Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds on Wednesday 11 November 2026 at 6.00 pm

Present: Cllrs Iannelli-Popham (Chair), Armitage, Higgins (BSETC Town Mayor, ex-officio with full voting rights), Hind, (BSETC Deputy Mayor, ex-officio with full voting rights) and McGoochan.

Also present: Cllr B Mager, Jodie Budd (Town Clerk) and Nicola Whittle (RFO/Assistant Town Clerk).

1. To receive apologies for absence
Apologies received from Cllr Sayer.

2. Declarations of interest and additions to registers
Cllrs Armitage, Higgins and Hind declared a local non-pecuniary interest as District Councillors.
Cllrs Higgins and Hind declared a non-pecuniary interest on application no. **DC/26/1724/FUL** and did not take part in discussions nor did they vote.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted
None.

4. To approve and sign the minutes of the P,L&F meeting of 28 October 2026.
Resolution Record (Delegated Powers): **P,L&F/340/11/Nov/26**
That the minutes of the meeting of the Planning, Licensing and Finance committee of 28 October 2026 be signed as an accurate record.

5. Public forum
No members of public were present.

6. To consider planning and licensing applications:
6.1 List A
DC/26/1351/FUL
Ward: St Olaves
Planning application - change of use of the land to a self-storage yard (use class B8) for the siting of 58 storage containers with associated works
Fornham Timber Northern Way Bury St Edmunds Suffolk IP32 6NL
Applicant: Mr James Moroney
Resolution Record (Delegated Powers): **P,L&F/341/11/Nov/26**
That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/26/1458/FUL
Ward: Abbeygate
Planning application - change of use ground floor shop to dog grooming salon (Class E)
7 Risbygate Street Bury St Edmunds Suffolk IP33 3AA
Applicant: Miss Niamh Acred
Resolution Record (Delegated Powers): **P,L&F/342/11/Nov/26**
That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/26/1520/HH
Ward: Abbeygate
Conservation Area/Article 4 Direction
Householder planning application - a. replacement of cement render with lime render to front elevation b. demolition of existing conservatory and sun room c. replacement windows on all elevations d. alterations to external access
25 Hatter Street Bury St Edmunds Suffolk IP33 1NE
Applicant: Ms C. Rogerson
Resolution Record (Delegated Powers): **P,L&F/343/11/Nov/26**
Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/26/1521/LB
Ward: Abbeygate
Conservation Area/Article 4 Direction
Application for listed building consent - a. replacement of cement render with lime render to front elevation b. demolition of existing conservatory and sun room c. replacement windows on all elevations d. installation of two lifts e. internal alterations as per submitted schedule of works f. alterations to external access
25 Hatter Street Bury St Edmunds Suffolk IP33 1NE
Applicant: Ms C. Rogerson
Resolution Record (Delegated Powers): **P,L&F/344/11/Nov/26**
Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/26/1568/ADV
Ward: Abbeygate
Conservation Area/Article 4 Direction
Application for advertisement consent - a. one externally illuminated fascia sign b. one externally illuminated hanging sign c. one non illuminated fascia sign
15 Post Office Cornhill Bury St Edmunds Suffolk IP33 1DY
Applicant: Marcroft
Resolution Record (Delegated Powers): **P,L&F/345/11/Nov/26**
Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/26/1569/HH
Ward: Eastgate
Conservation Area/Article 4 Direction
Householder planning application - a. remove first floor window to front of dwelling b. replace cellar access door with glass door c. bin store d. replace front boundary wall with fence
18 Orchard Street Bury St Edmunds Suffolk IP33 1EH
Applicant: Mr And Mrs S Brown
Resolution Record (Delegated Powers): **P,L&F/346/11/Nov/26**
Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/26/1579/HH
Ward: Abbeygate
Conservation Area/Article 4 Direction
Householder planning application - roof flue to south elevation
7 St Marys Square Bury St Edmunds Suffolk IP33 2AJ
Applicant: Ms Amanda Hughes
Resolution Record (Delegated Powers): **P,L&F/347/11/Nov/26**
Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/26/1580/LB
Ward: Abbeygate
Conservation Area/Article 4 Direction
Application for listed building consent - replacement of existing boiler and associated internal and external alterations including external roof flue
7 St Marys Square Bury St Edmunds Suffolk IP33 2AJ
Applicant: Ms Amanda Hughes
Resolution Record (Delegated Powers): **P,L&F/348/11/Nov/26**
Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/26/1596/VAR
Ward: Abbeygate
Conservation Area/Article 4 Direction
Planning application - Variation of condition 2 of DC/26/0587/FUL to allow for use of amended plans of the layout of plots six and nine
The Weymed Site Swan Lane Bury St Edmunds Suffolk IP33 2AR STAN Developments,
Applicant: STAN Developments/M and D Developments
Resolution Record (Delegated Powers): **P,L&F/349/11/Nov/26**
Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

6.2 List B
DC/26/1603/LB
Ward: Abbeygate
Article 4 Direction/ Conservation Area
Application for listed building consent - a. replacement of existing double casement window b. partial removal of garden wall c. removal of spiral staircase in courtyard
Brewsters Honey Hill Bury St Edmunds Suffolk IP33 1RT
Applicant: Mr & Mrs Christopher Hayman
Resolution Record (Delegated Powers): **P,L&F/350/11/Nov/26**
Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/26/1624/ADV
Ward: Moreton Hall
Advertisement application - a. one internally illuminated fascia sign b. one internally illuminated sign on entrance gates c. one internally illuminated totem sign d. one non-illuminated directional sign
John Banks Honda Centre Kempson Way Bury St Edmunds Suffolk IP32 7AR
Applicant: John Banks
Resolution Record (Delegated Powers): **P,L&F/351/11/Nov/26**
That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/26/1682/TCA
Ward: Abbeygate
Article 4 Direction/ Conservation Area
Trees in a conservation area notification - one Magnolia (T1 on plan) fell
2 Victoria Street Bury St Edmunds Suffolk IP33 3BB
Applicant: Judy Fairweather
Resolution Record (Delegated Powers): **P,L&F/352/11/Nov/26**
Based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council OBJECTS on the grounds of lack of valid justification to fell.

DC/26/1724/FUL
Ward: Tollgate
Planning application – change of use from retail warehouse (Class E) to a further education college facility (Class F1) together with retention of existing hardstanding and alterations to the existing car park including the provision of car, disabled car and cycle parking
Former Retail Warehouse Anglian Lane Bury St Edmunds Suffolk
Agent Name: Vincent Gabbe
Resolution Record (Delegated Powers): **P,L&F/353/11/Nov/26**
That based on information received Bury St Edmunds Town Council recommends APPROVAL

7. To discuss and review version 1 of Annual Budget for 2027/2028.
Resolution Record (Delegated Powers): **P,L&F/353/11/Nov/26**
Members discussed and reviewed line by line version 1 of the Annual Budget for 2027/2028. Members asked for details of the precept increase over all bands, rather than just Band D. This information and Version 2 of Annual Budget for 2027/2028 will be brought back to the next meeting.

8. Date of next meeting: **Wednesday 25 November 2026 at 6pm.**

The meeting closed at 7.24pm

Signed _____ Dated 25/11/2026