

**Planning Licensing and Finance Committee****Minutes of the meeting held at the Guildhall, Bury St Edmunds****on Wednesday 10 January 2024 at 6.00 pm**

**Present:** Cllrs Iannelli-Popham (Chair), Higgins (BSETC Deputy Town Mayor, ex-officio with full voting rights), Hind (BSETC Town Mayor, ex officio with full voting rights) and Sayer.

**Also present:** Jodie Budd (Town Clerk), Jacqui Howells (RFO/Assistant Town Clerk), a representative from Denbury Homes and two members of public.

**1. To receive apologies for absence**

Cllrs. Halpin and McGoochan were absent but no apologies had been received

**2. Declarations of interest and additions to registers**

Councillors Higgins, Hind and Sayer declared a local non-pecuniary interest as District Councillors.

**3. To consider written applications for a dispensation, relieving members from the restrictions in section 31(4) of the Localism Act 2011, and to specify the period for which dispensation is granted**

None.

**4. To approve and sign the minutes of the P,L&F meeting of 13 December 2023**

Resolution Record (Delegated Powers): **PL&F/01/10/JAN/24**

**That the Minutes of the meeting of the Planning, Licensing and Finance committee of 13 December 23 be signed as an accurate record**

**5. Public forum**

Two members of public attended the meeting to advise councillors of their concerns regarding application DC/23/0601/FUL

**6. To consider planning and licensing applications****6.1 List A****DC/22/1804/RM**

Ward: Southgate

Planning application - temporary construction accesses to Rushbrook Lane, including three accesses associated with reserved matters consent.

Land South Rougham Hill, Rougham Hill, Bury St Edmunds

Applicant: Mr Robert Eburne

Resolution Record (Delegated Powers): **PL&F/02/10/JAN/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL for temporary construction accesses shown as access 2 and 3 on the application. However following information supplied at the meeting Bury St Edmunds Town Council recommends REFUSAL for accesses 4 and 5 which are due to be withdrawn from the application.**

**DC/23/0601/FUL**

Ward: Eastgate

Planning application - nine dwellings within two terrace blocks (partial demolition of existing former school buildings)

Former St James Ceva Middle School The Vinefields Bury St Edmunds Suffolk

Applicant: St Eds & Ipswich Diocese / M&D Ltd

Resolution Record (Delegated Powers): **PL&F/03/10/JAN/24**

**That based on information received Bury St Edmunds Town Council recommends REFUSAL due to concerns about general vehicle access as well as access for emergency vehicles and waste collection services. Also concerns about visual impact of proposed terraces B and C on historic landscape.**

**Bury St Edmunds Town Council questions the accuracy of the calculation of visitor parking spaces.**

**Bury St Edmunds Town Council would like to see the proposed amenity lawn space indicated on the planning application used to extend the Abbey Gardens and be available as public space.**

**NB -Since the meeting this application has been withdrawn,.**

**DC/23/1446/TE1**

Ward: Westgate

Determination in respect of Development by Telecommunications code systems operators - installation of electronic communications apparatus - 10 metre high pole with three antennas above and associated equipment enclosure.

Verge For Electronic Communication Apparatus, Glastonbury Road, Bury St Edmunds, Suffolk  
Applicant Arquiva Ltd

Resolution Record (Delegated Powers): **PL&F/04/10/JAN/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL and withdraws previous objection.**

**DC/23/1945/FUL**

Ward: Moreton Hall

Planning application - External alterations comprising of installation of vents, single sliding automatic entrance door, security lighting, and two ram raid bollards to front of ATM

4 Slater Avenue Bury St Edmunds Suffolk IP32 7FS

Applicant: Miss Sophie Ward

Resolution Record (Delegated Powers): **PL&F/05/10/JAN/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/23/1946/ADV**

Ward: Moreton Hall

Application for advertisement consent - a. one internally illuminated projecting sign; b. two internally illuminated fascia signs; c. one non-illuminated fascia sign; d. one double sided internally illuminated totem sign.

4 Slater Avenue Bury St Edmunds Suffolk IP32 7FS

Applicant: Miss Sophie Ward

Resolution Record (Delegated Powers): **PL&F/06/10/JAN/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL for the application except for the proposed double sided internally illuminated totem sign which is recommended for REFUSAL on grounds of visual amenity.**

**DC/23/1990/HH**

Ward: Southgate

Householder planning application - one greenhouse

2 Sharp Road Bury St Edmunds

Applicant: David Hartley

Resolution Record (Delegated Powers): **PL&F/07/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/1992/FUL**

Ward: Minden

Planning application - a. one dwelling to rear of existing with associated parking and landscaping b. subdivision of existing plot.

42 Newmarket Road Bury St Edmunds Suffolk IP33 3SN

Applicant Mr Tom Cushing

Resolution Record (Delegated Powers): **PL&F/08/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/2003/ADV**

Ward: Abbeygate –

Conservation area Article 4 Direction

Application for advertisement consent - one non-illuminated hanging sign

85 Whiting Street Bury St Edmunds Suffolk IP33 1NX

Applicant: Mr Tony Nunn

Resolution Record (Delegated Powers): **PL&F/09/10/JAN/24****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/23/2010/ADV**

Ward: Abbeygate

Application for advertisement consent - vinyl overlays to existing 55 columns

Arc Shopping Centre Charter Square Bury St Edmunds

Applicant: Allan Hassell

Resolution Record (Delegated Powers): **PL&F/10/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/2022/HH**

Ward: Eastgate

Conservation area Article 4 Direction

Householder planning application - a. two bay cart lodge b. single storey extension and conservatory on rear elevation c. external lift on rear elevation d. two windows on rear elevation to be doors for lift e. enlarge window on rear first floor elevation.

Garland Lodge 61A Garland Street Bury St Edmunds Suffolk IP33 1EZ

Applicant: Mr and Mrs Hugh Godfrey

Resolution Record (Delegated Powers): **PL&F/11/10/JAN/24****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**6.2 List B****DC/23/0738/RM**

Ward: Southgate

Reserved matters application - submission of details under DC/15/2483/OUT matters reserved by condition 1 (access, appearance, landscaping, layout and scale) of phase 2 for the construction of 174 dwellings (class C3); internal access roads; public open space; car and cycle parking; landscaping; tree works and associated infrastructure

Land South Rougham Hill Rougham Hill Bury St Edmunds Suffolk

Applicant: Mr Robert Eburne

Resolution Record (Delegated Powers): **PL&F/12/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/1977/HH**

Ward: Moreton Hall

Householder planning application - a. single storey rear extension b. two storey rear extension 18 Radnor Close Bury St Edmunds Suffolk IP32 7JL

Applicant: Andrew Thompson

Resolution Record (Delegated Powers): **PL&F/13/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/1997/FUL**

Ward: Southgate

Planning application - temporary construction accesses to Rushbrook Lane, including three accesses associated with reserved matters consent DC/22/1804/RM

Land South Rougham Hill Rougham Hill Bury St Edmunds Suffolk

Applicant: Mr Robert Eburne

Resolution Record (Delegated Powers): **PL&F/14/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL for temporary construction accesses shown as access 2 and 3 on the application. However following information supplied at the meeting Bury St Edmunds Town Council recommends REFUSAL for accesses 4 and 5 which are due to be withdrawn from the application.****DC/23/2024/HH**

Ward: Tollgate

Householder planning application - single storey rear extension

39 Fornham Road Bury St Edmunds Suffolk IP32 6AW

Applicant: Mr Clive Webb

Resolution Record (Delegated Powers): **PL&F/15/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/2031/HH**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Householder planning application - a. conversion of outbuilding into habitable rooms b. raising of outbuilding roof height c. insertion of additional windows to outbuilding d. replacement render to outbuilding.

6 St Marys Square Bury St Edmunds Suffolk IP33 2AJ

Applicant: Mr and Mrs Thomson

Resolution Record (Delegated Powers): **PL&F/16/10/JAN/24****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/23/2032/LB**

Ward: Abbeygate

Conservation Area/Article 4 Direction

Application for listed building consent - internal and external alterations to convert outbuilding including a. insulating with wood fibre board b. insertion of new windows and reordering of west gable end including additional glazing d. insertion of glazed sliding doors to northern existing opening e. insertion of roof lights f. creation of first floor g. removal of part of attic floor to create double height space, removal of doors and windows and cement render  
6 St Marys Square Bury St Edmunds Suffolk IP33 2AJ

Applicant: Mr And Mrs Thomson

Resolution Record (Delegated Powers): **PL&F/17/10/JAN/24****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/23/2053/HH**

Ward: Abbeygate

Householder planning application - a. steel mesh lightwell hatch to street level installed in basement b. dropped kerb c. extended car parking area d. sliding entrance gate to driveway.  
41 St Andrews Street North Bury St Edmunds Suffolk IP33 1SZ

Applicant: Mr James Garner

Resolution Record (Delegated Powers): **PL&F/18/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL subject to Highways approval****DC/23/2057/HH**

Ward: Abbeygate

Article 4 Direction/Conservation Area

Householder planning application - insertion of two roof lights and flue above roof line to existing dwelling

The Stables 3 Friars Lane Bury St Edmunds Suffolk IP33 1QQ

Applicant: Mr And Mrs Duncan Alexander

Resolution Record (Delegated Powers): **PL&F/19/10/JAN/24****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/23/2072/TPO**

Ward: Southgate

TPO 048 (1978) tree preservation order - two Ash (T1 and T2 on plan T2 and T3 on order)  
overall crown reduction by eight metres

134 Hardwick Lane Bury St Edmunds Suffolk IP33 2LE

Applicant: Mr Beeton

Resolution Record (Delegated Powers): **PL&F/20/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/2076/HH**

Ward: St Olaves

Householder planning application - Single storey side extension

14 Merchant Avenue Bury St Edmunds Suffolk IP32 6FB

Applicant: Mr and Mrs Wood

Resolution Record (Delegated Powers): **PL&F/21/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/23/2080/TCA**

Ward: Tollgate

Trees in a conservation area notification - one Acer Negundo (T1 on plan) crown reduction up to 2.5 and crown lit by up to 1.75 metres clearance over building

6A Grove Road Bury St Edmunds Suffolk IP33 3BE

Applicant: Mrs Vivienne Alvis

Resolution Record (Delegated Powers): **PL&F/22/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL****6.3 List C****DC/23/1578/HH**

Ward: Westgate

**Amended application** - Householder planning application - a. first floor side extension b. detached cart lodge

2 Stonebridge Avenue Bury St Edmunds Suffolk IP33 2JZ

Applicant: Mr &amp; Mrs Stephen &amp; Emma Green

Resolution Record (Delegated Powers): **PL&F/23/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL and withdraws previous objection****DC/23/2061/HH**

Ward: Westgate

Householder planning application - a. part single storey / part two storey rear extension including 12 solar PV panels; b. first floor roof extension to create living accommodation; c. alterations to the material finish of the existing dwelling including a render finish to the front elevation; d. front porch

41A Hospital Road Bury St Edmunds Suffolk IP33 3JU

Applicant: Mr Kaz Morris

Resolution Record (Delegated Powers): **PL&F/24/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL****DC/23/2083/ADV**

Ward: Abbeygate

Conservation area Article 4 Direction

Application for advertisement consent - one externally illuminated fascia sign

27 Cornhill Bury St Edmunds Suffolk IP33 1DY

Applicant: Mr Thakker

Resolution Record (Delegated Powers): **PL&F/25/10/JAN/24****That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL****DC/23/2085/FUL**

Ward: Southgate

Planning application - provisions of plant deck, steps and screen fences to house mechanical plant for MRI suite

West Suffolk Hospital Hardwick Lane Bury St Edmunds Suffolk IP33 2QZ

Applicant: Jeff Bacon

Resolution Record (Delegated Powers): **PL&F/26/10/JAN/24****That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**DC/23/2091/LB**

Ward: Abbeygate

Conservation area Article 4 Direction

Application for listed building consent - repairs and renewal of one sash window at ground floor level

47 Westgate Street Bury St Edmunds Suffolk IP33 1QG

Applicant: Ms Sally Corker

Resolution Record (Delegated Powers): **PL&F/27/10/JAN/24**

**That based on information received and subject to any Conservation Area and Article 4 issues Bury St Edmunds Town Council recommends APPROVAL**

**DC/24/0003/HH**

Ward: Westgate

Householder planning application - first floor side extension

25 Gardiner Close Bury St Edmunds Suffolk IP33 2UB

Applicant: Mr And Mrs James Fraser

Resolution Record (Delegated Powers): **PL&F/28/10/JAN/24**

**That based on information received Bury St Edmunds Town Council recommends APPROVAL**

**7. To consider previous comments submitted for DC/23/1847/TPO**

Resolution Record (Delegated Powers): **PL&F/29/10/JAN/24**

**That based on additional information received Bury St Edmunds Town Council recommends APPROVAL and withdraws previous objection.**

**8. Date of next meeting: Wednesday 24th January 2024 at 6pm**

The meeting closed at 7.20pm

Signed \_\_\_\_\_ Dated \_\_\_\_\_