

**Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds
on Wednesday 24th September 2025 at 6.00 pm**

Present: Cllrs Iannelli-Popham (Chair), Armitage, Higgins (BSETC Town Mayor, ex-officio with full voting rights), Hind (BSETC Deputy Mayor, ex-officio with full voting rights), McGoochan and Sayer.

Also present: Jodie Budd (Town Clerk), Jacqueline Howells (RFO/Assistant Town Clerk)

1. To receive apologies for absence

All members were present.

2. Declarations of interest and additions to registers

Cllrs Armitage, Higgins, Hind and Sayer declared a local non-pecuniary interest as District Councillors.

Cllrs Higgins and Hind declared a non-pecuniary interest in planning application DC/25/1375/P3CMA and took no part in the discussions.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted

None.

4. To approve and sign the minutes of the P,L&F meeting of 10th September 2025

Resolution Record (Delegated Powers): **PL&F/01/24/SEP/25**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 10th September 2025 be signed as an accurate record.

5. Public forum

No members of public wished to speak at the meeting.

6. To consider planning and licensing applications:

6.1 List A

DC/25/0464/VAR

Ward: Abbeygate

Re-Consultation: amended householder planning application.

Planning application - removal of condition 14 (sound attenuation) and variation of conditions 2 (approved plans), 7 (refuse storage and presentation) and 8 (parking) of DC/24/Q093/FUL to enable use of amended plans for conversion and renovation to create six dwellings.

Flat 4 Old Shire Hall Honey Hill Bury St Edmunds Suffolk IP33 1RT

Applicant: Mr Austin Cornish

Resolution Record (Delegated Powers): **PL&F/02/24/SEP/25**

That based on information received Bury St Edmunds Town Council APPROVES of the removal of condition 14 but still has concerns regarding the waste disposal and requests clarification on the location of waste bins



DC/25/1336/HH

Ward: Abbeygate

Conservation Area/ Article 4 Direction

Householder planning application - a. one dormer on front elevation and two dormers on rear elevation b. loft conversion to create habitable space c. single storey rear extension
20 Guildhall Street Bury St Edmunds Suffolk IP33 1QD

Applicant: Mr Euan Courtney-Morgan

Resolution Record (Delegated Powers): **PL&F/03/24/SEP/25**

That based on information received Bury St Edmunds Town Council recommends REFUSAL due to loss of amenity and over looking neighbouring property

DC/25/1350/FUL

Ward: Abbeygate

Conservation Area/ Article 4 Direction

Planning application - one self-build dwelling

85 Kings Road Bury St Edmunds Suffolk IP33 3DS

Applicant: Mr Richard Miller

Resolution Record (Delegated Powers): **PL&F/04/24/SEP/25**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/25/1375/P3CMA

Ward: Eastgate

Conservation Area/ Article 4 direction

Prior approval application under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 - change of use from commercial, business and service (class E) to two dwellings (class C3)

9 Short Brackland Bury St Edmunds Suffolk IP33 1EL

Applicant: Mr Robin Leeks

Resolution Record (Delegated Powers): **PL&F/05/24/SEP/25**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/25/1394/ADV

Ward: Moreton Hall

Application for advertisement consent - one non-illuminated fascia

Sealey Power Products Kempson Way Bury St Edmunds Suffolk IP32 7AR

Applicant: Sealey

Resolution Record (Delegated Powers): **PL&F/06/24/SEP/25**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/25/1406/TCA

Ward: Eastgate

Conservation Area/ Article 4 direction

Trees in a conservation area notification - one Holly (on plan) fell and three Cherry (on plan) fell

62 Garland Street Bury St Edmunds Suffolk IP33 1EZ

Applicant: Mr Eddie Hepper

Resolution Record (Delegated Powers): **PL&F/07/24/SEP/25**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

6.2 List B**DC/22/0658/FUL**

Ward: Tollgate

RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL – Amended plans and further supporting information received.

Planning application - raising of existing roof and one and a half storey extension to create first floor bedroom wing.

The Priory Hotel Mildenhall Road Bury St Edmunds Suffolk IP32 6EH

Applicant: Mr Keane

Resolution Record (Delegated Powers): **PL&F/08/24/SEP/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/22/0659/LB**

Ward: Tollgate

RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL – Amended plans and further supporting information received.

Application for listed building consent - a. raising of existing roof b. one and a half storey extension c. internal alterations

The Priory Hotel Mildenhall Road Bury St Edmunds Suffolk IP32 6EH

Applicant: Mr Keane

Resolution Record (Delegated Powers): **PL&F/09/24/SEP/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/0722/HH**

Ward: Minden

RE-CONSULTATION IN RESPECT OF A PLANNING PROPOSAL – Amended plans received to reduce the height and depth of the single storey extension.

Householder planning application - a. single storey rear extension (following demolition of existing extension) b. dormer to rear elevation c. alteration to existing access including dropped kerb

56 West Road Bury St Edmunds Suffolk IP33 3EN

Applicant: Mr and Mr S Fenner

Resolution Record (Delegated Powers): **PL&F/10/24/SEP/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/1447/HH**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Householder planning application - a. create two window openings for escape windows b. create two light wells in front of windows

6 Springfield Road Bury St Edmunds Suffolk IP33 3AN

Applicant: Mrs Philip Gregory

Resolution Record (Delegated Powers): **PL&F/11/24/SEP/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

7. To approve the August 2025 Bank Reconciliations, Budget Line-item, Expenditure and cash book reports for adoption by Full Council

Resolution Record (Delegated Powers): **PL&F/12/24/SEP/25**

That the August Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports be APPROVED and recommended for adoption by Full Council

8. Date of next meeting: Wednesday 8th October 2025 at 6pm

The meeting closed at 6.35pm

Signed

A handwritten signature in dark ink, appearing to be 'M. J. P.', written over a horizontal line.

Dated

08/10/25