

**MINUTES OF THE MEETING OF BURY ST EDMUNDS TOWN
COUNCIL HELD ON WEDNESDAY 25 SEPTEMBER 2019 AT 7.00 PM AT THE
TOWN COUNCIL OFFICES, 7 ANGEL HILL, BURY ST EDMUNDS**

PRESENT: Cllrs Thompson (Town Mayor), Hopfensperger (Deputy Town Mayor), Cllrs Augustine, Bouché, Everitt, Chung, Higgins, D Hind, K Hind, Iannelli-Popham, Rayner, Rout, Turner, Waterman, Whittingham and Williamson.

ALSO PRESENT: Greg Luton (Town Clerk), Julie Sturgeon (Allotments and Administrative Assistant), PCSOs Ellis and Whiting, representatives from *Bury St Edmunds and Beyond*, Paul Hicklin from Compleat Office Solutions, Cllr P Hopfensperger (as a member of the public for Item 5), Martyn Taylor from The Bury Society and Barry Peters from Bury Free Press.

1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS

Apologies were received from Cllr Parker.

2. TO RECEIVE DECLARATIONS OF INTEREST AND ADDITIONS TO REGISTERS

All District Councillors are advised to declare as follows: "that I may vote differently at District Council level from that recorded at this meeting if further information is made available to me at that other tier of local government". Cllrs Chung, D Hind, Hopfensperger, Rayner, Thompson, Waterman and Williamson declared a local non-pecuniary interest as a District Councillor.

3. TO CONSIDER WRITTEN APPLICATIONS BY A MEMBER FOR DISPENSATION, FROM THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION HAS EFFECT

None.

4. TO CONFIRM, ADOPT AND SIGN THE MINUTES: 24 JULY 2019 TOWN COUNCIL MEETING

Resolution Record No. **BSETC/55/25/Sept/19:**

That the Minutes of the Council meeting of Wednesday 24 July 2019 are agreed and signed as an accurate record.

5. PUBLIC FORUM

Cllr Hopfensperger spoke as a member of the public about an earlier meeting. *Bury St Edmunds and Beyond* gave a presentation on future funding, as did *The Bury Society* for a grant funding application. Barry Peters from Bury Free Press gave an update on the success of the first joint Citizen Awards evening which met with general approval. Paul Hicklin spoke about the benefits and cost of installing a defibrillator.

Cllr Hopfensperger joined the Town Council meeting at 7.20pm

6. TO NOTE THE PCSO UPDATE AND ANY OTHER POLICING ISSUES

PCSO Ellis introduced PCSO Whiting, who will be replacing PCSO Cullen-Mcleod. An updated crime statistics report was tabled and discussed.

7. TO NOTE THE CLERK'S REPORT

The Clerk gave an update on current business matters; he covered PCSO policing, the recent community awards event and promotion of the Council-sponsored Town Guide.

8. TO NOTE THE RFO'S REPORT

The Clerk gave an update on behalf of the RFO who was on leave: the external audit had been successfully returned and the current bank balances were healthy. He reminded members that the 2019/20 budget round would start in November.

9. TO CONSIDER A GRANT FUNDING APPLICATION FROM THE BURY SOCIETY

Resolution Record No. **BSETC/56/25/Sept/19:**

That The Bury Society be awarded a grant for £2426.44 to repair a historic memorial plaque located in the Great Churchyard.

10. TO CONSIDER A PRESENTATION AND PROPOSAL FROM 'BURY ST EDMUNDS AND BEYOND' FOR FUTURE FUNDING TO PROMOTE TOURISM IN BURY ST EDMUNDS.

Resolution Record No. **BSETC/57/25/Sept/19:**

That the proposal for future funding to *Bury St Edmunds and Beyond* from one year to three years, was approved for funds to be awarded at £20,000 per year.

11. TO RECEIVE AN UPDATE ON THE TOWN COUNCIL MOVE TO 79 WHITING STREET (THE GUILDHALL).

Noted. The Clerk gave a verbal update: the Town Council members' visit was well received by those who attended. Negotiations on Heads of Terms, parking, availability of Wi-Fi and the disability audit of the Whiting Street were discussed.

12. TO CONSIDER THAT THE BURY ST EDMUNDS TOWN COUNCIL INVESTIGATES THE COSTS INVOLVED TO PURCHASE AND MAINTAIN THE DISUSED BT TELEPHONE BOX IN ST OLAVES PRECINCT, FOR THE PURPOSE OF PROVIDING A MUCH NEEDED DEFIBRILLATOR FOR THE LOCAL COMMUNITY. THE DEFIBRILLATOR WILL BE FUNDED SEPARATELY BY CLLR PAUL HOPFENSBERGER'S WEST SUFFOLK COUNCIL LOCALITY BUDGET.

Resolution Record No. **BSETC/58/25/Sept/19:**

That Bury St Edmunds Town Council is to investigate the costs associated with purchasing and maintaining the telephone box.

13. TO CONSIDER A PAPER ON THE 'PLAY STREETS INITIATIVE' TO SEEK TOWN COUNCIL SUPPORT FOR A PILOT SCHEME IN BURY ST EDMUNDS, WITH SUFFOLK HIGHWAYS AND VOLUNTARY ACTION SUFFOLK.

Resolution Record No. **BSETC/59/25/Sept/19:**

That the Town Council would support Cllr Higgins' trial scheme on the 'Play Streets Initiative'. This proposal is for the whole of Bury St Edmunds, not just individual electoral wards.

14. TO CONSIDER ARMISTICE ARRANGEMENTS FOR COUNCILLORS FOR 11 NOVEMBER 2019.

Noted. Councillors were briefed on the outline plans for the Town Council Armistice event and the earlier West Suffolk event also taking place.

15. TO CONSIDER THE TOWN COUNCIL INVOLVEMENT WITH THE THEATRE ROYAL SINCE THE AWARD OF THE RECENT GRANT

Resolution Record No. **BSETC/60/25/Sept/19:**

That Cllr Williamson is to take a seat on the board of the Theatre Royal, as an observer.

16. TO APPROVE THE SEPTEMBER 2019 PAYMENTS LIST

Resolution Record No. **BSETC/61/25/Sept/19:**

That the September payment list be approved.

17. TO RECEIVE THE REPORT AND ADOPT THE RECOMMENDATIONS OF THE PLANNING LICENSING AND FINANCE COMMITTEE OF:

- 17.1 24 July 2019
- 17.2 14 August 2019
- 17.3 28 August 2019
- 17.4 11 September 2019

Resolution Record No. **BSETC/62/25/Sept/19:**

That the minutes of the Planning, Licensing and Finance Committee meetings of 24 July 2019, 14 August 2019, 28 August 2019 and 11 September be received and recommendations adopted.

18. TO RECEIVE THE REPORT AND ADOPT THE RECOMMENDATIONS OF THE STAFFING AND EMPLOYMENT COMMITTEE MEETING OF 11 SEPTEMBER 2019.

Resolution Record No. **BSETC/63/25/Sept/19:**

That the minutes of the Staffing and Employment committee meeting of 11 September be received and adopted.

19. TO RECEIVE THE REPORT AND ADOPT THE RECOMMENDATIONS OF THE CIVIC DUTIES ADVISORY COMMITTEE MEETING OF:

- a. 28 August 2019
- b. 11 September 2019

Resolution Record No. **BSETC/64/25/Sept/19:**

That the minutes of the Civic Duties Advisory committee meeting of 28 August 2019 and 11 September be received.

20. TO RATIFY CLLR D HIND'S ROLE AS A JUDGE FOR THE WINNERS IN THE JOINT BURY FREE PRESS/TOWN COUNCIL COMMUNITY AWARDS 2019.

Resolution Record No. **BSETC/65/25/Sept/19:**

It was noted Cllr D Hind acted as judge for the recent awards due to Cllr Hopfensperger being on annual leave.

21. TO RESOLVE THAT FROM 15 MAY 2019, BURY ST EDMUNDS TOWN COUNCIL IS NOT ABLE TO ADOPT THE GENERAL POWER OF COMPETENCE, AS DEFINED IN THE LOCALISM ACT 2011 AND SI 965 THE PARISH COUNCILS (GENERAL POWER OF COMPETENCE) (PRESCRIBED CONDITIONS) ORDER 2012, AS THE CLERK DOES NOT YET HOLD A RECOGNISED PROFESSIONAL QUALIFICATION SUCH AS THE CERTIFICATE IN LOCAL COUNCIL ADMINISTRATION (CILCA).

Resolution Record No. **BSETC/66/25/Sept/19:**

That the Town Council is not able to adapt the General Power of Competence but that statutory powers would be used and that the Clerk would continue to work toward a CILCA qualification as his workload permits.

22. TO NOTE THE USE OF DELEGATED AUTHORITY ON 20 AUGUST 2019, IN ORDER TO MEET THE LOCAL PLANNING AUTHORITY'S TIMESCALES, TO WITHDRAW THE COUNCIL'S OBJECTION TO APPLICATION DC/19/1177/TPO TPO 313 (2002) TREE PRESERVATION ORDER IN RESPECT OF BMI HEALTHCARE ST MARYS SQUARE FOLLOWING RECEIPT OF CLARIFICATION OF THE REASONS FOR THE PROPOSAL AND COMMENTS BY WEST SUFFOLK COUNCIL'S ARBORICULTURE OFFICER.

Noted

23. TO NOTE THE CLERK'S USE OF DELEGATED AUTHORITY ON 13 AUGUST 2019, IN ORDER TO MEET THE LOCAL PLANNING AUTHORITY'S TIMESCALES, TO WITHDRAW THE COUNCIL'S OBJECTION TO APPLICATION DC/19/1297/TPO TPO 235 (1973) - TREE PRESERVATION ORDER IN RESPECT OF REGENCY HOUSE 3 LOOMS LANE FOLLOWING RECEIPT OF CLARIFICATION AND SUPPORTIVE COMMENTS BY WEST SUFFOLK COUNCIL'S ARBORICULTURE OFFICER.

Noted

24. TO NOTE THE USE OF DELEGATED AUTHORITY ON 7 AUGUST 2019, IN ORDER TO MEET THE LOCAL PLANNING AUTHORITY'S TIMESCALES, TO WITHDRAW THE COUNCIL'S OBJECTION TO RESERVED MATTERS APPLICATION DC/19/1347/RM IN RESPECT OF 6 HORSECROFT ROAD, FOLLOWING CLARIFICATION THAT THE SCALE, TYPE AND DESIGN OF DWELLING IS THE SAME AS OUTLINE APPLICATION DC/18/1242/OUT, TO WHICH THE COUNCIL DID NOT OBJECT.

Noted

25. TO NOTE THE CLERK'S USE OF DELEGATED AUTHORITY ON 11 SEPTEMBER 2019 IN ORDER TO MEET THE LOCAL PLANNING AUTHORITY'S TIMESCALES, TO WITHDRAW THE COUNCIL'S OBJECTION TO DC/19/1493/LB APPLICATION FOR LISTED BUILDING CONSENT IN RESPECT OF 5 WHITING STREET FOLLOWING RECEIPT OF CLARIFICATION OF THE PROPOSAL AND SUPPORTIVE COMMENTS BY WEST SUFFOLK COUNCIL'S CONSERVATION OFFICER.

Noted

26. TO NOTE THE USE OF DELEGATED AUTHORITY ON 20 AUGUST 2019, IN ORDER TO MEET THE LOCAL PLANNING AUTHORITY'S TIMESCALES, TO PUT FORWARD A "NO OBJECTION BASED ON INFORMATION RECEIVED" COMMENT TO APPLICATION DC/19/1517/TPO TPO014 (1975) - TREE PRESERVATION ORDER IN RESPECT OF THE VINERY FORNHAM ROAD FOLLOWING CLARIFICATION BY THE CASE OFFICER THAT PHOTOGRAPHS CANNOT BE REQUIRED TO ACCOMPANY THE APPLICATION.

Noted

27. TO NOTE THE USE OF DELEGATED AUTHORITY ON 22 AUGUST 2019 TO WITHDRAW THE COUNCIL'S OBJECTION TO DC/19/1531/TPO TPO021(2017) - TREE PRESERVATION ORDER IN RESPECT OF THE AVIARY SHIREHALL WAY BURY ST EDMUNDS IP33 2BA FOLLOWING RECEIPT OF CLARIFICATION OF THE PROPOSAL AND COMMENTS BY WEST SUFFOLK COUNCIL'S ARBORICULTURE OFFICER.

Noted

28. TO NOTE THE CLERK'S USE OF DELEGATED AUTHORITY ON 18 SEPTEMBER 2019 IN ORDER TO MEET THE LOCAL PLANNING AUTHORITY'S TIMESCALES TO WITHDRAW THE COUNCIL'S OBJECTION TO DC/19/1603/ADV APPLICATION FOR ADVERTISEMENT CONSENT IN RESPECT OF TRINITY METHODIST CHURCH, 23A BRENTGOVEL STREET - 1NO NON-ILLUMINATED FASCIA SIGN – SUBMITTING NEW COMMENT OF 'NO OBJECTION BASED ON THE INFORMATION RECEIVED SUBJECT TO CONSERVATION AREA/ARTICLE 4 DIRECTION' FOLLOWING RECEIPT OF CLARIFICATION OF THE PROPOSAL AND SUPPORTIVE COMMENTS BY WEST SUFFOLK COUNCIL'S CONSERVATION OFFICER.

Noted

18. DATE OF NEXT MEETING

Date of next meeting: **Wednesday 23 October 2019 at 7pm**

The meeting ended at 9.40 pm.

Signed: _____

Dated: _____