

**MINUTES OF THE MEETING OF BURY ST EDMUNDS TOWN
COUNCIL HELD ON WEDNESDAY 27 NOVEMBER 2019 AT 7.04 PM AT THE
TOWN COUNCIL OFFICES, 7 ANGEL HILL, BURY ST EDMUNDS**

PRESENT: Cllrs Thompson (Town Mayor), Augustine, Bouché, Chung, Everitt, Higgins, D Hind, K Hind, Parker, Turner, Whittingham and Williamson.

ALSO PRESENT: Greg Luton (Town Clerk), Sue Hindry (Assistant Town Clerk/Responsible Financial Officer), Julie Sturgeon (Allotments and Administrative Assistant), PCSO Ellis and a reporter from the Bury Free Press.

1. TO RECEIVE APOLOGIES FOR ABSENCE AND REASONS

Apologies were received from Cllr Hopfensperger, Iannelli-Popham, Rayner, Rout and Waterman.

2. TO RECEIVE DECLARATIONS OF INTEREST AND ADDITIONS TO REGISTERS

All District Councillors are advised to declare as follows: "that I may vote differently at District Council level from that recorded at this meeting if further information is made available to me at that other tier of local government". Cllrs Augustine, Chung, Everitt, D Hind, Thompson and Williamson declared a local non-pecuniary interest as a District Councillor.

3. TO CONSIDER WRITTEN APPLICATIONS BY A MEMBER FOR DISPENSATION, FROM THE RESTRICTIONS IN SECTION 31(4) OF THE LOCALISM ACT 2011 AND SPECIFY THE PERIOD FOR WHICH ANY DISPENSATION HAS EFFECT

None.

4. TO CONFIRM, ADOPT AND SIGN THE MINUTES: 23 OCTOBER 2019 TOWN COUNCIL MEETING

Resolution Record No. **BSETC/75/27/Nov/19:**

That the minutes of the Council meeting of Wednesday 23 October 2019 be agreed and signed as an accurate record.

5. PUBLIC FORUM

None present.

6. TO NOTE THE PCSO UPDATE AND ANY OTHER POLICING ISSUES

PCSO Ellis gave an updated crime statistics report, and spoke about 'County Lines' training in the schools and the importance of reporting suspicious activity to the Police. Information was given about the 'Crucial Crew', a national scheme that teaches young children (Year 6) about keeping safe, how to be environmentally conscientious and how to lead healthy lives. See <http://www.suffolkcrucialcrew.uk/>.

7. TO NOTE THE CLERK'S REPORT

The Clerk outlined recent activities on budget preparations, the project to repair the Boer War Memorial and two requests for information under the Freedom of Information Act which had taken up a significant amount of Officer time and which had an impact on the move to Whiting Street. He reminded Councillors of the guidelines on pre-election Purdah.

8. TO NOTE THE RFO'S REPORT

The RFO's report preceded the budget discussions later in the agenda - most budget lines are on target for this point in the financial year, although there are some areas where there has been no expenditure at all.

9. TO CONSIDER THE 2020/2021 BUDGET AND PRECEPT PROJECTIONS

The draft budget and precept projections were considered; a number of resolutions were made:

Resolution Record No. **BSETC/76/27/Nov/19:**

That £40,000 for a Community and Environment Regeneration Fund (working title) be included in the draft budget for 2020/2021 as a new expenditure code.

Resolution Record No. **BSETC/77/27/Nov/19:**

That grant funding of £9,275 for the 'Bury Goes Biking 2020' event be awarded from the grant funding budget (expenditure code 4353) for 2020/2021.

Resolution Record No. **BSETC/78/27/Nov/19:**

That a budget of £20,000 for the Abbey 1000 Celebrations in 2020 be included in the draft budget for 2020/2021 (expenditure code 4361).

Resolution Record No. **BSETC/79/27/Nov/19:**

That a budget of £2,000 for Agency/temporary staff be included in the draft budget for 2020/2021 (expenditure code 4003).

Resolution Record No. **BSETC/80/27/Nov/19:**

That £10,000 for the Christmas Fayre entertainment be included in the draft budget for 2020/2021 as a new expenditure code, conditional on a more fulsome application.

An updated FY 20/21 Budget draft will be considered at the December Council meeting with final approval of the draft Budget and confirmation of the Precept demand at the January 2020 Council meeting.

Cllr Turner left the meeting briefly.

10. TO NOTE ISSUES RELATING TO RECEIPT OF EMAILS FROM TOWN AND WEST SUFFOLK COUNCILS

Cllr Turner re-joined the meeting. Issues relating to the receipt of emails were discussed and noted.

11. TO CONSIDER DEFERMENT THE 11 DECEMBER PRECEPT RATIFICATION COUNCIL MEETING TO 18 DECEMBER, AFTER THE ELECTION

Resolution Record No. **BSETC/81/27/Nov/19:**

That the December Council meeting be deferred to 18 December 2019, after the General Election.

12. TO CONSIDER THE 79 WHITING STREET DETAILED HEADS OF TERMS AND RESOLVE TO TAKE THE LEASE ON OFFICE SPACE AT A RENT OF £10,000 PER ANNUM; AND TO MAKE AN ANNUAL CONTRIBUTION TOWARDS COMMON SERVICES (E.G. HEATING, LIGHTING, COMMUNAL FACILITIES AND POSSIBLY BUSINESS RATES); AN OCCUPATION DATE IS TO BE AGREED AND THAT DETAILED NEGOTIATIONS WITH THE GUILDHALL HERITAGE TRUST CONTINUE BY THE TOWN CLERK

Resolution Record No. **BSETC/82/27/Nov/19:**

That the Heads of Terms as circulated by approved.

Resolution Record No. **BSETC/83/27/Nov/19:**

That the Town Council agrees to take a lease on office space at 79 Whiting Street: (a) at a rent of £10,000 per annum (b) and make an annual contribution towards common services (e.g. heating, lighting, communal facilities and possibly business rates); and (c) an occupation date is to be agreed and detailed negotiations by the Town Clerk with the Guildhall Heritage Trust continue.

13. TO APPROVE THE NOVEMBER 2019 PAYMENTS LIST

Resolution Record No. **BSETC/84/27/Nov/19:**

That the November payments list be approved.

14. TO RECEIVE THE REPORT AND ADOPT THE RECOMMENDATIONS (IF ANY) OF THE PLANNING LICENSING AND FINANCE COMMITTEE MEETINGS OF:

17.1 23 October 2019

17.2 13 November 2019

Resolution Record No. **BSETC/85/27/Nov/19:**

That the end of September 2019 bank reconciliations, budget line item expenditure, final payments list and cash book reports be adopted and signed.

Resolution Record No. **BSETC/86/27/Nov/19:**

That the end of October 2019 bank reconciliations, budget line item expenditure, final payments list and cash book reports be adopted and signed.

Resolution Record No. **BSETC/87/27/Nov/19:**

That the minutes of the Planning, Licensing and Finance Committee meeting of 23 October 2019 be received and the recommendations therein be adopted.

Resolution Record No. **BSETC/88/27/Nov/19:**

That the minutes of the Planning, Licensing and Finance Committee meeting of 13 November 2019 be received and the recommendations therein be adopted.

15. DATE OF NEXT MEETING

Date of next meeting: **Wednesday 18 December 2019 at 7pm.**

The meeting ended at 9 pm.

Signed: _____

Dated: _____