

Press and public are invited to attend this meeting. If you wish to attend, email towncouncilmail@burystedmunds-tc.gov.uk. Persons attending, whether to participate or observe, are advised that they may be filmed, recorded or otherwise reported about. Persons attending are requested to avoid filming, recording or otherwise reporting about vulnerable adults and children without the consent of the relevant responsible adult.

Bury St Edmunds Town Council

79 Whiting Street, Bury St Edmunds, Suffolk IP33 1NX

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16 April 2025

To all Members of the Town Council

You are summoned to attend the meeting of **Bury St Edmunds Town Council**, to be held at the Guildhall, **(enter via the entrance at 79 Whiting Street)**, Bury St Edmunds, IP33 1NX on **Wednesday 23 April** at 7:00 pm.

Jodie Budd
Town Clerk

Agenda

1. To receive apologies for absence and reasons.
2. To receive Declarations of Interest and Additions to Registers. *Members are to declare any pecuniary or local non-pecuniary interest which they have in any item on the agenda, no later than when the item is reached and, if appropriate, to leave the meeting before discussion and voting on the item* [District declaration]
3. To consider written applications by Members for a dispensation relieving the individual member from restrictions in section 31(4) of the Localism Act 2011, in cases described in the dispensation and specify the period for which any dispensation granted has effect [NB: Applications for a dispensation must be submitted in writing to the Clerk not later than 4pm the day before the meeting.
4. To confirm, adopt and sign the Minutes from Full Council meeting held on 26 March 2025 [attached]
5. Public Forum – Questions from members of the Public for a maximum of 3 minutes duration, including any West Suffolk or Suffolk County Councillors wishing to speak.
6. To note the Mayor’s verbal report.
7. To note the Clerk’s verbal report.
8. To note the PCSOs’ verbal report.

9. To approve payment of an invoice for £50,000 from Bury St Edmunds Business Improvement District for funding of Christmas activities for 2025.
10. To approve payment of an invoice for £35,000 from Bury in Bloom towards the 2025 floral displays.
11. Grant Aid Applications.
11.1 Abbey Garden Friends/Crafty Foxes – Christmas Tree decorations
12. To receive the report and adopt the recommendations of the Planning Licensing and Finance Committee meetings:
12.1 26 March 2025 [attached]
12.2 09 April 2025 [attached]
13. To approve reducing the cost of some Allotment plots at Sicklesmere Road. This is due to them frequently flooding. [Report attached]
14. To note Councillor Internal Audit review [attached]
15. To note the Responsible Financial Officer's outline financial report [attached]
16. To approve and sign the payments list for March 2025 [attached]
17. To approve and sign the Barclays bank balances for March 2025 [attached]
18. Date of next meeting: **Wednesday 28 May 2025**

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19. To approve the new lease agreement for 79 Whiting Street, including the annual rent [to follow].
20. To receive an update on staffing matters.