

**MINUTES OF THE MEETING OF BURY ST EDMUNDS TOWN  
COUNCIL HELD ON WEDNESDAY 23 OCTOBER 2019 AT 7.07 PM AT THE  
TOWN COUNCIL OFFICES, 7 ANGEL HILL, BURY ST EDMUNDS**

**PRESENT:** Cllrs Thompson (Town Mayor), Augustine, Bouché, Chung, Higgins, D Hind, K Hind, Iannelli-Popham, Parker, Rout, Turner, Waterman and Whittingham.

**ALSO PRESENT:** Greg Luton (Town Clerk), Julie Sturgeon (Allotments and Administrative Assistant), PCSOs Ellis and Whiting, two staff from West Suffolk Council and two representatives from Sextons Manor School.

**1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS**

Apologies were received from Cllrs Everitt, Hopfensperger, Rayner and Williamson.

**2. TO RECEIVE DECLARATIONS OF INTEREST AND ADDITIONS TO REGISTERS**

All District Councillors are advised to declare as follows: "that I may vote differently at District Council level from that recorded at this meeting if further information is made available to me at that other tier of local government". Cllrs Augustine, Chung, D Hind, Rout, Thompson and Waterman declared a local non-pecuniary interest as a District Councillor.

**3. TO CONSIDER WRITTEN APPLICATIONS BY A MEMBER FOR DISPENSATION, FROM THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION HAS EFFECT**

None.

**4. TO CONFIRM, ADOPT AND SIGN THE MINUTES: 25 SEPTEMBER 2019 TOWN COUNCIL MEETING**

Resolution Record No. **BSETC/67/23/Oct/19:**

That item two of the Minutes of 25 September 2019 be amended to include Cllr Waterman.

Resolution Record No. **BSETC/68/23/Oct/19:**

That the minutes of the Council meeting of Wednesday 25 September 2019 be agreed and signed as an accurate record.

**5. PUBLIC FORUM**

Representatives from Sextons Manor School spoke in connection with its grant funding application being considered later in this agenda. Item 7 was moved to this point in the agenda.

**7. TO RECEIVE AN UPDATE ON THE CHRISTMAS FAYRE 2019**

An update on the Christmas Fayre 2019 was received along with a suggestion that the Town Council might fund the Entertainment for the 2020 Christmas Fayre for the sum of £10,000 in 2020, pending a more full report from West Suffolk Council.

**6. TO NOTE THE PCSO UPDATE AND ANY OTHER POLICING ISSUES**

An updated crime statistics report was tabled and discussed. Councillors were invited to ask questions about issues they had raised in the past month.

**7. TO RECEIVE AN UPDATE ON THE CHRISTMAS FAYRE 2019**

Item was considered earlier in the agenda.

**8. TO NOTE THE CLERK'S REPORT**

The Clerk gave an update on restoration work plans to the Boer War Memorial, allotments, and that 79 Whiting Street access survey was completed. Abbey 1000 events for 2020, Armistice Day arrangements and successful completion of External Audit was explained.

**9. TO NOTE THE RFO'S REPORT**

The RFO pointed out areas where budget was underspent, e.g. 'Councillor Training' and the reasons for the underspend for 'Elections'. Members were reminded that discussions which would take place for the draft FY 20/21 budget, beginning at the next meeting. Members were encouraged to consider carefully what activities they want in next year's budget, given that the underspend end of the current financial year may be lower than in previous years.

**10. TO APPROVE THE OCTOBER 2019 PAYMENTS LIST**

Resolution Record No. **BSETC/69/25/Sept/19:**

That the October payments list be approved.

**11. TO CONSIDER A GRANT FUNDING APPLICATION FROM SEXTONS MANOR SCHOOL - HELPING HANDS**

Resolution Record No. **BSETC/70/23/Oct/19:**

That Sextons Manor School - Helping Hands be awarded a grant of £3,000 to help fund a replacement climbing frame.

**12. TO CONSIDER PAVEMENTS AND PUBLIC SPACES (PPS) APPLICATIONS FOR REPAIRS ON REMBRANDT WAY COSTING £31,000 AND REPAIRS ON BANKS WALK COSTING £28,000**

Resolution Record No. **BSETC/71/23/Oct/19:**

That the Pavements and Public Spaces (PPS) application for repairs on Rembrandt Way costing £31,000 be approved.

The proposal to approve the PPS application for repairs on Banks Walk, costing £28,000, fell. PPS expenditure was contingent on sufficient funds remaining in the FY 19/20 PPS budget.

**13. TO CONSIDER AN UPDATE ON INVESTIGATIONS INTO THE COSTS AND OTHER ISSUES OF ADOPTING A TELEPHONE KIOSK, IN ORDER TO INSTALL A DEFIBRILLATOR**

The circulated update investigating the associated costs of adopting a telephone kiosk was noted.

**14. TO RECEIVE THE REPORT AND ADOPT THE RECOMMENDATIONS (IF ANY) OF THE PLANNING LICENSING AND FINANCE COMMITTEE OF:**

17.1 25 September 2019

17.2 09 October 2019

Resolution Record No. **BSETC/72/23/Oct/19:**

That the minutes of the Planning, Licensing and Finance Committee meetings of 25 September 2019 and 09 October be received.

**15. TO RECEIVE THE REPORT AND ADOPT THE RECOMMENDATIONS (IF ANY) OF THE CIVIC DUTIES ADVISORY COMMITTEE MEETING OF 25 SEPTEMBER 2019**

Resolution Record No. **BSETC/73/23/Oct/19:**

That the minutes of the Civic Duties Advisory Committee meeting of 25 September 2019 be received.

**16. TO APPROVE AND ACCEPT THE EXTERNAL AUDITOR'S REPORT ON THE ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN FOR THE YEAR ENDED 31 MARCH 2019**

Resolution Record No. **BSETC/74/23/Oct/19:**

That the External Auditor's report on the Annual Governance and Accountability Return for the year ended 31 March 2019 be approved and accepted.

**17. DATE OF NEXT MEETING**

Date of next meeting: **Wednesday 27 November 2019 at 7pm.**

The meeting ended at 9.24 pm.

Signed: \_\_\_\_\_

Dated: \_\_\_\_\_