

Press and public are invited to attend this meeting. If you wish to attend, email towncouncilmail@burystedmunds-tc.gov.uk. Persons attending, whether to participate or observe, are advised that they may be filmed, recorded or otherwise reported about. Persons attending are requested to avoid filming, recording or otherwise reporting about vulnerable adults and children without the consent of the relevant responsible adult.

Bury St Edmunds Town Council

79 Whiting Street, Bury St Edmunds, Suffolk IP33 1NX

Phone: 01284 725111

Email: towncouncilmail@burystedmunds-tc.gov.uk

Website: www.burystedmunds-tc.gov.uk

15 October 2025

To all Members of the Town Council

You are summoned to attend the meeting of **Bury St Edmunds Town Council**, to be held at the Guildhall, **(enter via the entrance at 79 Whiting Street)**, Bury St Edmunds, IP33 1NX on **Wednesday 22 October 2025** at 7:00 pm.

Jodie Budd
Town Clerk

Agenda

1. To receive apologies for absence and reasons.
2. To receive Declarations of Interest and Additions to Registers. *Members are to declare any pecuniary or local non-pecuniary interest which they have in any item on the agenda, no later than when the item is reached and, if appropriate, to leave the meeting before discussion and voting on the item* [District declaration]
3. To consider written applications by Members for a dispensation relieving the individual member from restrictions in section 31(4) of the Localism Act 2011, in cases described in the dispensation and specify the period for which any dispensation granted has effect [NB: Applications for a dispensation must be submitted in writing to the Clerk not later than 4pm the day before the meeting.]
4. To confirm, adopt and sign the Minutes of the meeting held on the 24 September 2025 [attached].
5. Public Forum – Questions from members of the Public for a maximum of 3 minutes duration, including any West Suffolk or Suffolk County Councillors wishing to speak.
6. To note the Mayor's verbal report.
7. To note the Clerk's verbal report.
8. To note the PCSOs' verbal report.
9. To consider grant applications –
 - 9.1 RWSfm [already circulated & attached]
 - 9.2 Abbeycroft Leisure – Christmas meals [already circulated & attached]

10. To discuss proposals for Bury St Edmunds to host Suffolk Day on the 21 June 2026. [Details attached].
11. To consider being the main sponsor for the Citizen Awards for 2026 and 2027 at a cost of £4,000 per year.
12. To note an email from West Suffolk Council containing details of the next Community Governance review. [Details attached].
13. To discuss a request from a resident for parking restrictions and safety measures in Cadogan Rd, Albemarle Rd and Winchester Rd. [Details attached].
14. To approve costings for the installation of a new litter bin on the grass triangle in the alleyway between Tollgate Lane and Northumberland Avenue. [Details attached].
15. To approve the increasing of allotment rents by 10% for the financial year 2026/27. [Details attached].
16. To receive the report and adopt the recommendations of the Planning Licensing and Finance Committee meetings:
 - 16.1 24 September 2025 [circulated]
 - 16.2 08 October 2025 [circulated]
17. To note the Responsible Financial Officer's outline financial report [attached].
18. To approve and sign the payments list for September 2025 [attached].
19. To approve and sign the Barclays bank balance as of the 30 September 2025 [attached].

Private and confidential

20. To discuss the Staffing and Employment minutes, and to approve incremental pay awards following successful appraisals.
21. Date of next meeting: **Wednesday 26 November 2025**