

**Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds
on Wednesday 09 October 2024 at 6.00 pm**

Present: Cllrs Sayer (Chair), Armitage, Higgins (BSETC Deputy Mayor, ex-officio with full voting rights), Hind (BSETC Town Mayor, ex-officio with full voting rights) and McGoochan.

Also present: Jodie Budd (Town Clerk) and Jacqui Howells (RFO/Assistant Town Clerk)

1. To receive apologies for absence

Apologies for absence were received from Cllrs Halpin and Iannelli-Popham.

2. Declarations of interest and additions to registers

Councillors Armitage, Higgins, Hind and Sayer declared a local non-pecuniary interest as District Councillors.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted

None.

4. To approve and sign the minutes of the P,L&F meeting of 25 September 2024

Resolution Record (Delegated Powers): **PL&F/01/09/Oct/24**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 25 September 2024 be signed as an accurate record.

5. Public forum

No members of public were present.

6. To consider planning and licensing applications:

6.1 List A

DC/24/1345/HH

Ward: Eastgate

Conservation Area/Article 4 Direction

Householder planning application - detached greenhouse to rear
Oak House 33B Eastgate Street Bury St Edmunds Suffolk IP33 1YQ

Applicant: Mr T Moriarty

Resolution Record (Delegated Powers): **PL&F/02/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1350/HH

Ward: Abbeygate

Conservation Area/Article 4 Direction

Householder planning application - a. renew roof covering and provisions of PV panels, b. insertion of roof lights and alterations to fenestration, c. insertion of two skylights over pantry

6 St Marys Square Bury St Edmunds Suffolk IP33 2AJ

Applicant: Mr And Mrs Thompson

Resolution Record (Delegated Powers): **PL&F/03/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1351/LB

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - internal and external alterations as per schedule of works within design and access statement

6 St Marys Square Bury St Edmunds Suffolk IP33 2AJ

Applicant: Mr And Mrs Thompson

Resolution Record (Delegated Powers): **PL&F/04/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1364/LB

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - a. alteration of existing door and window openings into single opening b. installation of fenestration in proposed opening

Powyk House 6B Hatter Street Bury St Edmunds Suffolk IP33 1LZ

Applicant: Mr & Mrs McNiff

Resolution Record (Delegated Powers): **PL&F/05/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1369/LB

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - a. internal alterations including replacement partitions, flooring, redecoration and grid ceiling b. external redecoration of shop front

43B Cornhill Bury St Edmunds Suffolk IP33 1DX

Applicant: Mr Peter Robinson

Resolution Record (Delegated Powers): **PL&F/06/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1377/TPO

Ward: Minden

TPO 343 (2002) and TPO 001 (1974) tree preservation order - group of trees (within G1 and G2 on plan and order, and T1-T65 on plan and order) crown lift to 3.5 metres above ground level

Glasswells Ltd Dettingen Way Bury St Edmunds Suffolk IP33 3TU

Applicant: Glasswell

Resolution Record (Delegated Powers): **PL&F/07/09/Oct/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/1383/TCA

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Ash (T1 on plan) re-pollard up to nine metres above ground level

18 Albert Crescent Bury St Edmunds Suffolk IP33 3DY

Applicant: Mrs Gabrielle Ereira-Guyer

Resolution Record (Delegated Powers): **PL&F/08/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1391/TPO

Ward: Abbeygate

TPO 324 (1973) tree preservation order - one Cherry (T4 on plan, T4 on order) crown reduction by up to three metres and reduce two limbs as per annotated photo

25 Old Convent Orchard Bury St Edmunds Suffolk IP33 3PQ

Applicant: Mr William Bailey

Resolution Record (Delegated Powers): **PL&F/09/09/Oct/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/1412/TCA

Ward: Minden

Trees in a conservation area notification - one Acacia 9on plan) reduce crown height by 2.5 metres and reduce lateral spread on all aspects by 1.5 metres and crown lift up to four metres above ground level

26 Out Risbygate Bury St Edmunds Suffolk IP33 3RJ

Applicant: Mrs Peters

Resolution Record (Delegated Powers): **PL&F/10/09/Oct/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

6.2 List B**DC/24/1057/TPO**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Amended Application - Amended description of proposal following a site visit and recommendations of the Council's Arboricultural Officer - TPO 011 (2023) tree preservation order - one Catalpa Tree (T1 on plan, T1 on order) - reduce eastern crown spread as required to leave a 1.25 metres overhang beyond the eastern face of the boundary wall – Previously considered 28.08.2024 - Based on information received Bury St Edmunds Town Council recommends a HOLDING OBJECTION pending advice from Tree Officer.

Angel House 19 Whiting Street Bury St Edmunds Suffolk IP33 1NR

Applicant: Mr Francis Auchincloss

Resolution Record (Delegated Powers): **PL&F/11/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1253/LB

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - internal alterations to allow for change of use from second floor office to dwelling.

Crescent House 28 Angel Hill Bury St Edmunds Suffolk IP33 1UZ

Ward: Mr Joe Marrs

Resolution Record (Delegated Powers): **PL&F/12/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1338/HH

Ward: Eastgate

Conservation Area/Article 4 Direction

Planning Application - installation of railings and gate to front garden.

38 Well Street Bury St Edmunds Suffolk IP33 1EQ

Applicant: Adrian August

Resolution Record (Delegated Powers): **PL&F/13/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1348/OUT

Ward: Minden

Conservation Area/Article 4 Direction

Outline planning application (means of access to be considered) two detached dwellings with access via Prince of Wales Close.

Land Rear Of 89 York Road Bury St Edmunds Suffolk

Applicant: Deborah Pooley

Resolution Record (Delegated Powers): **PL&F/14/09/Oct/24**

That based on information received Bury Town Council recommends REFUSAL and upholds Planning Inspector's previous decision

DC/24/1401/VAR

Ward: Abbeygate

Conservation Area/Article 4 Direction

Planning application - variation of condition 2 of DC/23/0755/FUL to allow for use of plans for a. part conversion of existing building (E) to five apartments (C3) with retention of ground floor retail unit; b. associated cycle parking as amended by plans received 15 August 2023

29 Buttermarket Bury St Edmunds Suffolk IP33 1DW

Applicant: M&D Developments Limited

Resolution Record (Delegated Powers): **PL&F/15/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1407/ADV

Ward: St Olaves

Application for advertisement consent - a. three non-illuminated fascia signs b. two internally illuminated fascia signs c. two internally illuminated projecting signs d. non illuminated ATM surround.

1 St Olaves Precinct Bury St Edmunds Suffolk IP32 6SP

Applicant: Mr Ben Train

Resolution Record (Delegated Powers): **PL&F/16/09/Oct/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/1408/TPO

Ward: Moreton Hall

TPO 003 (1950) tree preservation order tree preservation order - 3 Beech (T1, T2 and T3 on plan) - fell

Fairfield House Barton Road Bury St Edmunds Suffolk IP32 7BE

Applicant: John Banks

Resolution Record (Delegated Powers): **PL&F/17/09/Oct/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL on condition that replacement trees are planted

DC/24/1410/TPO

Ward: Westgate

TPO 191 (1972) tree preservation order - one Oak (T1 on plan, T2 on order) crown lift to 5.5 metres above road

2A Petticoat Lane Bury St Edmunds Suffolk IP33 3NS

Applicant: Dodsworth

Resolution Record (Delegated Powers): **PL&F/18/09/Oct/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/1426/TPO

Ward: Tollgate

TPO (367) 2003 tree preservation order - two Silver Birches (T1 and T2 on plan) prune to give two metre clearance by removing secondary branches only

Larks Edge Mermaid Close Bury St Edmunds Suffolk IP32 6AG

Applicant: Ian Bowers

Resolution Record (Delegated Powers): **PL&F/19/09/Oct/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/1453/TCA

Ward: Abbeygate

Conservation Area/Article 4 Direction - trees in a conservation area notification - one Sycamore (T1 on plan) pollard to five metres above ground level

Church Cottage Church Row Bury St Edmunds Suffolk IP33 1JY

Applicant: Mrs Y Yates

Resolution Record (Delegated Powers): **PL&F/20/09/Oct/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1456/TPO

Ward: Westgate

TPO 042 (1962) tree preservation order - one Laurel (T1 on plan within A1 on Order) trim sides and reduce top by up to 1.5 metres; one Beech (T2 on plan within A1 on Order) overall reduction in height by up to 3 metres and lift canopy by 3 meters from ground level; one twin stem Sycamore (T3 on plan within A1 on Order) overall reduction in height by 3 metres; one Oak (T4 on plan within A1 on Order) raise canopy to 3 metres from ground level; two Sycamore (G1 on plan) reduce sides to allow for a 1 metre clearance for cable on garden side between the two trees
5 Westminster Drive Bury St Edmunds Suffolk IP33 2EZ

Applicant: Mr Peter Fuller

Resolution Record (Delegated Powers): **PL&F/21/09/Oct/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

7. To consider the Town Clerk having delegated power to approve certain tree planning applications

Resolution Record (Delegated Powers): **PL&F/22/09/Oct/24**

That the Town Clerk be given delegated powers to consider tree planning applications which decide height reduction, canopy raising and pollarding, together with the Chair of the Planning Committee

8. Date of next meeting: Wednesday 23 October 2024 at 6pm

The meeting closed at 6.30pm

Signed _____ Dated _____