

Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds
on Wednesday 11 March 2026 at 6.00 pm

Present: Cllrs Iannelli-Popham (Chair), Armitage, Higgins (BSETC Town Mayor, ex-officio with full voting rights), Hind (BSETC Deputy Mayor, ex-officio with full voting rights), McGoochan and Sayer.

Also present: Nicola Whittle (RFO/Assistant Town Clerk)

1. To receive apologies for absence

Apologies were received from Jodie Budd (Town Clerk).

2. Declarations of interest and additions to registers

Cllrs Armitage, Higgins, Hind and Sayer declared a local non-pecuniary interest as District Councillors.

Cllr Iannelli-Popham declared a non-pecuniary interest in application DC/26/0272/FUL and took no part in the discussion.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted
 None.

4. To approve and sign the minutes of the P,L&F meeting of 25th February 2026.

Resolution Record (Delegated Powers): **P,L&F/73/11/Mar/26**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 25th February 2026 be signed as an accurate record.

5. Public forum

No members of public wished to speak at the meeting

6. To consider planning and licensing applications:

6.1 List A

DC/26/0149/VAR

Ward: St Olaves

Re-Consultation – Amended revised description revised description

Planning application - variation of condition 2 of DC/24/0362/FUL to allow for use of amended plans for a. alterations to shop front on front elevation including repositioning of ATM and removal of doors to units 2 and 3 b. infill of door to rear elevation and enlargement of door to side elevation
 1 St Olaves Precinct Bury St Edmunds Suffolk IP32 6SP

Applicant: L&C Investments Ltd

Resolution Record (Delegated Powers): **P,L&F/74/Mar/26**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/26/0182/OUT

Ward: Tollgate

Outline planning application (means of access/layout/scale) - three dwellings and associated external parking and garden areas

73 Tollgate Lane Bury St Edmunds Suffolk IP32 6BS

Applicant: Mr Guterman

Resolution Record (Delegated Powers): **P,L&F/75/Mar/26**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/26/0228/ADV

Ward: Abbeygate

Conversation Area/Article 4 Direction

Application for advertisement consent - 35 internally illuminated projecting signs

14 Prospect Row Bury St Edmunds Suffolk IP33 3DG

Applicant: Mr Keith Stronach

Resolution Record (Delegated Powers): **P,L&F/76/Mar/26****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends REFUSAL on the grounds of not in keeping and poor design.****DC/26/0230/ADV**

Ward: Abbeygate

Conversation Area/Article 4 Direction

Application for advertisement consent - replacement non illuminated ATM surround

7 Cornhill Bury St Edmunds Suffolk IP33 1BQ

Applicant: Rachel Halls

Resolution Record (Delegated Powers): **P,L&F/77/Mar/26****Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/26/0246/LB**

Ward: Abbeygate

Conversation Area/Article 4 Direction

Application for listed buildings consent - drill eight 10mm wide x 50mm deep holes in front of building at high level, add one 10mm plastic rawl and one metal hook to each

Planning Application

Theatre Royal 5 Westgate Street Bury St Edmunds Suffolk IP33 1QR

Applicant: Mr Douglas Coombes

Resolution Record (Delegated Powers): **P,L&F/78/Mar/26****Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/26/0250/LB**

Ward: Abbeygate

Conversation Area/Article 4 Direction

Application for listed building consent - a. repair front main roof elevation with felt, battens and lead flashing b. repair rear main roof elevation with felt, battens and lead flashing c. repair rear extension roof elevation with felt, battens and edging d. re-point chimney stack e. repair and replace any roof timbers

146 Southgate Street Bury St Edmunds Suffolk IP33 2AF

Applicant: Mr Simon Kemp

Resolution Record (Delegated Powers): **P,L&F/79/Mar/26****Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/26/0259/HH**

Ward: Tollgate

Conversation Area/Article 4 Direction

Householder planning application - replacement front door

74 Risbygate Street Bury St Edmunds Suffolk IP33 3AZ

Applicant: Holly Bonnett

Resolution Record (Delegated Powers): **P,L&F/80/Mar/26****Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/26/0264/FUL

Ward: Abbeygate

Conversation Area/Article 4 Direction

Planning application - a. conversion of roof space into residential accommodation b. installation of lift c. one window to south elevation

7 Angel Hill Bury St Edmunds Suffolk IP33 1UZ

Applicant: M&D Developments Limited

Resolution Record (Delegated Powers): **P,L&F/81/Mar/26****Based on information received and subject to any Conservation Area and Article 4 issues
Bury St Edmunds Town Council recommends APPROVAL****DC/26/0268/FUL**

Ward: Eastgate

Conversation Area/Article 4 Direction

Planning application - a. upgraded render b. replacement windows c. rainwater goods, replacement rooftiles, boxed verges and mortared verge d. PV panels to roofs and removal of existing chimneys

The Vinefields Bury St Edmunds Suffolk

Applicant: Mr Scott Bailey

Resolution Record (Delegated Powers): **P,L&F/82/Mar/26****Based on information received and subject to any Conservation Area and Article 4 issues
Bury St Edmunds Town Council recommends APPROVAL****DC/26/0271/VAR**

Ward: Abbeygate

Conversation Area/Article 4 Direction

Planning application - variation of condition 2 (approved plans) of DC/24/0665/VAR

Flat 4 Old Shire Hall Honey Hill Bury St Edmunds Suffolk IP33 1RT

Applicant: Mr Austin Cornish

Resolution Record (Delegated Powers): **P,L&F/83/Mar/26****Based on information received and subject to any Conservation Area and Article 4 issues
Bury St Edmunds Town Council recommends APPROVAL****6.2 List B****DC/26/0262/HH**

Eastgate Ward

Article 4 Direction/Conservation Area

Householder planning application - a. replace window with french doors on first floor rear elevation
b. box gutter in roof of single storey rear extension

Chapel House 23A Garland Street Bury St Edmunds Suffolk IP33 1EZ

Applicant: Mr Ian Absolon

Resolution Record (Delegated Powers): **P,L&F/84/Mar/26****Based on information received and subject to any Conservation Area and Article 4 issues
Bury St Edmunds Town Council recommends APPROVAL****DC/26/0271/VAR**

Ward: Abbeygate

Conversation Area/Article 4 Direction

Planning application - variation of condition 2 (approved plans) of DC/24/0665/VAR

Flat 4 Old Shire Hall Honey Hill Bury St Edmunds Suffolk IP33 1RT

Applicant: Mr Austin Cornish

Decision made on List A as duplication

DC/26/0272/FUL

Minden Ward

Article 4 Direction/Conservation Area

Planning application - a. change of use from 5 person house of multiple occupancy (HMO) (class C4) to 7 person HMO (sui generis) b. addition of render to front elevation c. relocation of front door with replacement front porch d. changes to fenestration including infill of garage door to form window d. single storey side extension.

123 Queens Road Bury St Edmunds Suffolk IP33 3ES

Applicant: Mr Mark Lambert

Resolution Record (Delegated Powers): **P,L&F/85/Mar/26**

Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/26/0276/HH

Tollgate Ward

householder planning application - two storey side extension

131 Raynham Road Bury St Edmunds Suffolk IP32 6ED

Applicant: Mr Buckle

Resolution Record (Delegated Powers): **P,L&F/86/Mar/26**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/26/0294/FUL

St Olaves Ward

Planning application - a. change of use from general industrial (class B2) to dog day care facility including pet retail and dog wash (sui generis) b. installation of secure two metre high timber close-board fencing to form enclosed outdoor exercise area

Enterprise House Lamdin Road Bury St Edmunds Suffolk IP32 6NU

Applicant: Mr Kyle Bell

Resolution Record (Delegated Powers): **P,L&F/87/Mar/26**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/26/0322/TCA

Abbeygate Ward

Article 4 Direction/Conservation Area

Trees in a conservation area notification - one Alder (A1 on plan) fell

51 Risbygate Street Bury St Edmunds Suffolk IP33 3AZ

Applicant: Mr Ben Chapman

Resolution Record (Delegated Powers): **P,L&F/88/Mar/26**

Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

7. Date of next meeting: **Wednesday 25th March 2026 at 6pm**

The meeting closed at 6.25pm

Signed  Dated 25/03/26

Time: 10:08

Barclays Current A/c

List of Payments made between 01/02/2026 and 28/02/2026

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
04/02/2026	Barclays Bank plc	DD03FEB26	17.61		Barclays Chgs-15/12-12/01/26
06/02/2026	Bury Town Council	SALFEB26	2,405.88		Staff Pension - Feb26
09/02/2026	Amazon - UK Branch	BGC	6.29		Paid Stamp - 06/02/26
09/02/2026	Amazon - UK Branch	BGC .	88.30		Monitor J Stugeon - 06/02/26
10/02/2026	Fuelgenie Business Account	DD .	53.14		Van Diesel - 30/01/2026
12/02/2026	Viking Office UK Ltd	BGC .	475.13		Ink Car/Stationery/Coffee
12/02/2026	SLCC	BGC .	379.00		Membership Fee J Budd
12/02/2026	Rialtas Business Solutions Ltd	BGC .	814.50		Purchase Ledger Installation
12/02/2026	West Suffolk Council	BGC .	64.42		SLA M.CostingsReport-Jan-Mar26
12/02/2026	Toolstation Ltd	BGC *	914.04		Combination Ladder-05/01/26
12/02/2026	East Anglian Trad. Music	TR08FEB26	500.00		Music/Activity Day-Stamp
12/02/2026	Mrs Jodie Budd	TR06FEB26	105.85		Trainfare/Hammers-feb26
13/02/2026	Office Monster	BDC	942.00		3 x Office Desks & Draws
16/02/2026	West Suffolk Council	DDR	683.12		IT Ser/Licences-01/02-28/02/26
16/02/2026	Skyguard Ltd - T/A Peoplesafe	DD.	30.00		Peoplesafe X2-01/01-31/01/26
17/02/2026	Culford Waste Ltd	BGC *	450.00		Skip - Nowton Road
20/02/2026	Northgate Vehicle Hire	DD *	409.92		Van Hire - 145/12-15/01/2026
20/02/2026	Bury Town Council	SALFEB26	2,892.87		Staff PAYE/NI Jan26
23/02/2026	Anglian Water Business (Nation	DD	83.20		Water Nowton Rd-09/11-09/02
23/02/2026	Bury Town Council	SALFEB26	9,728.36		Staff Salary - Feb2026
24/02/2026	Anglian Water Business (Nation	DD	8.10		A.Water - Nowton-09/11-08/02
24/02/2026	Anglian Water Business (Nation	DD	0.30		A.Water Nowton Rd-09/11-08/02
26/02/2026	Service Provider	DD .	21.31		3G Mobile Phone-27/01
26/02/2026	Clarks Trees & Landscapes	BBP	1,506.00		Sicklemere-Oak Tree Works
26/02/2026	Cambridge Asbestos Removal Lim	BBP .	1,668.00		Cotton Ln-Asbestos Removal
26/02/2026	Toolstation Ltd	BGC*	30.25		Hawksmoor Felling Axe
26/02/2026	BSE BIDCO Events Ltd	TR13FEB26	2,100.00		BID St John's St-Popham/Macken
Total Payments			26,377.59		



MG 013597 F1VI214A 709F30I3B00057 35700 A 24895


MRS JODIE ELIZABETH BUDD
BURY ST EDMUNDS TOWN COUNCIL
79 WHITING STREET
BURY ST. EDMUNDS
SUFFOLK
IP33 1NX

At a glance

31 Jan - 27 Feb 2026

Start balance	£73,834.39
Money out	£26,377.59
▶ Commission charges	£17.61
▶ Interest paid	£0.00
Money in	£2,940.68
End balance	£50,397.48

Your deposit is eligible for protection
by the Financial Services
Compensation Scheme.

