill Bury St Edmunds Suffolk IP33 1UZ

Applicant: Mr Joe Marrs

Resolution Record (Delegated Powers): **PL&F/19/25/SEP/24**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1307/FUL**

Ward: Fornham All Saints – Neighbouring impact onto Tollgate/St Olaves Ward

a. extension to existing golf driving range b. detached golf driving range building c. extension to car parking area

Bury St Edmunds Golf Club Tut Hill Fornham All Saints Suffolk IP28 6LG

Applicant: Mr M Verhelst, C/o Rees Pryer Architects

Resolution Record (Delegated Powers): **PL&F/20/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1309/HH**

Ward: Minden

Householder planning application - front porch and raise the roof height and install a mezzanine to proposed detached cart lodge previously approved under

DC/24/0367/HH

7 Minden Drive Bury St Edmunds Suffolk IP33 3RY

Applicant: Mr And Mrs Graham

Resolution Record (Delegated Powers): **PL&F/21/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1310/HH**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Householder planning application - dormer to rear elevation to provide loft conversion to habitable space

120 Southgate Street Bury St Edmunds Suffolk IP33 2AZ

Applicant: Mr and Mrs Keegan

Resolution Record (Delegated Powers): **PL&F/22/25/SEP/24**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1320/LB**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - a. repair and cleaning to stonework b. alterations to internal layout and c. installation of 30 solar panels

60 Abbeygate Street Bury St Edmunds Suffolk IP33 1LB

Applicant: JM Finn

Resolution Record (Delegated Powers): **PL&F/23/25/SEP/24**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/1325/HH**

Ward: Minden

Householder planning application - a. single storey side and rear extension b. window to replace french doors

18 Cadogan Road Bury St Edmunds Suffolk IP33 3QJ

Applicant: Mr A Smith

Resolution Record (Delegated Powers): **PL&F/24/25/SEP/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**7. To approve the August 2024 Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports for adoption by Full Council**

Resolution Record (Delegated Powers): **PL&F/25/25/SEP/24**

**That the August Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports be APPROVED and recommended for adoption by Full Council**

**8. Date of next meeting: Wednesday 9th October 2024 at 6pm**

The meeting closed at 6.55pm

Signed \_\_\_\_\_ Dated \_\_\_\_\_