

**Planning Licensing and Finance Committee
Minutes of the meeting held at the Guildhall, Bury St Edmunds
on Wednesday 11 September 2024 at 6.00 pm**

Present: Cllrs Iannelli-Popham (Chair), Higgins (BSETC Deputy Mayor, ex-officio with full voting rights), Hind (BSETC Town Mayor, ex-officio with full voting rights), McGoochan and Sayer.

Also present: Jodie Budd (Town Clerk) and Jacqui Howells (RFO/Assistant Town Clerk)

1. To receive apologies for absence

Apologies for absence were received from Cllrs Armitage and Halpin.

2. Declarations of interest and additions to registers

Councillors Hind, Higgins and Sayer declared a local non-pecuniary interest as District Councillors.

Cllr Iannelli-Popham declared a non-pecuniary interest in planning application DC/24/1233/HH and took no part in voting

3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted

None.

4. To approve and sign the minutes of the P,L&F meeting of 28 August 2024

Resolution Record (Delegated Powers): **PL&F/01/11/Sep/24**

That the minutes of the meeting of the Planning, Licensing and Finance committee of 28 August 2024 be signed as an accurate record.

5. Public forum

No members of public were present.

6. To consider planning and licensing applications:

6.1 List A

DC/24/1084/TCA

Ward: Eastgate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Himalayan Birch (T2 on plan) remove lowest lateral branch on the eastern aspect and carry out additional pruning to crown lift to three metres above ground level, one Himalayan Birch (T3 on plan) remove lowest lateral branch on the southern aspect (the branch overhanging the adjacent viburnum to the south), one Whitebeam (T4 on plan) prune one metre clearance from the Physocarpus growing beneath the tree, one Holm Oak (T5 on plan) crown lift to two metres above ground level, one Holly (T7 on plan) crown reduction in height by three metres and pruning to leave the upper crown with domed/rounded profile, one Willow (T8 on plan) balance crown by selectively shortening longer branches by up to 1.5 metres and crown lift over footpath to two metres above ground level, one Olive (T9 on plan) crown reduce by selectively shortening longer, extended branches, shortening these by up to 1.5 metres, one Pittosporum (T10 on plan) overall crown reduction shortening branches in length by no more than one metre.

17 Northgate Street Bury St Edmunds Suffolk IP33 1HP

Applicant: Dr Oliver

Resolution Record (Delegated Powers): **PL&F/02/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1086/HH

Ward: Abbeygate

Conservation Area/Article 4 Direction

Householder planning application – Eight solar panels to southern roof pitch.

Marlborough House, 13a Westgate Street Bury St Edmunds Suffolk IP33 1QR

Applicant: Tom Beaven

Resolution Record (Delegated Powers): **PL&F/03/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1141/HH

Ward: Eastgate

Conservation Area/Article 4 Direction

Householder planning application – Single storey rear extension (following demolition of existing conservatory)

36 Well Street Bury St Edmunds Suffolk IP33 1EQ

Applicant: Rowland Smith

Resolution Record (Delegated Powers): **PL&F/04/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1142/LB

Ward: Eastgate

Conservation Area/Article 4 Direction

Householder planning application – Single storey rear extension (following demolition of existing conservatory)

36 Well Street Bury St Edmunds Suffolk IP33 1EQ

Applicant: Rowland Smith

Resolution Record (Delegated Powers): **PL&F/05/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1179/HH

Ward: Southgate

Householder planning application – Single storey porch extension

29 Home Farm Lane Bury St Edmunds Suffolk IP33 2QJ

Applicant: Dee Cronin

Resolution Record (Delegated Powers): **PL&F/06/11/Sep/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/1180/HH

Ward: Minden

Householder planning application - a. new windows and door to front elevation b. single storey side extensions c. single storey rear extension (following demolition of existing conservatory) d. alterations to garage.

116 Newmarket Lane Bury St Edmunds Suffolk IP33 3TF

Applicant: Mr & Mrs Sillitoe

Resolution Record (Delegated Powers): **PL&F/07/11/Sep/24**

That based on information received Bury St Edmunds Town Council recommends APPROVAL

DC/24/1185/HH

Ward: Eastgate

Conservation Area/ Article 4 Direction

Householder planning application - single story rear extension

80 Eastgate Street Bury St Edmunds Suffolk IP33 1YR

Applicant: Mr & Mrs Grimwood

Resolution Record (Delegated Powers): **PL&F/08/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1199/TCA

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification – a. one Silver Birch (T1 on plan) reduce by up to 1.8 metres above ground level; b. one Silver Birch (T2 on plan) fell

87 Guildhall Street Bury St Edmunds Suffolk IP33 1PR

Applicant: Celia Earl

Resolution Record (Delegated Powers): **PL&F/09/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1214/TCA

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification – a. one Cotoneaster (T1) one Laburnum (T5) and one Pear (T6) fell; b. one Cherry (T3) and Laburnum (T4) reduce height by two metres; c. one Cedar (T20) reduce height by three metres, spread by 1.5 metres and crown raise to four metres above ground level.

Angel House 3 Chequer Square Bury St Edmunds Suffolk IP33 1QZ

Applicant: Jeremy Lee

Resolution Record (Delegated Powers): **PL&F/10/11/Sep/24**

That based on information received Bury St Edmunds Town Council recommends REFUSAL due to lack of justification

DC/24/1215/TCA

Ward: Minden

Conservation Area/Article 4 Direction

Trees in a conservation area notification – four Cypress (T1, T2, T3, T4 on plan) fell. 44a Queens Road Bury St Edmunds Suffolk IP33 3EP.

Applicant: James Dawson

Resolution Record (Delegated Powers): **PL&F/11/11/Sep/24**

That based on information received Bury St Edmunds Town Council recommends REFUSAL due to lack of justification

DC/24/1223/TCA

Ward: Minden

Conservation Area/Article 4 Direction

Trees in a conservation area notification – one Magnolia (on plan) reduce overall crown reduction by three metres.

Magnolia House 65b Victoria Street Bury St Edmunds Suffolk IP33 3BD

Applicant: Dr Louise Wood

Resolution Record (Delegated Powers): **PL&F/12/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1225/TCA

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification – one Birch (T1 on plan) fell

115 Kings Road Bury St Edmunds Suffolk IP33 3DS

Applicant: Susan Crowe

Resolution Record (Delegated Powers): **PL&F/13/11/Sep/24**

That based on information received Bury St Edmunds Town Council recommends REFUSAL due to insufficient justification and no replacement tree being considered

DC/24/1237/TCA

Ward: Eastgate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Maidenhair (T2 on plan) reduce four lateral branches on east side of crown to approximately 4 metres from stem, cutting back to just above branch unions; one Lawson Cypress (G7 on plan) cut back northern side of canopy to boundary.

33 Eastgate Street Bury St Edmunds Suffolk IP33 1YQ

Applicant: Tom Moriarty

Resolution Record (Delegated Powers): **PL&F/14/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1269/TCA

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification – two ornamental trees (T1 and T2 on plan) overall crown reduction by one metre.

21 Church Walk Bury St Edmunds Suffolk IP33 1NJ.

Applicant: Myra Moss

Resolution Record (Delegated Powers): **PL&F/15/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1271/P3CMA

Ward: Tollgate

Prior approval application under Part 3 of the Town and Country Planning (General Permitted Development) Order 2015 - change of use from commercial (class E) to 19 dwellings (class C3).

Ask House 2 Northgate Avenue Bury St Edmunds Suffolk IP32 6BB

Applicant: Ify Madueke, Zifno Properties Limited

Resolution Record (Delegated Powers): **PL&F/16/11/Sep/24**

That based on information received Bury St Edmunds Town Council recommends a HOLDING OBJECTION subject to SCC Highways concerns being addressed as well as enquiries being undertaken to check sewage and drainage requirements

6.2 List B**DC/24/0948/LB**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - installation of solar panels

Highbury House 57 Westgate Street Bury St Edmunds Suffolk IP33 1QG

Applicant: Mr Crispin Dunne

Resolution Record (Delegated Powers): **PL&F/17/11/Sep/24****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/24/1051/ADV**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for advertisement consent - two non-illuminated replacement fascias

31 Abbeygate Street Bury St Edmunds Suffolk IP33 1LW

Applicant: Mr Simsek

Resolution Record (Delegated Powers): **PL&F/18/11/Sep/24****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/24/1079/ADV**

Ward: Moreton Hall

Application for advertisement consent - a. two internally illuminated fascia, b. two non illuminated fascia, c. two non illuminated post mounted signs

Ross House, Lark Group Ltd Kempson Way Bury St Edmunds Suffolk IP32 7AR

Applicant: Miss Harley Watson

Resolution Record (Delegated Powers): **PL&F/19/11/Sep/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

Cllr Sayer took the Chair for the following application due to a non-pecuniary interest declared by Cllr Iannelli-Popham

DC/24/1233/HH

Ward: Minden

Conservation Area/Article 4 Direction

Householder planning application - a. relocation of entrance way b. infill of garage door opening and addition of window to front elevation c. chimney to side elevation d. addition of two first floor windows to side elevation e. single storey rear extension f. replacement and alterations to all windows including replacement doors on rear ground floor elevation g. render to all elevations

123 Queens Road Bury St Edmunds Suffolk IP33 3ES

Applicant: Mr Mark Lambert

Resolution Record (Delegated Powers): **PL&F/20/11/Sep/24****That based on information received Bury St Edmunds Town Council recommends REFUSAL due to inaccurate plans as boundaries appear to be incorrect and lack of justification for felling tree**

DC/24/1234/TCA

Ward: Minden

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Walnut (T2 on plan) and one Cotoneaster (T3 on plan) overall crown reduction by 2.5 metres; one Holly (T1 on plan) fell

22 Albert Street Bury St Edmunds Suffolk IP33 3DZ

Applicant: Gaby Kievenaar

Resolution Record (Delegated Powers): **PL&F/21/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1276/HH

Ward: Minden

Conservation Area/Article 4 Direction

Householder planning application - a. rear dormer, b. single storey rear extension

6 Queens Road Bury St Edmunds Suffolk IP33 3ES

Applicant: Mr Stone

Resolution Record (Delegated Powers): **PL&F/22/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1285/TCA

Ward: Abbeygate

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Holly (T1 on plan) fell

13 Angel Hill, Bury St Edmunds Suffolk, IP33

Applicant: Mrs Angel Cooper

Resolution Record (Delegated Powers): **PL&F/23/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

DC/24/1292/TCA

Ward: Minden

Conservation Area/Article 4 Direction

Trees in a conservation area notification - one Apple (indicated on plan) reduce height by up to 2 metres and reduce sides by up to 0.5 metres

106 Queens Road Bury St Edmunds Suffolk IP33 3EP

Applicant: Michaela Peck

Resolution Record (Delegated Powers): **PL&F/24/11/Sep/24**

That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL

7. To discuss and approve expenditure of £4,000 towards proposed schemes that could be funded by UKSPF. This would include the installation of dropped kerbs around the town

Cllr Hind advised of the new UK Shared Prosperity Fund which aims to build pride in place and increase life chances. This year West Suffolk District Council has a total fund of £192,662 available for all towns across the district.

Councillors discussed a proposal to submit a joint application with Bury St Edmunds BID to WSC, for a feasibility study to improve the area in the town centre near to Poundland and Sports Direct. Bury St Edmunds Town Council would contribute £1000 towards the project.

The second project relates to the visitor experience and improving way finding and information with the possibility of installing digital screens in car parks. The Town Council would contribute a further £1000 to this project.

Councillors also discussed improvements to dropped kerbs in the Buttermarket and Cornhill areas. Currently the kerbs have a drop of around 30mm making it difficult for people with disabilities. A drop of 6mm would make it easier for people with wheelchairs, prams etc. The Town Council would contribute £2000 towards the cost of upgrading the kerbs with the possibility of using further funds from the Pavements and Public Spaces budget.

Resolution Record (Delegated Powers): **PL&F/25/11/Sep/24**

That the Town Council contributes £4000 towards the joint applications in partnership with the Bury St Edmunds BID

8. To note an email received from West Suffolk Council regarding a public consultation on the proposed enhancements to Bury St Edmunds Leisure Centre

Resolution Record (Delegated Powers): **PL&F/26/11/Sep/24**

That the West Suffolk Council public consultation regarding proposed enhancements to the Leisure Centre be NOTED

9. Date of next meeting: Wednesday 25 September 2024 at 6pm

The meeting closed at 7pm

Signed _____ Dated _____