

**Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds
on Wednesday 26th February 2025 at 6.00 pm**

Present: Cllr Iannelli-Popham (Chair), Armitage, Hind (BSETC Town Mayor, ex-officio with full voting rights), Higgins (BSETC Deputy Mayor, ex officio with full voting rights), McGoochan and Sayer

Also present: Jodie Budd (Town Clerk), Jacqueline Howells (RFO/Assistant Town Clerk)

1. To receive apologies for absence

Apologies had been received from Cllr Halpin.

2. Declarations of interest and additions to registers

Cllrs Armitage, Hind, Higgins and Sayer declared a local non-pecuniary interest as District Councillors.

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted

None.

4. To approve and sign the minutes of the P,L&F meeting of 12th February 2025

Resolution Record (Delegated Powers): **PL&F/01/26/FEB/25**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 12th February 2025 be signed as an accurate record.

5. Public forum

No members of public were present.

6. To consider planning and licensing applications:

6.1 List A

DC/25/0137/TPO

Ward: Westgate

TPO 042 (1932) tree preservation order - two Sycamores (T1 and T2 on plan in area A1 on order) crown lift by up to five metres from ground level and reduce crown back from boundary by up to three metres; one Oak (T3 on plan in area A1 on order) reduce crown back; from the property by three metres and reduce height by three metres; two Sycamores (G1 on plan in area A1 on order) reduce crown back to boundary by up to two metres

5 Westminster Drive Bury St Edmunds Suffolk IP33 2EZ

Applicant: Peter Fuller

Resolution Record (Delegated Powers): **PL&F/02/26/FEB/25**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/25/0145/HH

Ward: Minden

Conservation Area/Article 4 Direction

Householder planning application - a. ground floor side extension b. first floor rear extension

44A Queens Road Bury St Edmunds Suffolk IP33 3EP

Applicant: James Dawson

Resolution Record (Delegated Powers): **PL&F/03/26/FEB/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/25/0174/VAR**

Ward: Moreton Hall

Planning application - variation of condition 4 of SE/09/1420 to enable increase of opening hours from 7am to 11pm Mondays to Saturdays, and Sundays 10am to 6pm a. one Class A1 unit and associated ancillary works including provision for parking without compliance with Condition 5 (delivery hours) of planning permission SE/09/0206 to allow delivery hours from 0630 - 2000 Mondays to Saturdays, 0800 - 1800 Sundays and Bank Holidays and b. alterations to external elevations in association with the use of building as one unit, car park layout and servicing arrangements previously approved under application SE/09/0206 as amended by email dated 10th December 2009 confirming delivery hours Farmfoods Barton Road

Application: Mr Terry Sprigings

Resolution Record (Delegated Powers): **PL&F/04/26/FEB/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/0176/TPO**

Ward: Tollgate

TPO 525 (2011) TPO 005 (1993) tree preservation order - a. one London plane (1.6 on plan T4 on order) crown lift to 4m above ground level b. one Goat Willow (1.3 on plan T3 on order) pollard at four metres c. one Goat Willow (1.1 on plan T2 on order) remove Southern most stem d. one Elm (1.2 on plan T4 on order) one Apple (1.4 on plan T50 on order) one Sycamore (1.7 on plan within A9 on order) one Elm (1.8 on plan within A6 on order) fell

West Suffolk College Out Risbygate Bury St Edmunds Suffolk IP33 3RL

Applicant: Mr Jason Mcphie

Resolution Record (Delegated Powers): **PL&F/05/26/FEB/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/0224/TPO**

Ward: Tollgate

TPO 218 (1972) tree preservation order - one field maple (T1 on plan within G5 area) crown reduction of 30% reducing height to 10.5 metres

105 Raynham Road Bury St Edmunds Suffolk IP32 6ED

Applicant: Mr Darren Coe

Resolution Record (Delegated Powers): **PL&F/06/26/FEB/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

DC/25/0226/HH

Ward: Abbeygate

Householder planning application - a. single storey rear extension with veranda (following demolition of existing conservatory) b. demolition and rebuild of boundary wall to match existing

3 Sextons Meadows Bury St Edmunds Suffolk IP33 2SB

Applicant: Mr Gavin Yuill

Resolution Record (Delegated Powers): **PL&F/07/26/FEB/25****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/25/0232/HH**

Ward: Eastgate

Conservation Area/Article 4 Direction

Householder planning application - a. new door to side elevation b. replace rear elevation door with full length window c. rear elevation juliette balcony removed and partial infill to allow for replacement window d. balcony to rear elevation

Chapel House 23A Garland Street Bury St Edmunds Suffolk IP33 1EZ

Applicant: Mr Ian Absolon

Resolution Record (Delegated Powers): **PL&F/08/26/FEB/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****6.2 List B****DC/25/0185/FUL****Ward:** Abbeygate

Conservation Area/Article 4 Direction

Planning application - repaint front elevation, including windows and door and name sign

3 Risbygate Street Bury St Edmunds Suffolk IP33 3AA

Applicant: Mr Neil Hawes

Resolution Record (Delegated Powers): **PL&F/09/26/FEB/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/25/0196/FUL****Ward:** Eastgate

Conservations Area/Article 4 Direction

Planning application - a. detached cartlodge located on existing car park and incorporating PV panels for vehicle charging b. detached single storey workshop

The Greyhound 28 Eastgate Street Bury St Edmunds Suffolk IP33 1YQ

Applicant: Mr P Betts, C/o Rees Pryer Architects

Resolution Record (Delegated Powers): **PL&F/10/26/FEB/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

DC/25/0216/LB**Ward:** Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - a. removal of existing shop signage b. replacement shop signage c. installation of feature wall d. installation of display counter and floating shelf across window area e. installation of flooring f. installation of lights and heat lamps to ceiling

89 Guildhall Street Bury St Edmunds Suffolk IP33 1PR

Applicant: Mr Woel Heng Ong

Resolution Record (Delegated Powers): **PL&F/11/26/FEB/25**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL subject to Highways approval

DC/25/0217/FUL**Ward:** Abbeygate

Conservation Area/Article 4 Area

Planning application - change of use from shop (use class E) to takeaway (sui generis)

Location 89 Guildhall Street Bury St Edmunds Suffolk IP33 1PR

Applicant: Mr Woel Heng Ong

Resolution Record (Delegated Powers): **PL&F/12/26/FEB/25**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL subject to Highways approval

DC/25/0218/ADV**Ward:** Abbeygate

Conservation Area/Article 4 Direction

Application for advertisement consent - a. non illuminated fascia sign b. non illuminated hanging sign c. non illuminated window graphics

89 Guildhall Street Bury St Edmunds Suffolk IP33 1PR

Applicant: Mr Woel Heng Ong

Resolution Record (Delegated Powers): **PL&F/13/26/FEB/25**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL subject to Highways approval

DC/25/0219/FUL**Ward:** Southgate

Planning application - a. change of use of land to residential b. conversion of stables and outbuilding to dwelling c. alterations to existing access

Location Stables Larkspur Rushbrooke Lane Bury St Edmunds Suffolk

Applicant: J Whitehead And W Hyde

Resolution Record (Delegated Powers): **PL&F/14/26/FEB/25**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/25/0269/TCA**Ward:** Minden

Conservation Area/Article 4 Direction

PROPOSAL Trees in a conservation area notification - one Acacia (T1 on plan) fell

26 Out Risbygate Bury St Edmunds Suffolk IP33 3RJ

Applicant: Peters

Resolution Record (Delegated Powers): **PL&F/15/26/FEB/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/25/0279/TCA****Ward:** Eastgate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one apple (T1 on plan) overall crown reduction by 2 meters, one plum (T2 on plan) overall crown reduction by 2 meters, group of holly and plum trees (T3 on plan) overall crown reduction by 3 meters, one willow (T4 on plan) overall crown reduction by 3 meters, one sycamore (T5 on plan) fell

93 Eastgate Street Bury St Edmunds Suffolk IP33 1YW

Applicant: O'Brian

Resolution Record (Delegated Powers): **PL&F/16/26/FEB/25****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****7. To approve the January 2025 Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports for adoption by Full Council**Resolution Record (Delegated Powers): **PL&F/17/26/FEB/25****That the January 2025 Bank Reconciliations, Budget Line-Item Expenditure and Cash Book Reports be APPROVED and recommended for adoption by Full Council****8. Date of next meeting: Wednesday 12th March 2025 at 6pm**

The meeting closed at 6.45pm

Signed _____

Dated _____